

International Coffee Council
135th Session
Virtual Session
30 March 2023
London, United Kingdom

Draft Agenda

Item	Document
Opening of the 135th Session of the Council	
1. Draft Agenda – to adopt	ICC-135-0
2. Votes – to consider and, if appropriate, to approve	
2.1 Redistribution of votes for coffee year 2022/23 The Head of Operations will report.	to follow
3. Report on the work of the ICO and market situation – to note	verbal
The Executive Director will report on the market situation and present an interim report (October 2022 to March 2023) on the work of the Organization, highlighting the progress, achievements, challenges, and opportunities, with a focus on the execution of the Programme of Activities and emphasis on partnerships and voluntary contributions.	
3.1 Coffee Development Report	CDR 2021
The Head of Operations will make a presentation on the Coffee Development Report 2021 and will report on the actions taken to address the theme for coffee year 2022/23 and the CDR 2022 “Towards a circular economy for coffee: new investment, income and job opportunities.”.	
4. International Coffee Agreement (ICA) 2022	
4.1 Membership of the ICA 2022 – to note	verbal
The Executive Director will report on membership of the 2022 Agreement and on contacts with non-member countries.	
4.2 Preparations for the implementation of the ICA 2022 – to consider and, if appropriate, to approve	to follow
The Head of Operations will report on the actions taken in preparation for the entry into force of the ICA 2022, including the proposal for the creation of a Working Group for the revision or drafting of documents required.	
4.3 Arrangements for the establishment of transitional mechanisms – to consider and, if appropriate, to approve	to follow
5. Sustainability and Partnerships	
5.1 Coffee Public-Private Task Force – to note	verbal
The Executive Director will report on the progress of the Coffee Public-Private Task Force (CPPTF) and associated workstreams.	
5.2 CPPTF Proposal TW3 Sector Transformation: Importing Members – to approve	to follow
5.3 Coffee sector regulations and due diligence – to note	verbal

5.4 Report on the implementation of Memoranda of Understanding (MoUs) and new cooperation agreements – to note	verbal
The Head of Operations will report.	
6. Financial and administrative matters	verbal
6.1 Finance and Administration Committee – to consider	to follow
The Chair of the Finance and Administration Committee will report on its latest meeting, including the financial situation of the Organization and the draft Administrative Budget and Programme of Activities for financial year 2023/24.	
6.2 Report on collection of contributions from Members in arrears– to note	to follow
6.3 Administrative Accounts of the Organization for financial year 2021/22 and Auditors' Report – to consider and, if appropriate, to approve	to follow
6.4 Promotion fund – to note	
As decided in September 2010, the Promotion Fund Accounts are not audited, but are circulated for the information of exporting Members.	
6.5 Salary scales and basis for contributions to the Provident Fund – to consider and to approve	to follow
6.6 New Auditor – to consider	to follow
7. World Coffee Conference – to consider	verbal
In accordance with Article 30 of the ICA 2007, the Council will appoint the Chairperson of the 5 th World Coffee Conference.	
The representative of India will then report on the situation concerning the organization of the event.	
8. Office holders and committees – to consider and, if appropriate, to approve	verbal
The Council will consider the proposal by the Secretariat to formalize the Joint Committees and, if appropriate, approve its Terms of Reference.	
8.1 Chair and Vice-Chair and composition of committees – to consider and, if appropriate, to approve	to follow
The spokespersons of Exporting and Importing Members will submit their nominations for Chairs, Vice-Chairs and members of Committees.	
9. Credentials	verbal
The Chair will examine the credentials with the assistance of the Secretariat and report to the Council.	
10. Future meetings – to note	verbal
Members are invited to suggest topics for presentations during the next Session, for inclusion in the Agenda, and improvements to future meeting arrangements.	
11. Other business – to consider	verbal
12. Closing session	verbal
The Chair of the Council will deliver the closing remarks.	

REFERENCE DOCUMENTS

[International Coffee Agreement 2007](#)

[Five-Year Action plan for the International Coffee Organization](#)

[Rules of the International Coffee Organization](#)

[Terms of reference for Committees and advisory bodies](#)

Office Holders for coffee year 2021/22