



Finance and Administration Committee

31st Meeting (Intersessional)
15 October 2018 (11:00)
London, United Kingdom

Draft Agenda

Item	Document
1. Draft Agenda – <i>to adopt</i>	FA-191/18
2. Draft Administrative Budget for the financial year 2018/19 – <i>to consider and, if appropriate, to recommend for approval</i>	FA-173/18 Rev. 2 FA-192/18
3. Other business – <i>to consider</i>	verbal
4. Date of next meeting – <i>to note</i>	verbal

The next meeting will take place in Nairobi, Kenya, at the time of the 123rd Council Session.

REFERENCE DOCUMENTS

[Financial Rules and Financial Regulations of the International Coffee Organization](#)

[Rules of the International Coffee Organization](#)

[Terms of reference for the Finance and Administration Committee \(Annex V\)](#)