

International Coffee Council

134th Session
6 and 7 October 2022
Bogotá, Colombia

Draft Agenda

| Item | Document |
|--|---|
| Opening of the 134th Session of the Council | |
| The Chair of the Council will deliver an opening speech. | |
| 1. Draft Agenda – to adopt | ICC-134-0 |
| 2. Votes – to consider and, if appropriate, to approve | |
| 2.1 Redistribution of votes for coffee year 2021/22 | ICC-134-4 |
| The Head of Operations will report. | |
| 2.2 Initial distribution of votes for coffee year 2022/23 | ICC-134-3 |
| Documents containing the statistical basis for the proposed distribution of votes for exporting and importing Members and the initial distribution of votes for coffee year 2022/23 will be considered by the Council. | |
| 3. International Coffee Agreement (ICA) 2022 | ED-2409/22 ICA 2022 WP-Council 326/22 |
| The Chair of the Council will formally open the International Coffee Agreement 2022 for signature to Contracting Parties to the International Coffee Agreement 2007 and Governments invited to the 133 rd International Coffee Council session held in June 2022. | |
| 4. Report on the work of the ICO and market situation – to note | verbal |
| The Executive Director will present a report on the work of the Organization, highlighting the progress, achievements, challenges, opportunities and constraints, with a focus on the execution of the programme of activities, including on partnerships and voluntary contributions. | |

- 4.1 Proposal for the ICO theme for coffee year 2022/23** – to note verbal
The Head of Operations will report.

5. Financial and administrative matters

- 5.1 Finance and Administration Committee** – to note [FA-318/22 Rev 1](#)
The Chair of the Finance and Administration Committee will report on [FA-334/22](#)
the meeting of the Committee, including the financial situation.
- 5.2 Report on collection of contributions from Members in arrears**– to note [FA-333/22](#)
The Chair of the Finance and Administration Committee will report.
- 5.3 Programme of Activities for coffee year 2022/23** – to consider and, if [FA-332/22 Rev. 1](#)
appropriate, to approve
The Chair of the Finance and Administration Committee will report.
- 5.4 Draft Administrative Budget for the financial year 2022/23** – to consider [FA-318/22 Rev 1](#)
and, if appropriate, to approve
The Chair of the Finance and Administration Committee will report.

6. Sustainability and Partnerships

- 6.1 Coffee Public-Private Task Force (CPPTF) and CEO & Global Leader [CPPTF-8/22](#)
Forum (CGLF)**
The Executive Director will present:
- The outcome of the 4th CEO & Global Leaders Forum held on 5 October 2022 – to note the report of the 4th CGLF
 - Recommendations of the CPPTF - to consider and, if appropriate, to approve
 - Nomination of Sherpas to fill two vacant posts to represent ICO exporting and importing Members in the Task Force from 2022-2023 - to consider and, if appropriate, to approve.
- 6.2 Report on the implementation of Memorandums of Understanding (MoUs) and new cooperation agreements** – to consider and, if verbal
appropriate, to approve
The Head of Operations will report.
- 6.3 Sustainable coffee production in Brazil** verbal

- 7. Coffee sector regulations and due diligence** – to note verbal

The Executive Director will report on the actions identified and taken to address questions related to the latest coffee sector regulations.

7.1 Report of the Private Sector Consultative Board (PSCB) on coffee sector regulations

The Chair of the PSCB will report.

7.2 Report of the Coffee Public-Private Task Force (CPPTF) on coffee sector regulations

The Secretariat will report.

7.3 Report of the 4th CEO & Global Leaders Forum (CGLF) on coffee sector regulations

The Secretariat will report.

8. World Coffee Conference – to note

[ED-2417/22](#)

The representative of India will report on the situation concerning the 5th World Coffee Conference scheduled to take place in 2023.

9. Report of meetings of committees and other bodies – to consider and, if appropriate, to approve

The Chairs/Vice-Chairs of the committees and other bodies will report.

9.1 Report on compliance with Statistical rules – Statistics Committee: to note [SC-117/22](#)

9.2 Certificates of Origin – Statistics Committee: to consider and, if appropriate, to recommend for approval [SC-118/22](#)

9.3 Statistics Roundtable – Statistics Committee: to note verbal

9.4 Procedure for Addressing Significant Discrepancies in Exports/Imports Monthly Report – Statistics Committee: to consider and, if appropriate, to recommend for approval [SC-116/22](#)

