

As at 23 January 2013

**ICO MEETINGS  
Provisional programme**

**4 to 8 March 2013**

<b>Monday, 4 March</b>		<b>Room</b>	<b>Open to</b>	<b>Note</b>
08:30 onwards	Registration	Council lounge	ICO Members and observers	Accreditation/registration of ICO delegates throughout the day
08:30 – 09:30	Briefing meeting	Meeting room (1 <sup>st</sup> floor)	Restricted	Chairpersons and invited Members only
09:30 – 12:00	Council	Council Chamber	ICO Members and accepted observers	<ol style="list-style-type: none"> <li>1. Draft Agenda and schedule of meetings</li> <li>2. Admission of observers</li> <li>3. Votes and credentials</li> <li>3.1 Votes for coffee year 2012/13</li> <li>4. Membership of the ICA 2007</li> <li>5. Annual Review 2011/12</li> <li>6. Coffee market situation</li> <li>8.1 Chairperson and Vice-Chairperson of the Forum and Core Group for 2012/13</li> <li>12. Cooperation with other agencies</li> </ol>
12:00 - 13:00	Coordination meetings	Council Chamber/ Committee Room	ICO Members	Interpretation only until 13:00
<b>13:00 – 14:30</b>	<b>Lunch</b>			
14:30 – 16:30	Promotion and Market Development Committee	Council Chamber	ICO Members and accepted observers	
14:30 – 17:00	<i>Briefings and presentations on projects</i>	<i>Meeting room (1<sup>st</sup> floor)</i>	<i>Interested Members and observers</i>	<i>As required - without interpretation</i>
16:30 – 19:00	Finance and Administration Committee	Council Chamber	ICO Members	Interpretation only until 18:00
<b>Tuesday, 5 March</b>		<b>Room</b>	<b>Open to</b>	<b>Note</b>
09:00 - 09:30	<i>Core Group advisors</i>	<i>Meeting room (1<sup>st</sup> floor)</i>	<i>Core Group advisors</i>	<i>If required</i>
09:30 – 12:30	Core Group	Council Chamber	ICO Members and accepted observers	
10:00 – 13:00	<i>Informal briefings and presentations on projects</i>	<i>Committee Room</i>	<i>Interested Members and observers</i>	<i>As required – without interpretation</i>
<b>12:30 – 14:00</b>	<b>Lunch</b>			
13.45 – 14.00	Seminar - briefing meeting	Committee Room	Restricted: Seminar presenters	
14:30 – 18:15	Seminar on trends in new consuming markets	Council Chamber	ICO Members and accepted observers	

Wednesday, 6 March		Room	Open to	Note
09:30 – 13:00	PSCB	Council Chamber	PSCB and Members	Without interpretation <b>Presentations:</b> • How Germany celebrates coffee on a particular day: Opportunity to promote coffee: ECF • Association management issues: NCA
10:00 – 13:00	Briefings and presentations on projects	Meeting room (1 <sup>st</sup> floor)	Interested Members and observers	As required - without interpretation
13:00 – 14:30	Finance and Administration Committee	Council Chamber	ICO Members	If required (without interpretation)
<b>13:00 – 14:30 Lunch</b>				
14:30 – 17:00	Statistics Committee	Council Chamber	ICO Members and accepted observers	
17:00 - 18:00	Coordination meetings	Council Chamber/ Committee Room	ICO Members	If required (interpretation only until 18:00)
Thursday, 7 March		Room	Open to	Note
09:30 – 13:00	Projects Committee	Council Chamber	ICO Members and accepted observers	
10:00 - 14:30	ASIC meeting	Committee Room	ASIC members	
<b>13:00 – 14:30 Lunch</b>				
14:30 – 17:30	Council	Council Chamber	ICO Members and accepted observers	7. Studies, reports and seminars 7.1 Studies and reports 7.2 Seminar on trends in new coffee consuming countries 8. Consultative Forum on Coffee Sector Finance 8.2 3 <sup>rd</sup> Consultative Forum 9. Programme of Activities for 2013/14 10. Report by Chairmen of ICO bodies 10.1 Private Sector Consultative Board (PSCB) 10.2 Statistics Committee
14:30 - 17:00	ASIC meeting	Committee Room	ASIC members	
Friday, 8 March		Room	Open to	Note
09:30 – 13:00	Council	Council Chamber	ICO Members and accepted observers	3.2 Credentials 10.3 Promotion and Market Development Committee 10.4 Projects Committee 10.4.1 Projects for approval by the Council 10.4.2 Projects being implemented and concluded projects 11. Food safety 13. World Coffee Conference 14. 50 <sup>th</sup> anniversary of the ICO 15. National coffee policies
13:00 – 13:30	Press conference	Committee Room	Press	
<b>13:00 – 14:30 Lunch</b>				
14:30 – 17:30	Council	Council Chamber	ICO Members and accepted observers	16. Financial and administrative matters * 16.1 Finance and Administration Committee * 16.2 Administrative Accounts of the Organization for 2011/12 and Report of the Auditors * 17. Other business 18. Future meetings

