



International Coffee Council

125th Session

23 – 27 September 2019

London, United Kingdom

Draft Agenda

Item	Document
1. Opening of the Council	
2. Draft Agenda – <i>to adopt</i>	ICC-125-0 Schedule of Meetings
3. Admission of observers – <i>to consider</i>	to follow
The Council will decide on the acceptance of observers and designate the items on the Agenda open to them.	
4. Votes – <i>to consider and, if appropriate, to approve</i>	
4.1 Redistribution of votes for coffee year 2018/19	to follow
The Head of Operations will report.	
4.2 Initial distribution of votes for coffee year 2019/20	to follow
Documents containing the statistical basis for the proposed distribution of votes for exporting and importing Members and the initial distribution of votes for coffee year 2019/20 will be considered by the Council.	
5. Coffee market situation – <i>to note</i>	to follow
The Chief Economist will present an analysis of the coffee market situation.	

**6. Implementation of Programme of Activities and Resolution 465 – verbal
to note**

The Head of Operations will report on the implementation of the Programme of Activities for coffee year 2018/19, in relation to the Five-Year Action Plan and to Resolution 465 on coffee price levels.

7. International Coffee Day – to note verbal

The Head of Operations will report on the global communications campaign in support of International Coffee Day to be held on 1 October 2019.

8. Studies and reports – to consider

8.1 ICO Flagship Report: Coffee Development Report 2019 to follow

The Executive Director will introduce the ICO's first Coffee Development Report 2019.

8.2 Economic studies

As provided for in the Programme of Activities for 2018/19, the following study will be considered by the Council:

- Profitability of coffee farming in selected Latin American countries – final report to follow

9. World Coffee Conference – to note verbal

The representative of India will report on preparations for the 5th World Coffee Conference, which will take place in Bengaluru, India, in September 2020.

10. ICO Award for Excellence in Coffee-Related Research – to consider to follow

Within the framework of the ICO's Five-Year Action Plan the Council, at its 121st Session in April 2018, considered and approved the introduction of an ICO Award for Excellence in Coffee-Related Research to promote high-quality research on emerging issues in the global coffee sector. Following a call for papers launched in January 2019, the Executive Director will announce the Award's first winner.

11. Cooperation with other agencies

11.1 Cooperation with other agencies – *to note* verbal

The Executive Director will report on cooperation with other agencies, including the:

- International Commodity Bodies Forum
- International Fund for Agricultural Development (IFAD)
- Food and Agriculture Organization of the United Nations (FAO)

The Head of Operations will report on cooperation with other bilateral and multilateral organizations

11.2 Report on the implementation of Memorandums of Understanding (MoUs) – *to note*

The Executive Director, with contributions from partner representatives, will report on the:

- MoU with the Global Coffee Platform (GCP), including the implementation of the Delta Project verbal
- MoU with the African Fine Coffees Association (AFCA) verbal
- MoU with the Sustainable Coffee Challenge (SCC), under the auspices of the Conservation International Foundation (CI) verbal
- MoU with the International Women’s Coffee Alliance (IWCA) verbal
- MoU with the Remote Sensing Applications Consultants Ltd. (RSAC), GEOLAT SAS and FEDECAFÉ to develop the use of satellite data for the monitoring of coffee growing areas. to follow

12. National coffee policies – *to note* verbal

Members are invited to report on changes in coffee policies in their countries.

13. International Coffee Agreement (ICA) 2007

13.1 Report on membership of the ICA 2007 – *to note* to follow

The Executive Director will present an update on membership, including engagement with non-members.

- 13.2 Extension for the deposit of instruments – to consider and, if appropriate, to approve** to follow

The deadline for the deposit of instruments of ratification, acceptance, approval or accession is 30 September 2019. The Council will consider a draft Resolution extending the deadline for the deposit of instruments.

- 13.3 Review of the International Coffee Agreement (ICA) 2007 – to consider** to follow

The Chair of the Working Group on the Future of the ICA will report.

- 14. Report on the implementation of Resolution 466, Members in persistent arrears – to note** verbal

The Executive Director will report.

- 15. Financial and administrative matters – to consider and, if appropriate, to approve**

- 15.1 Finance and Administration Committee**

The Chair of the Finance and Administration Committee will report on the meeting of the Committee, including the financial situation, salary scales and other items requiring approval by the Council.

