

As at 8 September 2003

**ICO MEETINGS
15 – 19 September 2003
PROVISIONAL PROGRAMME**

Saturday 13 September				
All day	Arrival in Cartagena			
Sunday 14 September				
All day	Arrival in Cartagena			
14.00 – 19.00	Registration	Convention and Exhibition Centre	All delegates	Delegates may register and obtain their badges and documents at the Convention and Exhibition Centre from 14.00 to 19.00 on Sunday 14 September.
Monday 15 September		Meeting room	Open to	
07.00 – 08.30	Registration	Convention and Exhibition Centre		
08.30 – 13.00	Coffee and Health Seminar	Barahona 1	ICO Members and observers	
13.00 – 14.30	Lunch break			
14.30 – 17.30	PSCB	Barahona 1	Restricted	PSCB representatives and observers from private sector associations
17.30 – 18.30	Briefing meeting		Restricted - Chairperson and Spokespersons only	To be confirmed
Tuesday 16 September		Meeting room	Open to	
07.30 – 08.30	Registration			
08.30 – 11.30	Quality Committee	Barahona 1	Quality Committee members and observers	
12.00 - ??	Commemorative event	Getsemani Auditorium	ICO Members and observers	<i>Arrangements to be confirmed by Colombia</i>
13.15 – 13.45	Light lunch			
14.30 – 15.00	Press conference			To be confirmed
15.30 – 16.30	Steering Group on Promotion		Steering Group Members and observers	
18.30??	Official Banquet	Plaza de la Aduana	ICO Members and observers	
Wednesday 17 September		Meeting room	Open to	
08.00 – 09.00	Registration			Accreditation/registration of participants
09.00 – 13.00	Executive Board		ICO Members	<ol style="list-style-type: none"> 1. Draft Agenda and schedule of meetings 2.1. Votes in the Council and Executive Board for 2002/03 2.2. Initial distribution of votes in the Council for 2003/04 2.3 Payment of arrears by Nicaragua and Indonesia 3.1 Current membership 3.2 Invitation to the USA to join the 2001 Agreement (Res. 413) 3.3 Invitation to other non-members to join the 2001 Agreement 4. Implementation of the Coffee Quality-Improvement Programme 5. Diversification Programme 6. Programme of activities for 2003/04 8.1 Correlation between prices and coffee consumption 8.2 Coffee price risk management 8.3 Round-table/study on ethical trading 8.4 Coffee and the environment Presentation by Mr. Arcila (EcoSecurities Ltd on a proposal for a study on the impact of the Kyoto Protocol on the coffee trade and environmental quality in the coffee life-cycle) 8.5 Workshop to train smallholders in organic certification
13.00 – 14.30	Lunch break			

