

Provisional - as at 14 September 2005

2nd ICO WORLD COFFEE CONFERENCE
PESTANA BAHIA HOTEL
Rua Fonte do Boi no 216, Rio Vermelho
SALVADOR, BRAZIL
23 – 25 SEPTEMBER 2005

| Friday 23 | Event | Room | Open to | Note |
|---------------|---|--|--|---|
| 14.00 – 18.00 | Registration for the 2 nd World Coffee Conference | Jorge Amado lobby | All delegates | ICO Delegates may register and obtain their badges and documents for the 2 nd World Conference from 14.00 onwards on Friday 23 September. Note: Documents for ICO meetings from 26 – 29 September will only be available from Monday 26 September. |
| 17.00 – 18.00 | Briefing with Conference Chairman and speakers | Boccage Mezanino room | Restricted: Conference Chairman and speakers | |
| 20.00 | Inauguration of the exhibition and presentation of the 2 nd World Coffee Conference special commemorative stamps, followed by cocktail reception | Jorge Amado hall (lower ground floor) | Conference participants | |
| Saturday 24 | Event | Room | Open to | Note |
| 08.30 – 10.00 | Registration | Jorge Amado lobby (lower ground floor) | Conference participants | |
| 10.00 – 12.30 | Opening ceremony and welcome to the Conference | Fernando Pessoa Auditorium | Conference participants | |
| 12.30 – 14.00 | Lunch for all participants | Cais da Ribeira restaurant (Hotel Pestana) | Conference participants | |
| 14.00 – 18.00 | Session 1: Lessons emerging from the crisis | Fernando Pessoa Auditorium | Conference participants | |
| 20.00 | Dinner with a folkloric show and a Bahian artist | Jorge Amado room (lower ground floor) | Conference participants | |
| Sunday 25 | Event | Room | Open to | Note |
| 09.00 – 12.30 | Session 2: Coffee policies in a market economy | Fernando Pessoa Auditorium | Conference participants | |
| 12.30 – 14.00 | Lunch break | Hotel Pestana restaurants | Conference participants | |
| 14.00 – 18.00 | Session 3: How to develop a sustainable coffee economy | Fernando Pessoa Auditorium | Conference participants | |
| 18.00 | Closing ceremony and end of Conference | Fernando Pessoa Auditorium | Conference participants | |
| 20.00 | Farewell dinner | Room to be confirmed | Conference participants | |

ICO MEETINGS: 26 – 29 SEPTEMBER 2005
PESTANA BAHIA HOTEL
Rua Fonte do Boi no 216, Rio Vermelho
SALVADOR, BRAZIL

| Monday 26 | Event | Room | Open to | Note |
|----------------------|--|---|---|--|
| 08.00 onwards | Registration/coffee | Jorge Amado lobby | ICO delegates and observers | |
| 09.30 – 10.30 | Press conference | Drumond de Andrade room | Press conference | |
| 09.30 – 13.00 | PSCB | Fernando Pessoa Auditorium 1 | PSCB representatives and observers from private sector associations | Restricted |
| 13.00 – 14.00 | Lunch break | | | |
| 14.00 – 17.30 | Enhancement of quality in coffee by prevention of mould formation – concluding workshop organized by the FAO | Fernando Pessoa Auditorium 1 | FAO project staff, ICO Members, observers and all interested participants | Conclusions of the project to enhance quality in coffee by prevention of mould formation will be presented Interpretation available |
| 14.00– 15.30 | Steering Group on Promotion | Room to be confirmed | ICO Members and observers | Without interpretation |
| 17.00 – 19.00 | Cocktail reception | Maria da Fonte Restaurant | ICO Members and observers | The FAO will host a cocktail reception to mark the conclusion of the project to prevent mould formation |
| 17.30 | Briefing meeting | Eça de Queiroz room (1 st floor) | Restricted | ICO Chairpersons and Spokespersons only |
| Tuesday 27 | Event | Room | Open to | Note |
| 08.00 onwards | Registration/ coffee | Jorge Amado lobby | All delegates | |
| 09.30 – 11.30 | Executive Board | Fernando Pessoa Auditorium 1 | ICO Members | 1. Draft Agenda and schedule of meetings – to adopt 2.Votes and contributions 2.1.Votes in the Council and Executive Board for coffee year 2004/05 – to approve 2.2.Initial distribution of votes in the Council for coffee year 2005/06 – to note 2.3.Payment of arrears – to note 3.Membership of the ICA 2001 – to note 3.1.Current situation – to note 3.2.Contacts with non-member countries – to note 4.Implementation of the CQP – to consider 13.Financial and administrative matters 13.1.Report of the Finance Committee – to note 13.2.Draft Administrative Budget for 2005/06 – to consider and to submit a recommendation to the Council |
| 11.30 – 13.00 | Producer coordination | Fernando Pessoa Auditorium | Producer Members | If requested |
| 11.30 – 13.00 | Consumer coordination | Fernando Pessoa Auditorium 1 | Consumer Members | (Consumer coordination meetings are without interpretation) |
| 13.00 – 14.30 | Lunch break | | | |
| 14.30 – 16.30 | Executive Board | Fernando Pessoa Auditorium 1 | ICO Members | 5.Programme of activities for 2005/06 – to consider and to submit a recommendation to the Council 6.Future of the ICA 2001 – to consider 11.Cooperation with other agencies – to note 12.Phytosanitary measures |