- 15.2 Draft Administrative Budget for the financial year 2019/20**

The Chair of the Finance and Administration Committee will report.

- 15.3 Programme of Activities for coffee year 2019/20**

The Chair of the Finance and Administration Committee will report.

- 16. Reports from the Chairs of the ICO Bodies, Forums and workshops – to note** verbal

- 16.1 CEO and Global Leaders Forum of the coffee sector**

The Executive Director will report on the conclusions of the first CEO and Global Leaders Forum (CGLF) of the coffee sector held as a special session of the Private Sector Consultative Board (PSCB) on Monday 23 September 2019. The CGLF is the culmination of the ICO's structured sector-wide dialogue to address the coffee price crisis.

- 16.2. 9th Consultative Forum on Coffee Sector Finance** verbal
- The Chair of the Consultative Forum on Coffee Sector Finance will report on the outcome of the 9th Forum held on Tuesday, 24 September 2019.
- 16.3. Workshop on the role of Futures Markets** verbal
- The Executive Director will report on the outcome of the workshop on the role of Futures Markets held on 25 September 2019.
- 16.4 Projects Committee** verbal
- The Chair of the Projects Committee will report on the outcome of the meeting held on 25 September 2019.
- 16.5. Promotion and Market Development Committee** verbal
- The Chair of the Promotion and Market Development Committee will report on the outcome of the meeting held on 25 September, including an action plan to update the ICO's 'Step-by-Step Guide to Promote Coffee Consumption in Producing Countries'.
- 16.6. Statistics Committee** verbal
- The Chair of the Statistics Committee will report on the outcome of the meeting held on 25 September 2019.
- 17. Special Fund – *to note*** verbal
- Following the decision made at the 117th Session, the spokesperson of the exporting Members will report on progress made regarding the use of the Special Fund.
- 18. Office holders and committees**
- 18.1 Composition of committees – *to consider and, if appropriate, to approve*** to follow
- The Council will consider the composition of the following committees for 2019/20:
- Finance and Administration Committee (6 exporting, 5 importing Members)
 - Private Sector Consultative Board (8 producing and 8 consuming associations) for 2019/20 and 2020/21
 - Projects Committee (8 exporting, 3 importing Members)

- Promotion and Market Development Committee (8 exporting, 3 importing Members)
- Statistics Committee (8 exporting, 3 importing Members)

18.2 Chair and Vice-Chair of the Council – to elect verbal

According to Article 10 of the 2007 Agreement, the Chair and the Vice-Chair for coffee year 2019/20 should be elected from among the representatives of exporting and importing Members, respectively.

18.3 Chair and Vice-Chair of the committees for 2019/20 – to elect verbal

Rule 34 of the Rules of the Organization stipulates that the Chair and Vice-Chair of the committees shall normally be decided during the last regular session of the Council during the coffee year. The Council will elect the office holders for the following committees:

- Finance and Administration Committee
- Projects Committee
- Promotion and Market Development Committee
- Statistics Committee

18.4.1 Chair and Vice-Chair of the Consultative Forum – to elect verbal

The Council will elect the Chair and Vice-Chair of the Consultative Forum on Coffee Sector Finance.

18.4.2 Core Group advisors – to appoint verbal

The Council will appoint four advisors to the Core Group for 2019/20.

19. Credentials – to consider and, if appropriate, to approve verbal

The Chair will examine the credentials with the assistance of the Secretariat and report to the Council.

20. Future meetings verbal

The Council will consider a change of dates for the next Session of the Council to be held in London, United Kingdom from 27 April to 1 May 2020 **–to consider and, if appropriate, to approve**

Members are invited to suggest topics for presentations during the next Session, for inclusion on the agenda, and improvements to future meeting arrangements – **to consider**

21. Other business – to consider verbal

22. Closing ceremony verbal

REFERENCE DOCUMENTS
<u>International Coffee Agreement 2007</u>
<u>Five-Year Action plan for the International Coffee Organization</u>
<u>Rules of the International Coffee Organization</u>
<u>Terms of reference for Committees and advisory bodies</u>
<u>Office Holders for 2018/19</u>