14.30 – 17.30	Council		ICO Members and observers	<ul style="list-style-type: none"> 1. Draft Agenda 2. Votes and credentials <ul style="list-style-type: none"> 2.1 Votes in the Council for coffee year 2002/03 2.2 Initial distribution of votes in the Council for 2003/04 3. Membership of the ICA 2001 4. Implementation of the CQP 5. Diversification programme 8. Coffee market situation (Presentation) 9. World Trade Organization <ul style="list-style-type: none"> 10.1 Report by the Chairperson of the PSCB 10.2 Membership of the PSCB for coffee years 2003/04 – 2004/05 12.1 ICO/World Bank high level round-table “International Coffee Crisis – Looking for long-term solutions” 12.2 2nd World Coffee Conference 12.3 Seminar on Coffee and Health 13. Sustainability <ul style="list-style-type: none"> 13.1 Coffee and sustainability 13.2 Sustainability in coffee growing, processing and in the marketing of raw coffee
17.30 – 18.30	Coordination meetings		ICO Members	As required (without interpretation)
Thursday 18 September		Meeting room	Open to	
08.00 – 09.00	Project meetings		Project participants	As required
09.00 – 13.00	Executive Board		ICO Members	<ul style="list-style-type: none"> 7. Coffee development projects <ul style="list-style-type: none"> 7.1 Coffee development strategy and project procedures 7.2 Projects under consideration by the CFC 7.3 Projects under consideration by the ICO Presentation by Mr. Fredy Herrera, UNDP: Improvement of harvesting, processing and marketing to secure coffee quality in the Andean region Introduction by Mr. Edgar Vera, Ministry of Agriculture, Ecuador to the project proposal “Andean programme for a sustainable, competitive and integrated coffee chain” 9. European Contract for Coffee
13.00 – 14.30	Lunch break			
14.30 – 16.30	Executive Board		ICO Members	<ul style="list-style-type: none"> 10. Financial and administrative matters <ul style="list-style-type: none"> 10.1 Financial situation 10.2 Premises at 22 Berners Street 10.3 Draft Administrative Budget for 2003/04 10.4 Appointment of registered auditors 10.5 Other financial and administrative matters 11. Other business 12. Future meetings
16.30 – 17.30	Promotion Committee		ICO Members and observers	
17.30 – 19.00	Coordination meetings		ICO Members	As required (without interpretation)
Friday 19 September		Meeting room	Open to	
08.30 – 12.00	Council		ICO Members and observers	<ul style="list-style-type: none"> 2.3 Credentials 6. Programme of activities for 2003/04 7. Coffee development projects <ul style="list-style-type: none"> 7.1 Coffee development strategy and project procedures 7.2 Projects already approved by the CFC 7.3 Projects for approval by the Council 11. Report by the Chairperson of the Promotion Committee 14. National coffee policies <ul style="list-style-type: none"> 15.1 Draft Administrative Budget for financial year 2003/04 15.2 Other financial and administrative matters 16. Elections for coffee year 2003/04 <ul style="list-style-type: none"> 16.1 Chairperson and Vice-Chairpersons of the Council 16.2 Executive Board 16.3 Chairperson and Vice-Chairperson of the Executive Board 17. Other business 18. Future meetings
12.00 – 12.30 afternoon	Press conference Cartagena – Pereira (for tour of coffee growing areas)		Press Delegates who have registered for the tour	To be confirmed

Saturday 20 September		Open to	
Morning	Visit to CENICAFE Typical lunch in a coffee farm Visit to the Café Leofilizado factory	Delegates who have registered for the tour	CENICAFE: National centre for coffee research
17.00	Departure for Quindio Department Dinner in hotel		
Sunday 21 September		Open to	
Morning	Visit to the National Coffee Park	Delegates who have registered for the tour	
13.00	Armenia – Bogota		

Notes:

1. Annex I lists officeholders and the composition of ICO bodies for 2002/03.
2. There will be one team of interpreters available.

Office-holders 2002/03**International Coffee Council**

Chairperson: Mr. Jacques Thinsy (Belgium)
 First Vice-Chairperson: Mr. Patrick Lynch (Ireland)
 Second Vice-Chairperson: The Hon. Dr. Bonaya Adhi Godana, MP, EGH (Kenya)
 Third Vice-Chairperson: Mr. Matie Goldfine Bomia (Cameroon)

Executive Board

Chairperson: Mr. Mick Wheeler (Papua New Guinea)
 Vice-Chairperson: Mr. Roberto Giesemann (Mexico)
 Exporting Members: Brazil, Colombia, Honduras, India, Indonesia, Kenya, Mexico, OAMCAF
 Importing Members: European Community (E.C., Belgium, Germany, Italy, Spain, UK), Japan, Switzerland

Private Sector Consultative Board

Chairperson: Mr. Roberto Giesemann (Consejo Mexicano del Café)
 Vice-Chairperson: Mr. Roel Vaessen (European Coffee Federation)

Exporting Members

(Alternates are shown in italics)

Colombian Milds: Asociación de Exportadores de Café de Colombia (ASOEXPORT), *Sociedad Exportadora de Café de las Cooperativas de Caficultores (EXPOCAFE)*, *Federación Nacional de Cafeteros de Colombia*, Eastern African Fine Coffees Association (EAFCA), *Kenya Planters Coop. Union Ltd*, *Tanzania Coffee Association*

Other Milds: Organización Centroamericana de Exportadores de Café (ORCECA), *Consejo Mexicano del Café C.A.*, *Asociación Nacional del Café (ANACAFÉ)*, *Asociación Nacional de Exportadores de Café (ANECAFÉ)*, Coffee Exporters Association of India, *Zambia Coffee Growers Association Ltd.*

Brazilian and Other Natural Arabicas: Conselho de Exportadores de Café Verde do Brasil (CECAFÉ), *Ethio-Coffee and Tea Plantation and Marketing*, *Ethiopian Coffee Exporters' Association*, Conselho Nacional do Café (CNC), *Associação Brasileira da Indústria de Café Solúvel (ABICS)*, *Associação Brasileira da Indústria de Café (ABIC)*

Robustas: Association of Indonesian Coffee Exporters (AEKI), *Uganda Coffee Trade Federation (UCTF)*, Vietnam Coffee-Cocoa Association (VICOFA), *Interprofessional Cocoa and Coffee Council, Cameroon*

Importing Members

(Alternates are shown in italics)

All Japan Coffee Association (AJCA), Association des Fabricants de Café Soluble (AFCASOLE), Committee of the European Coffee Associations (CECA), European Coffee Federation (ECF), European Federation of Associations of Coffee Roasters (EUCA), Institute for Scientific Information on Coffee (ISIC), National Coffee Association of USA, Inc., *Specialty Coffee Association of America*, *Coffee Association of Canada*, Speciality Coffee Association of Europe (SCAE)

Promotion Committee

Chairperson: Dr. Ernesto Illy (Institute for Scientific Information on Coffee)
 Vice-Chairperson: Mr. Mick Wheeler (Papua New Guinea)

Steering Group on Promotion

Exporting Members: Brazil, Colombia, Indonesia, OAMCAF
 Importing Members: France, Italy, Switzerland, United Kingdom
 PSCB: Chairperson and Vice-Chairperson
 Promotion Committee: Chairperson and Vice-Chairperson
 ICO: Executive Director

Quality Committee

Chairperson: Executive Director
 Exporting Members: Brazil, Colombia, Indonesia, Mexico
 Importing Members: European Community, France, Italy, United Kingdom
 Private Sector: Committee of the European Coffee Associations (CECA), European Federation of Associations of Coffee Roasters (EUCA), Vietnam Coffee-Cocoa Association (VICOFA), Organización Centroamericana de Exportadores de Café (ORCECA)

Statistics Committee (02/03 – 03/04)

Chairperson: Mr. David Hallam (Food and Agriculture Organization of the U.N.)
 Vice-Chairperson: Mr. Neil Rosser (Neumann Kaffee Gruppe)
 Exporting Members: Mr. Francisco Ourique (Brazil)
 Mr. Andrés Valencia Pinzón (Colombia)
 Importing Members: Mr. Rob Simmons (LMC International Ltd, United Kingdom)
 Mr. Neil Rosser (Neumann Kaffee Gruppe, Germany)
 Executive Director: Mr. Roel Vaessen (European Coffee Federation)

Mr. Corneille Tabalo (Democratic Republic of Congo)

World Coffee Conference Programme Committee

Chairperson:

Executive Director

Exporting Members:

Brazil, Colombia, *Costa Rica, Honduras*, OAMCAF, Papua New Guinea

(Alternates shown in italics)

Importing Members:

Ireland, Japan, Spain, *fourth Member to be confirmed*

Private sector:

Mr. Roel Vaessen, Mr. Roberto Giesemann