

**International Coffee Council**

130<sup>th</sup> Session

Virtual Session

9 and 10 September 2021

London, United Kingdom

**Draft Agenda**

**Item**

**Document**

**Opening of the 130<sup>th</sup> Session of the Council**

The Chair of the Council will deliver an opening speech.

**1. Draft Agenda – *to adopt***

ICC-130-0 Rev. 2  
[Schedule of Meetings](#)

**2. Votes – *to consider and, if appropriate, to approve***

**2.1 Redistribution of votes for coffee year 2020/21**

[ICC-130-2](#)

The Head of Operations will report.

**2.2 Initial distribution of votes for coffee year 2021/22**

[ICC-130-1](#)  
[ED-2378/21 Rev. 1](#)

Documents containing the statistical basis for the proposed distribution of votes for exporting and importing Members and the initial distribution of votes for coffee year 2021/22 will be considered by the Council.

**3. Report on the work of the ICO and market situation and impact of the covid-19 pandemic – *to note*** verbal

The Executive Director will present a report on the work of the Organization, highlighting the progress, achievements, challenges, opportunities and constraints with a focus on the impact of the pandemic on the work of the ICO and the execution of the Programme of Activities, with emphasis on partnerships and voluntary contributions.

**3.1 Proposal for the ICO theme for coffee year 2021/22 – *to note***

4. **Coffee Public-Private Task Force (CPPTF) and CEO & Global Leader Forum (CGLF)** [CPPTF-2/21](#)  
[CPPTF-3/21](#)  
[CPPTF-4/21](#)

The Executive Director will present:

- (a) Recommendations of the CPPTF *to consider and, if appropriate, to approve*
- (b) The outcome of the 3<sup>rd</sup> CEO & Global Leaders Forum held on 8 September 2021 – *to note the report of the 3<sup>rd</sup> CGLF*
- (c) Nomination of Sherpas representing the exporting and importing Members of the ICO in the Task Force from 2021-2023 – *to consider and, if appropriate, to approve*

## 5. **International Coffee Agreement (ICA) 2007**

- 5.1 **Review of the International Coffee Agreement (ICA) 2007 – to consider** verbal

The Chair of the Working group on the Future of the Agreement (WGFA) will report on the meeting held on Monday, 6 September 2021.

- 5.2 **Extension of the International Coffee Agreement 2007 – to consider and, if appropriate, to approve** [ED-2383/21](#)  
[WP-Council 315/21](#)

The deadline for the extension of the 2007 Agreement is 1 February 2022. The Council will consider a draft Resolution extending the 2007 Agreement to allow the endorsement and ratification of a new Agreement.

- 5.3 **Extension for the deposit of instruments for the ICA 2007 – to consider and, if appropriate, to approve** [WP-Council 316/21](#)

The deadline for the deposit of instruments of ratification, acceptance, approval or accession is 1 February 2022. The Council will consider a draft Resolution extending the deadline for the deposit of instruments.

## 6. **Post of Executive Director**

- 6.1 **Report of the Chair of the Finance and Administration Committee on the review of candidates for the post of Executive Director – to consider and, if appropriate, to approve** verbal

## 6.2 Candidates for the post of Executive Director – *to consider*

In accordance with the Council Decision on the appointment of the Executive Director ([ICC-129-6](#)) the Council will consider, at a Special Session, applications for the post of Executive Director from the following candidates received so far<sup>1</sup>:

- Mrs Vanúzia Maria Carneiro Nogueira (submitted by Brazil) [ICC-130-3](#)
- Mr Joseph Antoine Kasonga Mukuta (submitted by the Democratic Republic of the Congo) [ICC-130-4](#)
- Mr Tran Kim Long (submitted by Vietnam) [ICC-130-5](#)

## 7. Report of meetings of committees and other bodies – *to consider and, if appropriate, to approve*

The Head of Operations will provide a summary of discussions and recommendations of the ICO advisory bodies: Statistics Committee, Projects Committee and Promotion and Market Development Committee. verbal

- 7.1 **Changes to the Rules on Statistics: Certificates of Origin** [SC-110/21](#)
- 7.2 **List of exporting countries and their country codes, ICO Certifying Agents and registered ports of exports** [SC-109/21](#)
- 7.3 **Terms of Reference for a study on: Building a resilient coffee value chain to mitigate climatic disasters and covid-19 pandemic in Honduras and Nicaragua** [PJ-146/21](#)
- 7.4 **The Chair of the Private Sector Consultative Board will provide a summary of discussions and recommendations** verbal

## 8. Promotion of coffee consumption – *to note* verbal

### 8.1 International Coffee Day

The Head of Operations will report on the global communications campaign in support of International Coffee Day to be held on 1 October 2021.

