

**Core Group on the Consultative Forum**4th meeting

12 September 2013 (09:00)

Belo Horizonte, Brazil

Draft Agenda**Item****Document****1. Draft Agenda – to adopt**

CG-11/13 Rev. 1

2. Report of the last meeting of the Core Group – to note[CG-10/13](#)

Document CG-10/13 contains the report on the 3rd meeting of the Core Group.

3. 3rd Consultative Forum on Coffee Sector Finance – to review

verbal

The Group will review challenges highlighted during the 3rd Forum held on 10 September and outcomes including an ICO Declaration.

4. Studies on risk and finance in the coffee sector – to review[CG-12/13](#)

As decided at the last meeting, the World Bank will develop in collaboration with the ICO, studies on risk and finance in the coffee sector, targeted at three audiences: governments, the commercial sector and producers. The representative of the World Bank will report on progress (see document CG-12/13).

5. Dissemination – to consider[CG-4/12 Rev. 1](#)
[CG-13/13](#)

The Group will consider how best to disseminate the results of the Forum and to message/position the Forum in a way that generates interest and participation.

6. **Considerations for future Forum events – *to consider*** verbal

- **Format:** possibilities include workshops, engaging a professional facilitator, breakout groups and Internet platforms. The Group will consider this further.
- **Topics for future Consultative Forum events:** topics that emerged from previous Forum events and other relevant and useful topics for the Forum to explore.
- **Presenters:** individuals or organizations to be invited to present at future Forum events.
- **Participants:** individuals or organizations who should be invited to present or participate.
- **Sponsorship:** suggestions for potential sponsors.
- **Materials and information:** how to develop materials and information to assist with Forum discussions.

7. **Core Group – *to consider*** verbal

The Executive Director will organize conference calls with the Chairperson and Core Group experts.

8. **Next steps – *to consider*** verbal

9. **Other business – *to consider*** verbal

10. **Date of next meeting – *to consider*** verbal

The next meeting will take place in London at the time of the 112th Council Session from 3 to 7 March 2014.

REFERENCE DOCUMENTS
Terms of reference for the Core Group for the Consultative Forum (Annex VII)
Terms of reference for the Consultative Forum on Coffee Sector Finance (Annex I)
Report of the 1st Consultative Forum
Report of the 2nd Consultative Forum