

50
years



INTERNATIONAL
COFFEE
ORGANIZATION

ICC 111-3

23 August 2013

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International Coffee Council
111th Session
9 – 12 September 2013
Belo Horizonte, Brazil

Admission of observers

Background

1. Rule 5 of the Rules of the Organization provides that, at the start of each Session, the Council shall decide on the acceptance of observers and designate the items on the Agenda of the Council and Committee meetings which shall be open to accepted observers¹. Meetings of the Finance and Administration Committee are only open to Members. The terms of reference for the Private Sector Consultative Board (PSCB) (Annex II of document ICC-110-13) provide that non-members, relevant organizations and experts in coffee matters may participate at meetings upon the invitation of the PSCB. Observers should therefore submit requests to attend PSCB meetings through its Chairperson.
2. In September 2012, the Council approved a list of observers to be admitted to Sessions in the following coffee year (see document ICC-109-6). A list of observers approved for admission who have confirmed their attendance as at 22 August 2013 is attached as Annex I. The Secretariat will report verbally to the Council on replies received after this date.
3. Additional observers wishing to attend meetings should have submitted requests for observer status in writing to the Executive Director at least 45 days prior to the Session (i.e. by **25 July 2013** in the case of the 111th Session from 9 to 12 September 2013).
4. It is suggested that items relating to finance and administration on the Council Agenda should be restricted to Members only at this Session.
5. Additional organizations and individuals invited to attend Council Sessions to make presentations or to make a contribution on a specific topic are listed in Annex I and will attend for the relevant agenda item only.

¹ Paragraph 5 of Rule 34 provides that the Rules of the ICO shall also apply to meetings of committees, other subsidiary bodies and advisory bodies.

Observers invited by the Executive Director

6. Following consultations with the Chairperson of the Council and representatives of producing and consuming Members, the Executive Director has invited leading representatives in the global coffee sector from both producing and consuming countries to join Members in celebrating the 50th anniversary of the Organization. It is proposed that they be admitted to the 111th Session of the Council and meetings of Committees open to observers on a one-off basis, under the category of special invitees. A list of representatives who have confirmed their attendance as at 22 August 2013 is attached as Annex II.

Sessions in 2013/14

7. As was the case in 2012/13, with a view to streamlining the process of accepting observers and encouraging attendance by non-member countries and other observers, it is proposed that the Council should approve a list of observers who may be admitted to Sessions in March and September 2013/14. A list of observers who have been invited to previous Council Sessions and who could be considered for admission in the next coffee year is attached as Annex III. It is also proposed that presenters at Seminars and workshops in 2013/14 should be admitted as observers, and that experts in the field of statistics invited to attend Statistics Committee meetings should also be admitted as observers to Council Sessions.

8. Observer countries and organizations not included on this list should submit requests for observer status in writing to the Executive Director at least 45 days prior to the Session (i.e. by 17 January and 7 August 2014). In the case of additional organizations and individuals invited to attend Council Sessions to make presentations or to make a contribution on a specific topic the Council would be informed about this at the start of the Session and they would attend for the relevant agenda item only.

9. The Council will decide at each Session specific items which would be open to observers in these categories. Annex IV contains copies of Articles 15 and 16 of the 2007 Agreement and Rule 5 of the Rules of the International Coffee Organization.

Action

The Council is invited to consider the admission of the observers in Annex I and II and the items and meetings that shall be open to them at the 111th Session, and to further consider and approve observers who may be admitted to the Council Session in coffee year 2013/14.