| | | | | |
|---------------------|------------------|---|---------------------------|--|
| 16.30 – 18.00 | Council | Fernando Pessoa Auditorium | ICO Members and observers | 1.Draft Agenda and schedule of meetings – to adopt 2.Votes and credentials 2.1.Votes in the Council for coffee year 2004/05 – to approve 3.Membership of the ICA 2001 – to note 4.Coffee market situation – to note 5.2nd World Coffee Conference – to consider 10.2.Study on coffee price volatility – to consider 13.Obstacles to consumption – to consider 14.International commodity policies – to consider 14.1.G8 Summit and other international initiatives – to note 14.2.EU Action Plan on commodities – to note |
| Wednesday 28 | Event | Room | Open to | Note |
| 08.30 – 09.30 | Briefing meeting | Eça de Queiroz room (1 st floor) | Restricted | Chairpersons and Spokespersons only – if required |
| 10.00 – 13.00 | Executive Board | Fernando Pessoa Auditorium 1 | ICO Members | 7.Coffee development projects 7.1.Projects under consideration by the CFC – to note 7.2.Projects under consideration by the ICO – to consider 8.Studies - to consider and to submit a recommendation to the Council 9.Sustainability initiatives 9.1.Survey on sustainability – to consider 9.2.Support for the implementation of the Worldwide Sustainable Coffee Fund – to consider and to submit a recommendation to the Council 9.3.A pre-proposal for conducting cost-benefit analysis of common sustainability standards serving the coffee sector – to consider and to submit a recommendation to the Council 10.Diversification programme – to note |
| 13.00 – 14.30 | Lunch break | | | |
| 14.30 – 18.00 | Executive Board | Fernando Pessoa Auditorium 1 | ICO Members | Concluding discussions on agenda items raised earlier in the week and pending further consideration 13.2.Draft Administrative Budget for 2005/06 – to consider and to submit a recommendation to the Council 13.3.Appointment of registered auditors – to note 13.4.Other financial and administrative matters – to consider 14.Other business – to consider 15.Future meetings – to note/ to consider |
| Thursday 29 | Event | Room | Open to | Note |
| 08.30 – 09.30 | Briefing meeting | Eça de Queiroz room (1 st floor) | Restricted | Chairpersons and Spokespersons only – if required |
| 10.00 – 13.00 | Council | Fernando Pessoa Auditorium | ICO Members and observers | 2.2.Initial distribution of votes in the Council for coffee year 2005/06 – to approve 2.3.Credentials – to approve 8.Private Sector Consultative Board 8.1. Report by the Chairman of the PSCB – to note 8.2.Membership of the PSCB for coffee years 2005/06 and 2006/07 – to approve 6.Future of the ICA 2001 – to consider 7.Coffee development projects 7.1.Projects already approved by the CFC – to note Presentation by Dr. Renata Clarke, FAO – 10 min 7.2.Projects for approval by the Council – to consider and, if appropriate, to approve 10.Studies 10.1.Studies – to consider, and if appropriate, to approve 11.Sustainability initiatives – to consider 12.Programme of activities for 2005/06 – to consider and to submit a recommendation to the Council |

| 13.00 – 14.30 | | Lunch break | | |
|---------------|--|----------------------------|---------------------------|--|
| 14.30 – 15.30 | Promotion Committee | Fernando Pessoa Auditorium | ICO Members and observers | |
| 15.30 – 18.00 | Council | Fernando Pessoa Auditorium | ICO Members and observers | 9.Report by the Chairman of the Promotion Committee – to note 15.National coffee policies – to note 16.Financial and administrative matters – to note 16.1.Draft Administrative Budget for the financial year 2005/06 – to approve 16.2.Other financial and administrative matters – to note/to consider and approve 17.Elections for coffee year 2005/06 17.1.Chairperson and Vice-Chairpersons of the Council – to elect 17.2.Executive Board – to elect 17.3.Chairperson and Vice-Chairperson of the Executive Board – to elect 18.Other business – to consider 19.Future meetings – to note/to consider |
| 18.00 | Press conference | Drumond de Andrade room | Press | The Executive Director, Chairmen and Heads of Delegation will brief the press on the outcome of meetings taking place during the week (to be confirmed) |
| Friday 30 | Event | | Open to | Note |
| All day | Field visit to the coffee growing areas of the State of Bahia (Luis Eduardo Magalhães) | Fazenda Agronol | Interested participants | Cost: US\$200 per person Without interpretation |
| 07.30 | Departure from Hotel Pestana, Salvador | | | |
| 17.30 | Departure from airport near the city of Luis Eduardo Magalhães | | | |

Notes: 1. Annex I lists office holders and the composition of ICO bodies for 2004/05.
2. There will be one team of interpreters from 24 – 29 September.