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<sup>1</sup> The deadline for submission of candidatures was 31 July 2021.

**9. World Coffee Conference – to note** verbal

The representative of India will report on the situation concerning the 5<sup>th</sup> World Coffee Conference and associated meetings of the Council, which is scheduled to take place in Bengaluru, India, during the first two weeks of September 2022.

**10. Special Fund – to note** verbal

Following the decision made at the 117<sup>th</sup> Session, the Chief Economist will report on progress made regarding the use of the Special Fund.

The representative of PROMECAFE, Mr René León-Gómez, will present the results of the Domestic Consumption project financed by the Special Fund of the ICO.

**11. Cooperation with other agencies – to note** verbal

The representatives of the International Trade Centre (ITC) will present “The Coffee Exporter’s Guide - Third Edition” to the Council.

**12. National Coffee Policies – to note** verbal

The Executive Director of the Coffee Council of El Salvador will provide an update on the national coffee policies of El Salvador.

Members are invited to report on changes in coffee policies in their countries and to provide copies of statements and other information for circulation.

**13. Financial and administrative matters**

**13.1 Finance and Administration Committee** [FA-302/21](#)

The Chair of the Finance and Administration Committee will report on the meeting of the Committee, including the financial situation.

**13.2 Report on collection of contributions from Members in arrears– to note** [FA-304/21](#)

The Chair of the Finance and Administration Committee will report.

**13.2.1 Communication from Vietnam – *to consider and, if appropriate, to approve*** [FA-256/20 Rev. 9](#)  
[FA-256/20 Rev. 10](#)

The Executive Director will report.

**13.3 Programme of Activities for coffee year 2021/22 – *to consider and, if appropriate, to approve*** [FA-303/21](#)

The Chair of the Finance and Administration Committee will report.

**13.4 Draft Administrative Budget for the financial year 2021/22 – *to consider and, if appropriate, to approve*** [FA-282/21 Rev. 2](#)

The Chair of the Finance and Administration Committee will report.

## **14. Office holders and committees**

**14.1 Chair and Vice-Chair and composition of committees – *to consider and, if appropriate, to approve*** [WP-Council 314/21](#)

The Council will consider and approve the composition of the following committees for 2021/22:

- Core Group for the Consultative Forum  
(6 exporting, 4 importing Members)
- Finance and Administration Committee  
(6 exporting, 5 importing Members)
- Private Sector Consultative Board (8 producing and 8 consuming associations) for 2021/22 and 2022/23 [ED-2366/21](#)  
[WP-Council 317/21](#)  
[PSCB-170/21](#)
- Projects Committee  
(8 exporting, 3 importing Members)
- Promotion and Market Development Committee  
(8 exporting, 3 importing Members)
- Statistics Committee  
(8 exporting, 3 importing Members)

**14.2 Chair and Vice-Chair of the Council – to elect** verbal

According to Article 10 of the 2007 Agreement, the Chair and the Vice-Chair for coffee year 2021/22 should be elected from among the representatives of exporting and importing Members, respectively.

**14.3 Chair and Vice-Chair of the Consultative Forum – to elect** verbal

The Council will elect the Chair and Vice-Chair of the Consultative Forum on Coffee Sector Finance.

**14.4 Vice-Chair of the Working Group on the Future of the ICA** verbal

The Council will elect the Vice-Chair of the WGFA.

**15. Credentials – to consider and, if appropriate, to approve** verbal

The Chair will examine the credentials with the assistance of the Secretariat and report to the Council.

**16. Future meetings – to consider** verbal

Members are requested to propose a date for the Special Session of the Council to assess the applications for the post of Executive Director of the ICO. verbal

Members are invited to suggest topics for presentations during the next Session, for inclusion on the agenda, and improvements to future meeting arrangement.

**17. Other business – to consider** verbal

**18. Closing Session** verbal

**REFERENCE DOCUMENTS**

[International Coffee Agreement 2007](#)

[Five-Year Action plan for the International Coffee Organization](#)

[Rules of the International Coffee Organization](#)

[Terms of reference for Committees and advisory bodies](#)

[Office Holders for 2020/21](#)