



**Post of Economist**

1. The Executive Director presents his compliments and wishes to inform Members and members of the Private Sector Consultative Board that the Organization is recruiting an Economist.
2. The Job Description for the post, together with the necessary information for applicants, is attached. Due to the high volume of applications we receive, only applicants short-listed for the post will be acknowledged.
3. You are kindly requested to bring this vacancy notice to the attention of qualified candidates in your country.
4. Applications should be addressed to the Executive Director ([ed@ico.org](mailto:ed@ico.org)), accompanied by a covering letter, curriculum vitae, recent photograph and references, not later than **8 September 2017**.



## INTERNATIONAL COFFEE ORGANIZATION

### JOB DESCRIPTION

<b>POST:</b>	Economist
<b>ORGANIZATIONAL UNIT:</b>	Economics Section
<b>GRADE:</b>	P-1/P-2

### DUTIES AND RESPONSIBILITIES

Responsible to the Chief Economist, on matters concerning research on coffee-related issues and coffee sector development projects, including:

1. Conducting research on the global coffee market, socio-economic aspects of coffee production, and impacts of agricultural policies.
2. Assisting in the preparation and revision of presentations, studies and documents, including the 'Monthly Coffee Market Report' and other economic publications.
3. Researching and analysing third-party coffee programmes, such as sustainability initiatives.
4. Assisting in the preparation and supervision of coffee sector development projects, by preparing and maintaining up-to-date records of project work plans, budgets, inputs, outputs, objectives and achievement indicators.
5. Assisting in the organization of specialized conferences, seminars and other coffee-related events, including drafting of terms of reference and background papers.
6. Representing the Organization at conferences, seminars, workshops and similar events, preparing and presenting lectures and technical papers as required.

### QUALIFICATIONS AND EXPERIENCE

1. Graduate degree in Economics, Agricultural Economics, Agriculture, International Affairs, Development Studies, Public and Business Administration or related field.
2. Experience in econometric techniques (time series and/or panel data analysis) using statistical software (e.g. STATA, R, SPSS).
3. Knowledge of global agricultural markets, especially the coffee market would be an advantage.
4. Experience in drafting reports and editing technical texts for publication.
5. Excellent command of the English language, oral and written
6. A working knowledge of at least one of the other official languages of the Organization (Spanish, French and Portuguese) is desirable.
7. Ability to maintain good working relations with staff and external contacts.
8. Initiative, methodical approach, tact and ability to work subject to strict deadlines.
9. Good organizational capabilities.