LIST OF OFFICE HOLDERS FOR COFFEE YEAR 2004/05

International Coffee Council

Chairman: Mr. Markus Schlagenhof (Switzerland)
 1st Vice-Chairman: Mr. Enzo Barattini (European Community)
 2nd Vice-Chairman: The Hon. Mr. Kipruto Kirwa, MP (Kenya)
 3rd Vice-Chairwoman: Ms. Delima Hasri Azahari (Indonesia)

Executive Board

Chairman: Mr. Saint-Cyr Djikalou (Côte d'Ivoire)
 Vice-Chairman: Mr. José Antonio Salavarría (El Salvador)
Exporting Members: Brazil, Colombia, El Salvador, India, Mexico, OAMCAF, Papua New Guinea, Tanzania
Importing Members: European Community (E.C., Belgium, Germany, Italy, Spain, United Kingdom), Japan, Switzerland

Private Sector Consultative Board (PSCB) – 2003/04 - 2004/05

Chairman: Dr. Euan Paul (British Coffee Association)
 Vice-Chairman: Mr. Christian Rasch Topke (ANACAFE)

Exporting Members (*alternates in italics*)

Colombian Milds: Asociación de Exportadores de Café de Colombia (ASOEXPORT), *Sociedad Exportadora de Café de las Cooperativas de Caficultores (EXPOCAFE)*, *Federación Nacional de Cafeteros de Colombia*, Eastern African Fine Coffees Association (EAFCA), *Kenya Planters Coop. Union Ltd*, *Tanzania Coffee Association*

Other Milds: Organización Centroamericana de Exportadores de Café (ORCECA), *Consejo Mexicano del Café C.A.*, *Asociación Nacional de Exportadores de Café (ANECAFÉ)*, Coffee Exporters Association of India, *Asociación Nacional del Café (ANACAFÉ)*, *Zambia Coffee Growers Association Ltd.*

Brazilian and other Natural Arabicas: Conselho de Exportadores do Café do Brasil (CECAFÉ), *Ethio-Coffee and Tea Plantation and Marketing*, *Ethiopian Coffee Exporters' Association*, Conselho Nacional do Café (CNC), *Associação Brasileira da Indústria de Café Solúvel (ABICS)*, *Associação Brasileira da Indústria de Café (ABIC)*

Robustas: Association of Indonesian Coffee Exporters (AEKI), *Uganda Coffee Trade Federation (UCTF)*, Vietnam Coffee-Cocoa Association (VICOFA), *Interprofessional Cocoa and Coffee Council, Cameroon*

Importing Members (*alternates in italics*)

All Japan Coffee Association (AJCA) Association des Fabricants de Café Soluble (AFCASOLE), Committee of the European Coffee Associations (CECA), European Coffee Federation (ECF), European Federation of Associations of Coffee Roasters (EUCA), Institute for Scientific Information on Coffee (ISIC), National Coffee Association of USA, Inc., *Specialty Coffee Association of America*, *Coffee Association of Canada*, Speciality Coffee Association of Europe (SCAE)

Promotion Committee

Chairman: Dr. Ernesto Illy (Institute for Scientific Information on Coffee - ISIC)
 Vice-Chairman: Mr. Mick Wheeler (Papua New Guinea)

Steering Group on Promotion (2004/05 – 2005/06)

Chairman: Executive Director
Exporting Members: Brazil, Colombia, Indonesia, OAMCAF
Importing Members: France, Italy, Japan, United Kingdom
PSCB: Chairman and Vice-Chairman
Promotion Committee: Chairman and Vice-Chairman
ICO: Executive Director

Statistics Committee – 2004/05 - 2005/06

Chairman: Mr. David Hallam (FAO)
 Vice-Chairman: to be appointed at next meeting of Statistics Committee
Exporting Members: Mr. Manoel Bertone (Brazil), Mr. Andrés Valencia Pinzón (Colombia)
Importing Members: Mr. Rob Simmons (LMC International Ltd, United Kingdom), Mr. Neil Rosser (Neumann Kaffee Gruppe, Germany)
Executive Director: Mr. Roel Vaessen (European Coffee Federation), Mr. Corneille Tabalo (Democratic Republic of Congo)

Quality Committee

Chairman: Executive Director
Exporting Members: Brazil, Colombia, Mexico, Indonesia
Importing Members: Italy, United Kingdom, France, European Community
Private Sector representatives: Committee of the European Coffee Associations (CECA), European Federation of Associations of Coffee Roasters (EUCA), Vietnam Coffee-Cocoa Association (VICOFA), Organización Centroamericana de Exportadores de Café (ORCECA)

Finance Committee – 2003/04 – 2005/06

Chairman: Mr. Mick Wheeler (Papua New Guinea)
Exporting Members: Brazil, Colombia, OAMCAF, Papua New Guinea
Importing Members: Japan, Spain, Switzerland, United Kingdom

Virtual Screening Committee:

Exporting Members: Guatemala, Indonesia
Importing Members: Germany, Italy, USA