OBSERVERS WISHING TO ATTEND THE COUNCIL SESSION AND OTHER MEETINGS

Intergovernmental organizations	Meetings / Items of interest
Asian Development Bank	Council and committees
CABI	Council and committees
InterAfrican Coffee Organisation	Council and committees
International Women's Coffee Alliance	Council and committees
World Bank	Council and committees
Non-member countries	
China	Council and committees
Sri Lanka	Council and committees
Private sector associations²	
African Fine Coffees Association	Council and committees
All Japan Coffee Association	Council and committees
Coffee Association of Canada	Council and committees
European Coffee Federation	Council and committees
Consultative Forum experts and Core Group advisors	
Alex Serrano, Vice President, Program and Business Development, National Cooperative Business Association, CLUSA International	Council and committees
Dan Zook, Citi/Skoll project leader, Dalberg, Global Development Advisors	Council and committees
Jos Algra, NovoTRADE Consult bv, Netherlands	Council and committees
Edgar Berríos, Coordinator, Coffee & Cocoa Programme for Central America, Solidaridad, Nicaragua	Council and committees
David Browning, Senior Vice President, Strategic Initiatives, Technoserve USA	Council and committees
Dr Dave A. D'haeze, Regional Representative, Embden Drishaus & Epping Consulting GmbH Representative Office Asia Pacific, Vietnam	Council and committees
Finance Alliance for Sustainable Trade (FAST)	Council and committees
Han de Groot, CEO of Utz Kapeh	Council and committees
Alvaro Llobet Toledo, Coffee analyst, Costa Rica	Council and committees
Tadesse Meskela, Managing Director, Oromia Farmers Coop Union, Ethiopia	Council and committees
Alex Morgan, Rainforest Alliance, USA	Council and committees
Merling Preza, General Manager, Prodecoop, Nicaragua	Council and committees
Melanie Rutten-Sülz, Executive Director, 4C Association	Council and committees
Nicolas Tamari, Sucafina	Council and committees
Thaleon Termain, Pachamama Coffee Cooperative, USA	Council and committees

² Not already included in Member or observer delegations

Statistical experts	
Judy Ganes-Chase, CEO, J. Ganes Consulting LLC	Council and committees
Neil Rosser	Council and committees
Presentations / contributions on specific topics	
Michael Opitz, Hanns R Neumann Stiftung	Council and committees
Requests from new observers at this Session	
Arthur Dobbs Institute (see document ICC-111-3- Add. 1) 4C Association (see document ICC-111-3 Add. 2)	Council and committees

**SPECIAL OBSERVERS INVITED BY THE EXECUTIVE DIRECTOR ON
THE OCCASION OF THE 50th ANNIVERSARY OF THE ICO TO
ATTEND THE COUNCIL SESSION AND OTHER MEETINGS**

SPECIAL INVITEES	
Claros Hernandez Eduar	AHICAFÉ
M.P. Devaiah	Allanason Limited
Susie Spindler	Alliance for Coffee
Francisco Serracin	AMC
Ellen Jordan Reidy	American's Food Technologies Inc.
Carlos Pires e Albuquerque	Atomico
Haroldo Korte	Atomico
Alexandre Araujo	Brazil
Peter Bafitis	Brazil
Frederico Balsemao Pires	Brazil
Hermogenes Ladeira	Brazil
Regina Mendes	Brazil
Ian Smaldon	Mercon
Rubens Antônio Barbosa	Former ICO Delegate
Manoel Bertone	Former ICO Delegate
Jorio Dauster	Former ICO Delegate
Matthew Elliott	Former ICO staff
Anil Kumar Bhandari	India Coffee Trust
Juan Carlos Marroquín	Nestlé Brazil
Lilian Miranda	Nestlé Brazil
Marco Guimarães	Nestlé Brazil
Pedro Feliu	Nestlé Brazil
Stefan Nilsson	Nestlé Brazil
Patrick Traelnes	Nestlé Brazil
Michael Riccio	Rychiger AG
Jason Lee	South Korea
Jorge Roxo	Suplicity Cafés
Wenming Zhang	

OBSERVERS TO BE ADMITTED TO COUNCIL SESSIONS IN 2013/14**Non-member countries**

Algeria	Equatorial Guinea	Mauritius	South Africa
Argentina	Fiji	Morocco	Sri Lanka
Armenia	Iceland	Mozambique	Sudan
Australia	Iran, Islamic Rep. of	Myanmar	Syrian Arab Republic
Belarus	Israel	Nepal	The former Yugoslav Republic of Macedonia
Belize	Japan	New Zealand	Trinidad and Tobago
Botswana	Jordan	Oman	Ukraine
Cambodia	Korea, Republic of	Pakistan	United Arab Emirates
Canada	Kuwait	Peru	Uruguay
Chile	Lao People's Dem. Rep.	Russian Federation	
China	Lebanon	Saudi Arabia	
Croatia	Libyan Arab Jamahiriya	Serbia	
Egypt	Malaysia	Singapore	

Intergovernmental organizations

- African, Caribbean, and Pacific Group of States (ACP)
- African Development Bank Group (AfDB)
- Asian Development Bank (ADB)
- CABI
- Central American Bank for Economic Integration (CABEI)
- Codex Alimentarius Commission
- Common Fund for Commodities (CFC)
- Commonwealth Secretariat
- Food and Agriculture Organization of the United Nations (FAO)
- InterAfrican Coffee Organisation (IACO)
- Inter-American Development Bank (IDB)
- Inter-American Institute for Cooperation on Agriculture (IICA) – Regional Program for the Development and Modernization of the Coffee Industry in Central America, Panama, the Dominican Republic and Jamaica (PROMECAFÉ)
- International Cocoa Organization (ICCO)
- International Cotton Advisory Committee (ICAC)
- International Finance Corporation (IFC)
- International Fund for Agricultural Development (IFAD)
- International Grains Council (IGC)
- International Oil Pollution Compensation Funds (IOPC)
- International Olive Oil Council (IOC)
- International Sugar Organization (ISO)
- International Trade Centre UNCTAD/WTO (ITC)
- International Women's Coffee Alliance (IWCA)

