

International Coffee Council
138th Session
12 September 2024
London, United Kingdom

Draft Agenda

Item	Document
Opening of the 138th Session of the Council	
The Chair of the Council will deliver an opening speech. The Executive Director will deliver welcoming remarks.	
1. Draft Agenda – to adopt	ICC-138-0 Rev. 2
2. Votes	
2.1 Redistribution of votes for the 138th Session of the Council for coffee year 2023/24 - to consider and, if appropriate, to approve The Head of Operations will report.	ICC-138-1
3. National coffee policies – to note	verbal
Members are invited to report on progress and changes in the coffee sector and related policies in their countries.	
3.1 Intervention of the Government of Italy	
The Government of Italy will report on the Italian Presidency of the G7 and their national coffee policy and initiatives.	
3.2 Intervention of the Government of Brazil	
3.3 Intervention of the Government of El Salvador	
4. International Coffee Agreement (ICA) 2022	
4.1 Signature and deposit of instruments – ICA 2022 – to consider and, if appropriate, to approve The Council is requested to consider giving Contracting Parties to the ICA 2007 the opportunity to sign and deposit instruments for the ICA 2022 at the IMO headquarters in London, United Kingdom.	WP-Council 350/24
4.2 Membership of the ICA 2022 – to note	ED-2409/22 Rev. 2
The Executive Director will report on progress with reference to signatures and the deposit of instruments of ratification, acceptance and approval of the ICA 2022.	
4.3 Working Group for the Entry into Force of the ICA 2022 (WGEF) – to note	verbal
The Chair of the Working Group for the Entry into Force of the ICA 2022 will report on the progress made.	
5. Report on the work of the ICO and market situation – to note	
The Executive Director will present a report on the work of the Organization, highlighting progress, achievements, challenges, opportunities and constraints, with a focus on the	

execution of the Programme of Activities, including on the regulatory framework, partnerships and voluntary contributions.

5.1 Coffee Development Report (CDR) 2022/23 – to note to follow
The Head of Operations will report on the Coffee Development Report 2022/23.

5.2 Special Fund – to note [JC-05/24](#)
A report on the use of the Special Fund will be presented.

6. Financial and administrative matters

6.1 Finance and Administration Committee – to note [FA-373/24 Rev. 1](#)
The Chair of the Finance and Administration Committee will report on the meeting of the Committee, including the Financial Situation.

6.2 Report on collection of contributions from Members in arrears– to note [FA-374/24](#)
The Chair of the Finance and Administration Committee will report.

6.3 Draft Administrative Budget for coffee year 2024/25 – to consider and, if appropriate, to approve [FA-364/24 Rev. 3](#)
The Chair of the Finance and Administration Committee will report. [FA-364/24 Rev. 3 Corr. 1](#)

6.4 Distribution of votes for the calculation of contributions for coffee year 2024/25 – to consider and, if appropriate, to approve [ICC-138-2 Rev. 2](#)
Documents containing the statistical basis for the proposed distribution of votes for exporting and importing Members and the distribution of votes for coffee year 2024/25 will be considered by the Council.

6.5 Salary scales and basis for contributions to the Provident Fund – to consider and, if appropriate, to approve [FA-375/24](#)

6.6 Publication of documents of an administrative and financial nature – to consider and, if appropriate, to approve [ED-2466/24](#)
[FA-377/24 Rev. 1](#)

6.7 Premises – to consider [ED-2455/24](#)
The Executive Director will report. [ED-2464/24 Rev. 1](#)

7. Sustainability and partnerships

7.1 Coffee Public-Private Task Force (CPPTF) and CEOs & Global Leaders Forum (CGLF) [WP-Council 348/24](#)
The Executive Director will present: [CPPTF-12/24](#)

- The outcome of the 6th CEOs & Global Leaders Forum held on 11 September 2024 – *to note the report of the 6th CGLF*
- Recommendations of the CPPTF – Joint Communiqué – *to consider and, if appropriate, to approve*
- Nomination of the Public Sector Sherpas of the Coffee Public-Private Task Force (CPPTF) 2024-26 - *to consider and, if appropriate, to approve*

7.2 MoU ICO – Agency for Robusta Coffee of Africa and Madagascar (ACRAM) – to consider and, if appropriate, to approve [WP-Council 347/24](#)
The Head of Operations will report.

7.3 Coffee sector regulatory framework – to note verbal
The Head of Operations will report.

7.4 Funding mechanisms and opportunities for the coffee sector – to note verbal
The Head of Operations will report.

8. Report of meetings of committees and other bodies

8.1 Joint Committee – to note verbal
The Chair of the Joint Committee will report.

8.1.1 ICO composite and group indicator prices: Share of markets and group weightings – calendar year averages: 2021 to 2023, effective 1 October 2024 (biannual update) – to consider and, if appropriate, to approve [JC-03/24 Rev. 1](#)

8.1.2 List of Exporting Agencies, Port and ICO Codes – updates on agencies and ICO codes – to consider and, if appropriate, to approve [JC-04/24 Rev. 2](#)

8.2 Focus Group on Specialty Coffee – to note verbal
The Executive Director will report.

9. Office holders and committees

9.1 Chair and Vice-Chair and composition of committees – to consider and, if appropriate, to approve [WP-Council 349/24](#)
The spokespersons of the Exporting and Importing Members will submit their nominations for Chairs, Vice-Chairs and members of Committees

9.2 Chair and Vice-Chair and composition of the Private Sector Consultative Board for 2023/24 and 2024/25 – to consider and, if appropriate, to approve to follow

9.3 Chair and Vice-Chair of the Council – to elect verbal
According to Article 10 of the 2007 Agreement, the Chair and the Vice-Chair for coffee year 2024/25 should be elected from among the representatives of exporting and importing Members, respectively.

10. Credentials – to consider and, if appropriate, to approve verbal
The Chair will examine the credentials with the assistance of the Secretariat and report to the Council.

11. Future meetings – to consider

Members are invited to suggest topics for presentations during the next Session, for inclusion [ED-2473/24](#) on the agenda, and improvements to future meeting arrangements.

12. Other business – to consider verbal

Closing session verbal

REFERENCE DOCUMENTS

[International Coffee Agreement 2007](#)

[Five-Year Action plan for the International Coffee Organization](#)

[Rules of the International Coffee Organization](#)