

**MODEL EXAMPLE OF AUTHORIZATION TO REPRESENT A MEMBER'S INTERESTS AND EXERCISE
ITS VOTING RIGHTS**

**Please send your credential letter on headed paper as an attachment to
credentials@ico.org by 25 August 2023**

[Date]

Ms Vanússia Nogueira
Executive Director
International Coffee Organization
222 Gray's Inn Road
London WC1X 8HB

**136th Session of the International Coffee Council
(Bengaluru, 28 and 29 September 2023)**

Dear Ms Nogueira,

I regret to inform you that the Government of *[insert Member country]* will not be represented in Bengaluru, India, but has authorized *[insert name of another Member country]* to represent its interests and to exercise its right to vote at the 136th Session of the International Coffee Council on 28 and 29 September 2023.

Yours sincerely,

[Signature]*

[Name]

[Title]

[Member country]

** To be signed by a representative of the competent authorities of the Member country (i.e. the relevant Ministry or government agency of the Member country or by a representative of the Diplomatic Mission of the Member concerned, either in the country where the seat of the Organization is located or where a session takes place).*