



**INTERNATIONAL
COFFEE
ORGANIZATION**

WGEF

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English only

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**Working Group for the Entry into Force (WGEF)
of the International Coffee Agreement 2022**

4th Meeting

11 March 2024

London, United Kingdom

**Draft terms of reference of the Board
of Affiliate Members – Proposal from
India**

Background

1. As per the provisions of the International Coffee Agreement 2022 (ICA) 2022, an entity of the private sector and civil society will be eligible to be considered for affiliate membership once the ICA 2022 enters into force.
2. Following discussion within the WGEF, India has submitted a document containing proposed eligibility criteria, procedure for application and contributions system for the abovementioned non-public stakeholders' participation in the activities of the Organization.

Action

The WGEF is requested to consider the attached proposal submitted by India.

**DRAFT TERMS OF REFERENCE OF THE BOARD OF AFFILIATE MEMBERS
PROPOSAL FROM INDIA**

Eligibility criteria

The private sector/civil society entity:

- (a) is an integral part of coffee value chain and/or directly working to promote the coffee sector;
- (b) has been operating for at least three years;
- (c) has a strong financial base;
- (d) shall have high credibility and be recommended by one of the Member Countries; and
- (e) shall clearly state how it intends to promote at least one of the ICO objectives foreseen in Chapter I, Article 1 of the ICA 2022 by submitting a project proposal containing:
 - (i) the objectives of international coffee agreement under which the entity intends to work;
 - (ii) deliverables and outcomes to be achieved;
 - (iii) duration of the projects implementation plan; and
 - (iv) fund availability and source.

Additional questions by the Secretariat

- How should the verification process work?
- Which documents should be accepted for criteria (b) and (c)?
- