



Core Group on the Consultative Forum

2nd meeting

25 September 2012 (09:30)

London, United Kingdom

Draft Agenda

Item	Document
1. Draft Agenda – to adopt	CG-3/12
2. 2nd Consultative Forum – to review	verbal
Experts and advisors attending the Group will be invited to review discussions and challenges highlighted during the 2 nd Forum.	
3. 3rd Consultative Forum on Coffee Sector Finance – to consider	to follow
<ul style="list-style-type: none">• Date – should the Forum convene in March or September 2013?• Topic – is there a topic that emerged from the previous Forums that could be considered; what other relevant and useful topics should the next Forum explore?• Format – what format could be used to generate useful discussion and facilitate engagement by a wide range of participants?• Presenters – individuals or organizations who should be invited to present.• Sponsorship – a document outlining the costs of the Forum and benefits to sponsors has been prepared to assist with approaches to sponsors.• Materials and information – the Group will consider how to develop materials and information to assist with Forum discussions.	

4. **Dissemination – *to consider*** to follow

The Group will consider how best to disseminate the results of the Forum.
5. **Advisors for the Core Group for 2012/13 – *to consider*** verbal
 - Consideration of non-government individuals to serve as advisors on the Core Group
 - Recommendation to the Council on 4 individuals and [3] alternates to appoint to the Core Group
6. **Considerations for future Forum events – *to consider*** verbal
 - **Format** – possibilities raised at the last meeting included workshops, engaging a professional facilitator, breakout groups, internet platforms, or holding the Forum outside London in another country. The Group will consider this further.
 - **Topics for future Consultative Forum events:** topics that emerged from previous Forum events that the Forum should consider; other relevant and useful topics for the Forum to explore.
 - **Presenters:** individuals or organizations to invite to present at future Forum events.
7. **Next steps – *to consider*** verbal
8. **Other business – *to consider*** verbal
9. **Date of next meeting – *to consider*** verbal