

**International Coffee Council**  
128<sup>th</sup> Session (Special)  
Virtual Session  
28 October 2020  
London, United Kingdom

**Draft Agenda**

**Item**

**Document**

**Opening of the 128<sup>th</sup> Session of the Council**

The Executive Director will be delivering an opening speech and invite Members to elect the Chair and the Vice-Chair of the Council.

**1. Draft Agenda – *to adopt*** ICC-128-0

**2. Votes for coffee year 2020/21 – *to consider and, if appropriate, to approve*** ICC-128-1

The Head of Operations will report.

**3. Credentials – *to consider and, if appropriate, to approve*** verbal

The Chair will examine the credentials with the assistance of the Secretariat and report to Council.

**4. Draft Administrative Budget for financial year 2020/21 – *to consider and, if appropriate, to approve*** FA-231/20 Rev. 5

The Chair of the Small High-Level Working Group on the Budget will report.

**5. Report on the Programme of Activities – *to note*** verbal

The Head of Operations will report on the Programme of Activities for coffee year 2020/21.

- 6. Coffee Public-Private Task Force (CPPTF) and CEO & Global Leader Forum (CGLF) – Communiqué – to consider and, if appropriate, to approve** WP-Council 310/20 Rev. 1

The Executive Director will report on the revised joint public-private communiqué prepared by the CPPTF incorporating inputs by ICO exporting and importing Members and by the CEO and Global Leaders Forum

- 7. ICO Flagship Report: Coffee Development Report 2020 – to note** verbal

The Executive Director will report on the main outcomes of the second ICO Flagship Report: the Coffee Development Report 2020.

## **8. Office holders and committees**

- 8.1 Chair and Vice-Chair and composition of committees – to consider and, if appropriate, to approve** [WP-Council 309/20](#)

The Council will consider and approve the composition of the following committees for 2020/21:

- Finance and Administration Committee  
(6 exporting, 5 importing Members)
- Projects Committee  
(8 exporting, 3 importing Members)
- Promotion and Market Development Committee  
(8 exporting, 3 importing Members)
- Statistics Committee  
(8 exporting, 3 importing Members)

- 8.2 Chair and Vice-Chair of the Consultative Forum – to elect** verbal

The Council will elect the Chair and Vice-Chair of the Consultative Forum on Coffee Sector Finance.

## **9. Future meetings** verbal

- 9.1** The next session will take place from Monday 12 to Friday 16 April 2021 – **to note**

- 9.2** Members are invited to suggest topics for presentations during the next Session, for inclusion on the agenda, and improvements to future meeting arrangements – **to consider** verbal

**10. Other business – *to consider*** verbal

**11. Closing Session** verbal