



**International Coffee Council**  
132<sup>nd</sup> Session  
Virtual Session  
31 March and 1 April 2022  
London, United Kingdom

**Draft Agenda**

<b>Item</b>	<b>Document</b>
<b>Opening of the 132<sup>nd</sup> Session of the Council</b>	
<b>1. Draft Agenda – to adopt</b>	ICC-132-0 Rev.1
<b>2. Votes – to consider and, if appropriate, to approve</b>	
<b>2.1 Redistribution of votes for coffee year 2021/22</b>	<a href="#">ICC-132-1</a>
The Head of Operations will report.	
<b>3. Report on the work of the ICO and market situation – to note</b>	verbal
The Executive Director will report on the market situation and present an interim report (October 2021 to March 2022) on the work of the Organization, highlighting the progress, achievements, challenges, opportunities and constraints with a focus on the impact of the pandemic on the work of the ICO and the execution of the Programme of Activities with emphasis on partnerships and voluntary contributions.	
<b>3.1 Coffee Development Report 2021 (overview)</b>	verbal
The Head of Operations will report on the Coffee Development Report 2021.	

**3.2 Coffee Development Report 2022** verbal

The Head of Operations will report on the actions taken and plans to address the theme for coffee year 2021/22 “Towards a circular economy for coffee: new investment, income and job opportunities”.

**3.3 New ICO website** verbal

The Head of Operations will report.

**4. Draft of the new International Coffee Agreement (ICA) – to consider and, if appropriate, to approve** WGFA-100/22

The Chair of the Working Group on the Future of the International Coffee Agreement will report.

**5. Report of meetings of committees and other bodies – to consider and, if appropriate, to approve**

The Head of Operations will provide a summary of the recommendations of the ICO advisory bodies: Statistics Committee, Projects Committee, Promotion and Market Development Committee. verbal

**5.1. Layout change to the Rules on Statistics: Certificates of Origin** [SC-113/22](#)

**5.2 Special Fund** verbal

**5.3 ICO Market Development Toolkit** verbal

**5.4 Private Sector Consultative Board (PSCB)** verbal

The Chair of the PSCB will report.

**6. Coffee Public-Private Task Force – to note** verbal

The Executive Director will report on the progress of the Coffee Public-Private Task Force (CPPTF) and associated workstreams.

**6.1 CPPTF Operational budget 2022 – to note** [CPPTF-5/22](#)

**6.2 Concept note for an overall funding proposal 2022-26 – to approve** [CPPTF-6/22](#)

**6.3 Proposal TW3 Sector Transformation – Exporting Members – to approve** [CPPTF-7/22](#)

**7. National coffee policies and promotion of origins** – to note verbal

Members are invited to report on changes in coffee policies in their countries.

**7.1 Promotional tool of origins**

The Head of Operations will report on the promotional tool of origins to be hosted on the new ICO website.

**8. World Coffee Conference** – to note verbal

The representative of India will report on the situation concerning the 5<sup>th</sup> World Coffee Conference scheduled to take place in 2023.

**9. Vice-Chair of the Council** – to elect verbal

According to Article 10 of the 2007 Agreement, the Vice-Chair for coffee year 2021/22 should be elected from among the representatives of importing Members.

**10. Chair of the Finance and Administration Committee** – to elect verbal

The Council will elect the Chair of the Finance and Administration Committee.

**11. Financial and administrative matters**

**11.1 Finance and Administration Committee** – to consider

The Chair of the Finance and Administration Committee will report on the meeting of the Committee, including the financial situation of the Organization and the draft Administrative Budget for the financial year 2022/23. [FA-316/22](#)  
[FA-318/22](#)

**11.2 Report on collection of contributions from Members in arrears** – [FA-317/22](#)  
to note

**11.3 Administrative Accounts of the Organization for the financial year 2020/21 and Report of the Auditors** – [FA-319/22](#)  
to consider  
and, if appropriate, to approve

- 11.4 Accounts of the Special Fund for the financial year 2020/21 and Report of the Auditors –** [FA-320/22](#)  
to consider and, if appropriate, to approve

The Accounts of the Special Fund and Report of the Auditors will be presented for the approval of exporting Members.

- 11.5 Accounts of the Coffee Sustainability Projects Trust Fund for financial year 2020/21 and Report of the Auditors –** [FA-321/22](#)  
to consider and, if appropriate, to approve

- 11.6 Promotion Fund – to note** [FA-322/22](#)

As decided in September 2010, the Accounts of the Promotion Fund are not audited, but are circulated for the information of exporting Members.

- 11.7 Salary scales and the basis for contributions to the Provident Fund for staff in the Professional and higher categories – to** [FA-323/22](#)  
consider and, if appropriate to approve [FA-324/22](#)

- 11.8 Education Grant – to consider and, if appropriate to approve** [FA-325/22](#)

- 12. Credentials** verbal

The Chair will examine the credentials with the assistance of the Secretariat and report to the Council.

- 13. Future meetings – to note** verbal

Members are invited to suggest topics for presentations during the next Session, for inclusion on the Agenda, and improvements to future meeting arrangements.

- 13.1 133<sup>rd</sup> Session of the International Coffee Council – to note** verbal

- 14. Other business – to consider** verbal

- 15. Closing session** verbal

The Chair of the Council will deliver the closing remarks.

<b>REFERENCE DOCUMENTS</b>
<a href="#">International Coffee Agreement 2007</a>
<a href="#">Five-Year Action plan for the International Coffee Organization</a>
<a href="#">Rules of the International Coffee Organization</a>
<a href="#">Terms of reference for Committees and advisory bodies</a>
<a href="#">Office Holders for coffee year 2020/21</a>