INTERNATIONAL COFFEE ORGANIZATION

FA **207/19 Rev. 2**

20 May 2019
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Finance and Administration Committee
34th Meeting (Intersessional)
28 May 2019 (11:00)
London, United Kingdom

Agenda

Item		**Document**
1.	**Draft Agenda – *to adopt***	FA-207/19 Rev. 2
2.	**Report of the meeting held on 26 and 27 March 2019 – *to consider and, if appropriate, to approve***	FA-206/19
3.	**Report on the implementation of Resolution 466, Members in persistent arrears (Communication from the Government of Yemen – *to note***	FA-195/19
	The Executive Director will report.	
4.	**Draft Administrative Budget for the financial year 2019/20 – *to consider and, if appropriate, to recommend for approval***	FA-203/19 Rev. 1
	The Head of Finance and Administration will report.	
5.	**Administrative Budget 2018/19**	to follow
	The Committee, at the request of Panama, is requested to review the 2018/19 Budget.	
6.	**Other business – *to consider***	verbal
7.	**Date of next meeting – *to note***	verbal
	The next meeting will take place in London, at the time of the 125th Council Session.	

REFERENCE DOCUMENTS
Financial Rules and Financial Regulations of the International Coffee Organization
Rules of the International Coffee Organization
Terms of reference for the Finance and Administration Committee (Annex V)