

**Projects Committee**6th Meeting

11 September 2013 (14:30)

Belo Horizonte, Brazil

Draft Agenda**Item****Document**

- | | | |
|-----|--|----------------------|
| 1. | Draft Agenda – to adopt | PJ-50/13 |
| 2. | Coffee development projects | |
| 2.1 | Projects under consideration by the ICO – to consider | PJ-53/13 (to follow) |

New and revised project proposals for consideration in September 2013 or March 2014 should reach the ICO by **28 June 2013** and **13 December 2013**, respectively. The Secretariat will introduce the report of the Virtual Screening Subcommittee (VSS) on new and revised project proposals including:

- **Valorization of the Ethiopian coffee origins for marketing improvement** – revised proposal submitted by the United Nations Industrial Development Organization (UNIDO) and illycaffè PJ-46/13 Rev. 1 (to follow)

- | | | |
|-----|---|----------------------|
| 2.2 | Projects under consideration by donors – to note | PJ-52/13 (to follow) |
|-----|---|----------------------|

The Head of Operations will report on projects under consideration by the Common Fund for Commodities CFC and other donors, including the pipeline projects submitted to the CFC in March 2013 in response to the Call for Proposals announced by the CFC in February 2013.

- | | | |
|-----|--|----------------------|
| 2.3 | Projects already approved – to note | PJ-54/13 (to follow) |
|-----|--|----------------------|

Document PJ-54/13 contains a progress report on the implementation of projects approved by the CFC and other donors.

- 3. Project activities under the International Coffee Agreement (ICA) 2007**
- 3.1 Fundraising and communication strategies – *to consider*** PJ-55/13 (to follow)
PJ-56/13 (to follow)
- The Head of Operations will introduce a fundraising strategy to identify alternative sources of finance for projects and a communication strategy to explore cooperation on coffee matters with other organizations, as provided for in the Programme of Activities for 2012/13 (see document [ICC-109-12](#)).
- 3.2 Seminar on alternative sources of finance - *to consider*** verbal
- The Committee will consider preparations for a Seminar on alternative sources of finance for projects to be held in 2013/14, including participants and the format of the event.
- 4. Gender analysis – *to consider*** [PJ-35/12](#)
- The Committee will continue discussions on the issue of gender analysis in project proposals.
- 5. Cooperation with other agencies – *to note*** verbal
- Brazilian Agency for Cooperation (ABC):* The representative of Brazil will report on the implementation of the Memorandum of Understanding with Brazil to promote triangular technical cooperation in coffee producing countries.
- 6. Other business – *to note*** verbal
- Chairperson and Vice-Chairperson for 2013/14:* The Council will approve the composition of the Committee for 2013/14 during its 111th Session in September 2013. At its first meeting in March 2014, the Committee will appoint a Chairperson and Vice-Chairperson for 2013/14.
- 7. Date of next meeting – *to note*** verbal
- The next meeting will take place in London at the time of the 112th Council Session from 3 to 7 March 2014.

REFERENCE DOCUMENTS
Terms of reference for the Projects Committee (Annex III)
Terms of reference for the Virtual Screening Subcommittee
Development strategy for coffee