



International Coffee Council
121st Session
9 – 13 April 2018
Mexico City, Mexico

Draft Agenda

Item	Document
1. Draft Agenda and schedule of meetings – <i>to adopt</i>	ICC-121-0 Schedule of meetings
2. Admission of observers – <i>to decide</i> The Council will decide on the acceptance of observers and designate the items on the Agenda open to accepted observers.	ICC-121-2 ICC-121-2 Add. 1
3. Appointment of office holders – <i>to approve</i> The Council will be invited to formally approve the appointment of office holders.	verbal
4. Votes and credentials – <i>to consider and, if appropriate, to approve</i>	
4.1 Votes for coffee year 2017/18 The Executive Director will report.	ICC-121-1
4.2 Credentials The Chair will examine the credentials with the assistance of the Secretariat and report to the Council.	verbal
5. Membership of the International Coffee Agreement (ICA) 2007 – <i>to note</i> The Executive Director will present an update.	ICC-121-3

- 6. Annual Review 2016/17 – to note** Annual Review 2016/17
- The Executive Director will present the Annual Review for 2016/17.
- 7. Programme of Activities – to note** verbal
- The Head of Operations will present an update on the Programme of Activities 2017/18.
- 8. Coffee Market Report – to note** Coffee Market Report – March 2018
- The Chief Economist will present an analysis of the market situation.
- 9. Coffee and prices – to consider** verbal
- Mr Jeffrey Sachs, Director of the Earth Institute at Columbia University, has been invited to present the results of a study analysing the behaviour of coffee prices over the last 40 years.
- 10. Studies and reports – to consider**
- As provided for in the Programme of Activities for 2017/18, the Council will consider the following studies:
- Development of coffee trade flows ICC-121-4
 - Coffee and gender ICC-121-5
- 11. Country Coffee Profiles – to consider**
- The Council will consider the following Country Coffee Profiles:
- Coffee Profile: Ghana ICC-121-6
 - Coffee Profile: Vietnam ICC-121-7
- 12. National coffee policies – to note** verbal
- Members are invited to report on changes in coffee policies in their countries and to provide copies of statements and other information for circulation.
- 13. World Coffee Conference – to consider** verbal
- The 5th World Coffee Conference will be taking place in April 2020 in India. A representative from India will present Members with an update on preparations.

- 14. International Coffee Day – to consider and, if appropriate, to approve** verbal
- Members will consider and, if appropriate, approve a proposal for the 2018 International Coffee Day campaign.
- 15. Cooperation with other agencies – to consider and, if appropriate, to approve** WP-Council 287/18
- The Executive Director will report on cooperation with other agencies, including a proposal for a Memorandum of Understanding with the Sustainable Coffee Challenge.
- 16. Report by the Chairs of ICO bodies**
- 16.1 Projects Committee**
- 16.1.1 Concept note on identifying sources of funding for projects – to consider and, if appropriate, to approve** PJ-121/18
- Members will be invited to consider and, if appropriate, to approve the concept note to identify areas in which international cooperation can be leveraged to support future coffee development projects.
- 16.2 Statistics Committee**
- 16.2.1 Changes to Rules on Statistics: Certificates of Origin** SC-81/18
- 16.2.2 ICO Award for Excellence in Coffee-Related Research** SC-83/18
- 16.3 Promotion and Market Development Committee** verbal
- 16.4 Private Sector Consultative Board** verbal
- 16.5 Core Group for the Consultative Forum** verbal
- 17. Financial and administrative matters**
- 17.1 Finance and Administration Committee – to consider** FA-169/18
FA-173/18
FA-174/18
- The Chairman of the Finance and Administration Committee will report on the meeting of the Committee including the financial situation, the draft Administrative Budget for the financial year 2018/19 and a cost analysis summary.

- 17.2 Administrative Accounts of the Organization for the financial year 2016/17 and Report of the Auditors – to consider and, if appropriate, to approve** FA-170/18

The Council will consider and, if appropriate, approve the Administrative Accounts of the Organization for the financial year 2016/17 and Report of the Auditors.

- 17.3 Salary scales and the basis for contributions to the Provident Fund – to consider and, if appropriate, to approve** FA-175/18

The Council will consider and, if appropriate, approve the revision of the salary scales and the basis for contributions to the Provident Fund for staff in the Professional and higher categories.

- 17.4 Education Grant – to consider and, if appropriate, to approve** FA-176/18

The Council will consider and, if appropriate, approve the proposal for the revision of the Education Grant.

- 18. Special Fund – to note** verbal

Following the decision made at the 117th Session, the producers' spokesperson will report on progress made regarding the approval of projects to be undertaken with the Special Fund.

- 19. Other business – to note** verbal

- 20. Future meetings – to note** verbal

Members are invited to suggest topics for presentations during the next Session, for inclusion on the Agenda, and improvements to future meeting arrangements.

The next Session of the Council will take place in London, United Kingdom from 17 to 21 September 2018.

Sessions in 2019 have been agreed as follows:

- 123rd Session of the International Coffee Council and associated meetings: 8 to 12 April 2019 – Venue to be confirmed
- 124th Session of the International Coffee Council and associated meetings: 23 to 27 September 2019, London.

Close

REFERENCE DOCUMENTS

[International Coffee Agreement 2007](#)

[Five-Year Action Plan for the International Coffee Organization](#)

[Rules of the International Coffee Organization](#)

[Terms of reference for Committees and advisory bodies](#)

[Office Holders for 2017/18](#)

[Procedures for membership of the ICA 2007](#)