- League of Arab States
- North East Atlantic Fisheries Commission (NEAFC)
- Organization of American States (OAS)
- United Nations Conference on Trade and Development (UNCTAD)
- United Nations Development Programme (UNDP)
- United Nations Environment Programme (UNEP)
- United Nations Industrial Development Organization (UNIDO)
 - International Centre for Science and High Technology (UNIDO – ICS)
- World Bank Group
- World Trade Organization (WTO)

Other organizations concerned with coffee (including scientific organizations)

- Arthur Dobbs Institute Inc.³
- Association for Science and Information on Coffee (ASIC)
- Centre for International Cooperation in Agronomic Research for Development (CIRAD)
- International Coffee Genomics Network (ICGN)
- 4C Association⁴

Private Sector Consultative Board (PSCB) associations

As designated by the Council for 2013/14 and 2014/15.

Consultative Forum on Coffee Sector Finance presenters

As invited by the Core Group and Executive Director.

Core Group advisers

As designated by the Council.

Seminar and workshop presenters in 2013/14

As invited by the Executive Director.

Experts in statistics who may attend Statistics Committee meetings and Council Sessions

- Euan Mann, Complete Commodity Solutions Ltd.
- Judy Ganes (*J. Ganes Consulting LLC*)
- Neil Rosser (*OLAM Europe*)
- Rob Simmons (*LMC International Ltd., United Kingdom*)
- Andrea Thompson (*Coffee Network*)

³ See document ICC-111-3 Add. 1.

⁴ See document ICC-111-3-Add. 2.

INTERNATIONAL COFFEE AGREEMENT 2007**ARTICLE 15****Cooperation with other organizations**

(1) The Council may make arrangements for consultation and cooperation with the United Nations and its specialized agencies; other appropriate intergovernmental organizations; and relevant international and regional organizations. It shall take full advantage of the facilities of the Common Fund for Commodities and other sources of funding. Such arrangements may include financial arrangements which the Council considers appropriate for achieving the objectives of this Agreement. However, in respect of the implementation of any project under such arrangements the Organization shall not incur any financial obligations for guarantees given by individual Members or other entities. No Member shall be responsible by reason of its membership of the Organization for any liability arising from borrowing or lending by any other Member or entity in connection with such projects.

(2) Where possible, the Organization may also collect from Members, non-members, and from donor and other agencies, information on development projects and programmes focussing on the coffee sector. Where appropriate, and with the agreement of the parties concerned, the Organization may make this information available to such other organizations as well as to Members.

ARTICLE 16**Cooperation with non-governmental organizations**

In pursuing the objectives of this Agreement, the Organization may, without prejudice to the provisions of Articles 15, 29, 30 and 31, establish and strengthen cooperative activities with appropriate non-governmental organizations having expertise in relevant aspects of the coffee sector and with other experts in coffee matters.

RULES OF THE INTERNATIONAL COFFEE ORGANIZATION

RULE 5 Observers

1. Any organization referred to in Article 16 of the Agreement, including private sector coffee associations and bodies, may request observer status at a session of the Council, by submitting such a request in writing to the Executive Director at least 45 days prior to the session.
2. The written request shall indicate the Agenda items of interest. If necessary, the Executive Director will request any additional information needed by the Council in considering such requests. At least 30 days prior to the session, the Executive Director shall circulate to all Members the names of organizations requesting observer status, along with additional information and a proposal for Council action on each request.
3. Comments and/or possible objections by Members to the above requests shall be communicated in writing to the Executive Director at least 15 days prior to the session. At least 10 days prior to the session, the Executive Director shall distribute to all Members any comments on such requests and provide information to the interested applicants on this. At the start of each Session, the Council shall decide on acceptance of observers and designate the items on the Agenda of the Council open to accepted observers.
4. The Council may also invite organizations and individuals to attend Council Sessions to make presentations or to make a contribution on a specific topic to be considered by the Council. Observers shall have no voice in the proceedings of the Council, its committees and subsidiary bodies, except by invitation of the respective Chairmen.