



**Statistics Committee**  
8<sup>th</sup> Meeting  
4 March 2015 (16:00)  
London, United Kingdom

**Draft Agenda**

Item	Document
1. <b>Draft Agenda – <i>to adopt</i></b>	SC-45/14
2. <b>Chairman and Vice-Chairman for 2014/15 – <i>to appoint</i></b>	verbal
The Committee will appoint a Chairman and a Vice-Chairman for 2014/15, who shall be from different categories of Members in accordance with the terms of reference. Precedent indicates that the Chairman should be from an exporting Member, and the Vice-Chairman from an importing Member.	
3. <b>Report on the meeting of 24 September 2014 – <i>to approve</i></b>	<a href="#">SC-44/14</a>
4. <b>Compliance with statistical rules – <i>to consider</i></b>	to follow
The Head of Operations will report on compliance with the Rules on Statistics and actions following the last meeting with respect to countries which are not complying with the Rules.	
5. <b>Statistics Roundtable – <i>to consider</i></b>	to follow
The Committee will consider a report on the work of the Statistics Roundtable.	

**6. Subscriptions to statistical publications – to consider** [EB-3823/02](#)

As requested at the September 2014 meeting the Committee will review subscriptions to ICO statistical publications and reports and will also consider revising the ICO policy on dissemination of information.

**7. Conversion factors for roasted, decaffeinated, liquid and soluble coffee – to consider** [SC-42/14](#)

Article 2 of the 2007 Agreement provides that the Council shall, as soon as possible after the entry into force of the Agreement, and at intervals of three years, review the conversion factors for roasted, decaffeinated, liquid and soluble coffee. The last review of conversion factors took place in September 2011 (see [ED-2123/11](#)). The Committee will consider this matter.

**8. Implementation of the Coffee Quality-Improvement Programme (CQP) – to consider** to follow

As decided by the Committee in September 2014 the reports on gradings for Arabica and Robusta coffees and the implementation of the CQP will be considered by the Statistics Committee.

**9. Proposed new statistics software – to consider and to recommend for approval** to follow

The Head of Operations will report on a proposal to change the existing software and attendant systems to a new system. The Committee is requested to review this proposal and make a recommendation to the Council.

**10. Other business – to consider** to follow

*Rules on Statistics – Indicator Prices:* The Rules provide that the weighting of each group of coffee in the calculation of the ICO composite indicator price shall be reviewed every two years (see Annex I of document [ICC-105-17 Add. 1](#) which was discussed in March 2013 and took effect on 1 October 2013). The Committee will consider this matter.

**11. Future meetings – to note** verbal

The Committee will consider the date of the next meeting.

<b>REFERENCE DOCUMENTS</b>
<a href="#">Rules on Statistics – Certificates of Origin (ICC-102-9)</a>
<a href="#">Rules on Statistics – Statistical Reports (ICC-102-10)</a>
<a href="#">Rules on Statistics – Indicator Prices (ICC-105-17)</a> <a href="#">ICC-105-17 Add. 1 (Share of markets and their weightings in the calculation of group and composite prices from 1 October 2013)</a>
<a href="#">Terms of reference for Committees and advisory bodies</a>
<a href="#">Conversion factors for roasted, decaffeinated, liquid and soluble coffee</a>
<a href="#">List of exporting countries and their country codes, ICO Certifying Agents and registered ports of export (ICC-106-3)</a>
<a href="#">Data concepts and variables used in the statistics of the Organization (WP-Board 934/03)</a>
<a href="#">Coffee Quality-Improvement Programme (ICC Resolution No. 420)</a>