9.5 ICO Special Fund – Promotion and Market Development Committee: to note verbal

9.6 ICO Market Development Toolkit – Promotion and Market Development Committee: to note verbal

9.7 International Coffee Day (ICD) – Promotion and Market Development Committee: to note verbal

9.8 New projects and funding opportunities – Projects Committee: to note verbal

9.9 Report on the 53rd meeting of the Private Sector Consultative Board– to note verbal

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| 10. Office holders and committees | |
| 10.1 Chair and Vice-Chair and composition of committees – to consider and, if appropriate, to approve | WP-Council 327/22 |
| The Council will consider and approve the composition of the following committees for 2022/23: | |
| <ul style="list-style-type: none">• Finance and Administration Committee (6 exporting, 5 importing Members)• Projects Committee (8 exporting, 3 importing Members)• Promotion and Market Development Committee (8 exporting, 3 importing Members)• Statistics Committee (8 exporting, 3 importing Members) | |
| 10.2 Chair and Vice-Chair of the Council – to elect | verbal |
| According to Article 10 of the 2007 Agreement, the Chair and the Vice-Chair for coffee year 2022/23 should be elected from among the representatives of importing and exporting Members, respectively. | |
| 11. Credentials – to consider and, if appropriate, to approve | verbal |
| The Chair will examine the credentials with the assistance of the Secretariat and report to the Council. | |
| 12. Future meetings – to consider | verbal |
| Members are invited to suggest topics for presentations during the next Session, for inclusion on the agenda, and improvements to future meeting arrangements. | verbal |
| 13. Other business – to consider | verbal |
| Closing Session | verbal |

| REFERENCE DOCUMENTS |
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| International Coffee Agreement 2007 |
| Five-Year Action plan for the International Coffee Organization |
| Rules of the International Coffee Organization |
| Terms of reference for Committees and advisory bodies |
| Office Holders for 2021/22 |

Summarized agenda of the 134th Session of the International Coffee Council

Thursday 6 October 2022

| Time | Item | Duration (mins) | Document | Requires Council approval? |
|-------|---|-----------------|-------------------------------------|----------------------------|
| 09:30 | Opening of the 1st day of the 134th Session of the Council | 20 | - | - |
| 09:50 | 1. Draft Agenda | 5 | ICC-134-0 | X |
| 09:55 | 2. Votes | - | To follow | X |
| | 2.1 Redistribution of votes for coffee year 2021/22 | 5 | | |
| | 2.2 Initial distribution of votes for coffee year 2022/23 | | | |
| 10:00 | 3. International Coffee Agreement 2022 | 60 | ICA 2022 ED 2409/22 | - |
| 11:00 | Coffee Break | 30 | - | - |
| 11:30 | 3. International Coffee Agreement 2022 (cont.) | 90 | - | - |
| 13:00 | Lunch Break | 90 | - | - |
| 14:30 | 4. Report on the work of the ICO and market situation | 20 | - | - |
| 14:50 | 4.1 Proposal for the ICO theme for coffee year 2022/23 | 10 | - | - |
| 15:00 | 5. Finance and administrative matters | - | To follow | X |
| | 5.1 Finance and Administration Committee | 10 | To follow | X |
| 15:10 | 5.2 Report on collection of contributions from Members in arrears | 5 | To follow | X |
| 15:15 | 5.3 Programme of Activities for coffee year 2022/23 | 20 | To follow | X |
| 15:35 | 5.4 Draft Administrative Budget for the financial year 2022/23 | 45 | To follow | X |
| 16:20 | Coffee Break | 25 | - | - |
| 16:45 | 6. Sustainability and Partnerships | - | - | - |
| | 6.1 Coffee Public-Private Task Force (CPPTF) and CGLF | 50 | To follow | X |
| 17:35 | 6.2 Report on the implementation of MoUs and cooperation agreements | 30 | - | - |
| 18:05 | Closing of the 1st day of the 134th Session of the Council | 5 | - | - |

Friday 7 October 2022

| Time | Item | Duration (mins) | Document | Requires Council approval? |
|-------|--|-----------------|----------|----------------------------|
| 09:00 | Opening of the 2nd day of the 134th Council Session | 10 | - | - |
| 09:10 | 7. Coffee sector regulations and due diligence | 5 | - | - |
| 09:15 | 7.1 Report of the PSCB on coffee sector regulations | 10 | - | - |
| 09:25 | 7.2 Report of the CPPTF on coffee sector regulations | 10 | - | - |
| 09:35 | 7.3 Report of the 4 th CGLF on coffee sector regulations | 10 | - | - |
| 09:45 | Discussion on coffee sector regulations | 60 | - | - |
| 10:45 | Coffee Break | 30 | - | - |
| 11:15 | Discussion on coffee sector regulations | 30 | - | - |

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| 11:45 | 8. World Coffee Conference | 15 | - | - |
| 12:00 | 9. Report of meetings of committees and other bodies | - | - | - |
| | 9.1 Report on compliance with Statistical rules | 15 | To follow | X |
| 12:15 | 9.2 Certificates of Origin | 20 | To follow - | X |
| 12:35 | 9.3 Statistics Roundtable | 5 | - | - |
| 12:40 | 9.4 Procedure for Addressing Significant Discrepancies | 30 | To follow | X |
| 13:10 | Lunch Break | 80 | - | - |
| 14:30 | 9.5 ICO Special Fund | 15 | - | - |
| 14:45 | 9.6 ICO Market Development Toolkit | 20 | - | - |
| 15:05 | 9.7 ICD | 15 | - | - |
| 15:20 | 9.8 New projects and funding opportunities | 15 | - | - |
| 15:35 | 9.9 Report of the Chair of the PSCB | 10 | - | - |
| 15:45 | 10. Office holders and Committees | 30 | To follow | X |
| 16:15 | 11. Credentials | 5 | - | - |
| 16:20 | 12. Future meetings | 10 | - | - |
| 16:30 | 13. Other business | 15 | - | - |
| 16:45 | Closing session | 15 | - | - |