

International Coffee Council
135th Session
Virtual Session
30 March 2023
London, United Kingdom

Draft Agenda

Item	Document
Opening of the 135th Session of the Council	
1. Draft Agenda – to adopt	ICC-135-0 Rev. 2
2. Votes – to consider and, if appropriate, to approve	
2.1 Redistribution of votes for coffee year 2022/23 The Head of Operations will report.	ICC-135-1 Rev. 1
3. Report on the work of the ICO and market situation – to note	verbal
The Executive Director will report on the market situation and present an interim report (October 2022 to March 2023) on the work of the Organization, highlighting the progress, achievements, challenges, and opportunities, with a focus on the execution of the Programme of Activities and emphasis on partnerships and voluntary contributions.	CDR 2021
4. International Coffee Agreement (ICA) 2022	
4.1 Membership of the ICA 2022 – to note The Executive Director will report on membership of the 2022 Agreement and on contacts with non-member countries.	WP Council 331/23
4.2 Preparations for the implementation of the ICA 2022 – to consider and, if appropriate, to approve The Executive Director will report on the actions taken in preparation for the entry into force of the ICA 2022, including the proposal for the creation of a Working Group for the revision or drafting of documents required.	WP Council 329/23 Rev. 1
5. Sustainability and Partnerships	
5.1 Report on the implementation of Memoranda of Understanding (MoUs) and new cooperation agreements – to note The Head of Operations will report.	verbal
5.2 Coffee Public-Private Task Force – to note The Executive Director will report on the progress of the Coffee Public-Private Task Force (CPPTF) and associated workstreams.	verbal
5.3 CPPTF Proposal TW3 Sector Transformation: Importing Members – to approve	CPPTF-10/23
5.4 Coffee sector regulations and due diligence – to note	CPPTF-9/23
6. Financial and administrative matters	
6.1 Finance and Administration Committee – to consider The Chair of the Finance and Administration Committee will report on its latest meeting, including the financial situation of the Organization.	FA-340/23 FA-348/23 Rev. 1
6.2 Report on collection of contributions from Members in arrears – to note	FA-341/23

- 6.3 Administrative Accounts of the Organization for financial year 2021/22 and Auditors' Report – to consider and, if appropriate, to approve** [FA-343/23](#)
- 6.4 Accounts of the Special Fund for the financial year 2021/22 and Auditors' Report– to consider and, if appropriate, to approve** [FA-344/23](#)
The Accounts of the Special Fund and Report of the Auditors will be presented for the approval of exporting Members.
- 6.5 Accounts of the Trust Fund for financial year 2021/22 and Auditors' Report –to consider and, if appropriate, to approve** [FA-345/23](#)
- 6.6 Promotion fund – to note** [FA-346/23](#)
As decided in September 2010, the Promotion Fund Accounts are not audited, but are circulated for the information of exporting Members.
- 6.7 Salary scales and basis for contributions to the Provident Fund – to consider and to approve** [FA-347/23](#)
- 7. World Coffee Conference – to consider** verbal
In accordance with Article 30 of the ICA 2007, the Council will appoint the Chairperson of the 5th World Coffee Conference. [ED-2434/23](#)
[ED-2435/23](#)
The representative of India will then report on the situation concerning the organization of the event.
- 8. Office holders and committees – to consider and, if appropriate, to approve** verbal
The Council will consider the proposal by the Secretariat to formalize the Joint Committee and, if appropriate, approve its Terms of Reference. [WP Council 330/23](#)
- 8.1 Chair and Vice-Chair and composition of committees – to consider and, if appropriate, to approve** [WP Council 327/22](#)
[Rev. 1](#)
The spokespersons of Exporting and Importing Members will submit their nominations for Chairs, Vice-Chairs and members of Committees.
- 9. Credentials** verbal
The Chair will examine the credentials with the assistance of the Secretariat and report to the Council.
- 10. Future meetings – to note** verbal
Members are invited to suggest topics for presentations during the next Session, for inclusion in the Agenda, and improvements to future meeting arrangements.
- 11. Other business – to consider** verbal
- 12. Closing session** verbal
The Chair of the Council will deliver the closing remarks.

REFERENCE DOCUMENTS

[International Coffee Agreement 2007](#)

[Five-Year Action plan for the International Coffee Organization](#)

[Rules of the International Coffee Organization](#)

[Terms of reference for Committees and advisory bodies](#)

Office Holders for coffee year 2021/22

Summarized agenda of the 135th Session of the International Coffee Council

Time	Item	Duration (mins)	Document	Requires Council approval?
10:30	Opening of the 135th Session of the Council	15	-	-
10:45	1. Draft Agenda	5	ICC-135-0 Rev. 2	X
10:50	2. Votes	10	ICC-135-1 Rev. 1	X
	2.1 Redistribution of votes for coffee year 2022/23			
11:00	3. Report on the work of the ICO and market situation	30	CDR 2021	-
11:30	4. International Coffee Agreement 2022	10	WP Council 331/23	X
	4.1 Membership of the ICA 2022			
11:40	4.2 Preparations for the implementation of the ICA 2022	20	WP Council 329/23 Rev. 1	X
12:00	5. Sustainability and Partnerships	10	-	-
	5.1 Report on the implementation of Memoranda of Understanding (MoUs) and new cooperation agreements			
12:10	5.2 Coffee Public-Private Task Force	20	-	-
12:30	5.3 CPPTF Proposal TW3 Sector Transformation: Importing Members	20	CPPTF-10/23	X
12:50	5.4 Coffee sector regulations and due diligence	40	CPPTF-9/23	-
13:30	Lunch Break	30	-	-
14:00	6. Finance and administrative matters	20	FA-340/23 FA-348/23 Rev. 1	-
	6.1 Finance and Administration Committee			
14:20	6.2 Report on collection of contributions from Members in arrears	10	FA-341/23	-
14:30	6.3 Administrative Accounts of the Organization for financial year 2021/22 and Auditors' Report	10	FA-343/23	X
14:35	6.4 Accounts of the Special Fund for the financial year 2021/22 and Auditors' Report	5	FA-344/23	X
14:40	6.5 Accounts of the Trust Fund for financial year 2021/22 and Auditors' Report	5	FA-345/23	X
14:45	6.6 Promotion fund	5	FA-346/23	-
14:50	6.7 Salary scales and basis for contributions to the Provident Fund	5	FA-347/23	X
15:00	7. World Coffee Conference	15	ED-2434/23 ED-2435/23	-
15:15	8. Office holders and committees	10	WP Council 330/23	X
15:25	8.1 Chair and Vice-Chair and composition of committees	20	WP Council 327/22 Rev. 1	X
15:45	9. Credentials	5	-	-
15:50	10. Future meetings	10	-	-
16:00	11. Other business	10	-	-
16:10	12. Closing session	20	-	-