



International Coffee Council
115th Session
28 September – 2 October 2015
Milan, Italy

Draft Agenda

Item	Document
1. Draft Agenda and schedule of meetings – <i>to adopt</i>	ICC-115-0 Schedule
2. Admission of observers – <i>to consider</i> The Council will decide on the acceptance of observers and designate the items on the Agenda open to accepted observers.	to follow
3. Votes and credentials	
3.1 Votes for coffee year 2014/15 – <i>to approve</i> The Secretary will report.	to follow
3.2 Initial distribution of votes for coffee year 2015/16 – <i>to approve</i> Documents containing the statistical basis for the proposed distribution of votes for exporting and importing Members and the initial distribution of votes for coffee year 2015/16 will be circulated.	to follow
3.3 Credentials – <i>to approve</i> The Chairman will examine the credentials with the assistance of the Secretariat and report to the Council.	verbal

4. Membership of the International Coffee Agreement (ICA) 2007 – to consider to follow

The deadline for the deposit of instruments of ratification, acceptance, approval or accession is 30 September 2015. The Council will consider a report on membership and a draft Resolution extending the deadline for deposit of instruments.

5. Coffee market situation – to note to follow

The Head of Operations will introduce an analysis of the market situation and will report on other issues such as coffee leaf rust.

6. Studies and reports – to consider

The Council will consider the following studies and reports:

- **The impact of the price of oil and the US dollar exchange rate on coffee prices** to follow
- **Sustainability of the Coffee Sector in Africa (up-dated version)** to follow
- **Coffee in China** to follow
- **Coffee in the Russian Federation** to follow

7. Global Coffee Forum – to consider to follow

The Chairman of the Global Coffee Forum will report on the outcome of the Forum which will take place on 30 September and 1 October 2015. The Council will be invited to consider ideas and actions arising from the event.

8. World Coffee Conference – to consider to follow

Ethiopia will host the 4th World Coffee Conference which will take place in Addis Ababa, from 6 to 8 March 2016. In accordance with Article 30 of the ICA 2007, the Council will decide on the form, title, subject matter and timing of the Conference, in consultation with the Private Sector Consultative Board.

9. Programme of Activities – to consider to follow

The Council will consider the interim report on the Programme of Activities for 2014/15.

- 10. Strategic review of the ICO – to consider** verbal
- The Head of Operations will invite Members to report to the Council the results of their consultations with their respective governments.
- 11. Report by the Chairmen of ICO bodies** verbal
- 11.1 Private Sector Consultative Board (PSCB) – to consider** verbal
- 11.2 Promotion and Market Development Committee – to consider** verbal
- 11.3 Statistics Committee – to consider** verbal
- 11.3.1 Compliance with statistical rules – to consider** verbal
- The Chairperson of the Committee will report on progress made on this matter.
- 11.4 Projects Committee – to consider, and if appropriate, to approve** verbal
- 11.4.1 Projects for endorsement by the Council – to consider and, if appropriate, to approve** to follow
- The Council will consider the recommendations of the Projects Committee on new and revised project proposals.
- 12. Food safety – to consider** verbal
- The Council will consider food safety matters, including Maximum Residue Limits (MRLs) for pesticides used in the coffee production process, national quality standards and an update on the implications of Regulation (EU) No. 1169/2011 (document [ICC-111-7](#)) and other EU regulations for producing countries.
- 13. Coffee research – to consider**
- Coffee and climate change:* A revised draft of the ICO submission to the Conference of the Parties of the United Nations Framework Convention on Climate Change (UNFCCC) will be considered by the Council. to follow
- 14. Cooperation with other agencies – to consider** verbal
- The Head of Operations will report on cooperation with other agencies, including progress on the partnership with the 4C Association and IDH The Sustainable Trade Initiative.

- 15. Financial and administrative matters**
- 15.1 Finance and Administration Committee – *to consider*** to follow
- The Chairman of the Finance and Administration Committee will report on the meeting of the Committee including the financial situation and the premises. The Council will consider the recommendations of the Committee.
- 15.2 Draft Administrative Budget for the financial year 2015/16 – *to approve*** to follow
- The Chairman of the Finance and Administration Committee will report.
- 15.3 Premises – *to consider*** to follow
- The Chairman of the Finance and Administration Committee will report.
- 15.4 Review of Staff Regulations and Staff Rules – *to consider*** verbal
- At the request of the European Union a review is being conducted into the Organization's Staff Regulations and Staff Rules in the light of those of other international organizations. The Chairman of the Finance and Administration Committee will report to the Council on this review.
- 16. Special Fund – *to consider*** verbal
- The Executive Director will report on discussions held amongst exporting Members on the use of the Special Fund.
- 17. Office holders and committees**
- 17.1 Chairman and Vice-Chairman of the Council – *to elect*** verbal
- According to Article 10 of the 2007 Agreement, the Chairman and the Vice-Chairman for coffee year 2015/16 should be elected from among the representatives of importing and exporting Members, respectively.
- 17.2 Chairman and Vice-Chairman of the Forum for 2015/16 – *to appoint*** verbal
- The Council will appoint the Chairman and Vice-Chairman of the Forum for 2015/16.

17.3 Core Group – to appoint

verbal

The Council will appoint the advisors to the Core Group for 2015/16 and 2016/17. The former advisors were:

- Marc Sadler (Team Leader, Agricultural Finance and Risk Management Unit, Agriculture and Rural Development Department, The World Bank)
- Noemí Pérez (Executive Director, Finance Alliance for Sustainable Trade)
- Silas Brasileiro (Executive Chairman, National Coffee Council, Brazil)
- Nicolas Tamari (Chief Executive Officer, Sucafina S.A.)

17.4 Composition of Committees – to consider and approve

to follow

The Council will consider the composition of the following Committees for 2015/16:

- Private Sector Consultative Board (8 producing and 8 consuming associations) for 2015/16 and 2016/17
- Promotion and Market Development Committee (8 exporting, 3 importing Members)
- Projects Committee (8 exporting, 3 importing Members)
- Finance and Administration Committee (6 exporting, 4 importing Members)
- Statistics Committee (8 exporting, 3 importing Members)

18. National coffee policies – to note

verbal

Members are invited to report on changes in coffee policies in their countries and to provide copies of statements and other information for circulation.

19. Other business – to consider

verbal

Future Meetings – Members are invited to consider moving the March meetings to April starting in 2017. Other meetings will need to be kept in mind, particularly those of the Specialty Coffee Association of America (SCAA).

20. Date of next Session

verbal

The next Session of the Council will take place in Addis Ababa, Ethiopia from 9 to 11 March 2016 – **to note**

Members are invited to suggest topics for presentations during the next Session, for inclusion on the Agenda, and improvements to future meeting arrangements – **to consider**

REFERENCE DOCUMENTS
International Coffee Agreement 2007
Action plan for the International Coffee Organization
Rules of the International Coffee Organization
Terms of reference for Committees and advisory bodies
Model credential letter
Office Holders for 2014/15
Procedures for membership of the ICA 2007