**Notes:**

1. There will be one team of interpreters from 4 to 8 March– available from 09:30 – 18:00 only.
2. The Annex lists office holders and the composition of ICO bodies for 2012/13.
3. In accordance with Article 11 of the 2007 Agreement and Rule 5 of the Rules of the Organization, the Council shall decide at each session on the admission of observers and designate the items on the Agenda of the Council open to accepted observers.
4. \* Denotes Agenda Items which are restricted to ICO Members.

**LIST OF OFFICE HOLDERS FOR COFFEE YEAR 2012/13****International Coffee Council**

**Chairperson:** Mr David Braun (Switzerland) ■ **Vice-Chairperson:** H.E. Mr José Ángel López Camposeco (Guatemala)

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**Private Sector Consultative Board (PSCB) (2011/12 and 2012/13)**

**Chairperson:** Mr Ricardo Villanueva (*Anacafé*) ■ **Vice-Chairperson:** Mr Ric Rhinehart (SCAA)

**Producer representatives** (*alternates in italics*)

**Colombian Milds:** Federación Nacional de Cafeteros de Colombia, *Sociedad Exportadora de Café de las Cooperativas de Caficultores (EXPOCAFE)*, African Fine Coffees Association (AFCA)

**Other Milds:** Asociación Mexicana de la Cadena Productiva del Café (AMECAFE), Asociación Nacional del Café (Anacafé)

**Brazilian and other Natural Arabicas:** Associação Brasileira da Indústria de Café (ABIC), *Associação Brasileira da Indústria de Café Solúvel - ABICS*, *Conselho dos Exportadores de Café do Brasil (CeCafé)*, Confederação da Agricultura e Pecuária do Brasil (CNA), *Conselho Nacional do Café (CNC)*

**Robustas:** Conseil du Café/Cacao (3C); Indonesia Coffee Exporters Association (GAEKI), *Uganda Coffee Federation (UCF)*

**Consumer representatives:** All Japan Coffee Association (AJCA), Coffee Association of Canada, European Coffee Federation (ECF), Institute for Scientific Information on Coffee (ISIC), National Coffee Association of USA (NCA), Rusteacoffee, Specialty Coffee Association of America (SCAA), Speciality Coffee Association of Europe (SCAE)

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**Consultative Forum on Coffee Sector Finance (2012/13)**

**Chairperson:** to be appointed in March 2013

**Vice-Chairperson:** to be appointed in March 2013

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**Core Group for the Consultative Forum (2011/12 and 2012/13)**

**Exporting Members:** Brazil, Colombia, Côte d'Ivoire, Mexico

**Importing Members:** European Union, Switzerland and the USA

**Ex-officio Member:** Executive Director

**Assisted by:** Chairperson of PSCB, and four advisors: Marc Sadler (World Bank), Noemi Perez (Fast), Silas Brasileiro (Conselho Nacional do Café) and Nicolas A. Tamari, Sucafina S.A. (September 2012 and 2012/13)

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**Promotion and Market Development Committee (2012/13)**

**Chairperson:** Mr Andrea Illy (EU-Italy) – to be appointed in 2013 ■ **Vice-Chairperson:** to be appointed in March 2013

**Exporting Members:** Brazil, Cameroon, Colombia, Costa Rica, India, Indonesia, Mexico and Tanzania

**Importing Members:** European Union, Switzerland and the USA

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**Projects Committee (2012/13)**

**Chairperson / Vice-Chairperson:** to be appointed in March 2013

**Exporting Members:** Brazil, Colombia, Ecuador, Guatemala, Kenya, Indonesia, Uganda and Vietnam

**Importing Members:** European Union, Switzerland and the USA

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**Finance and Administration Committee (2012/13)**

**Chairperson / Vice-Chairperson:** to be appointed in March 2013

**Exporting Members:** Brazil, Colombia, Côte d'Ivoire, India, Mexico and Vietnam

**Importing Members:** European Union, Switzerland, USA (fourth consuming Member to be confirmed in March 2013)

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**Statistics Committee (2012/13)**

**Chairperson / Vice-Chairperson:** to be appointed in March 2013

**Exporting Members:** Angola, Brazil, Colombia, Ecuador, Ghana, Guatemala, India and Indonesia

**Importing Members:** European Union, Switzerland and the USA

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**Virtual Screening Subcommittee (until 2015)**

**Chairperson:** Executive Director

**Exporting Members:** Brazil, Côte d'Ivoire, Guatemala, Indonesia

**Importing Members:** European Union and the USA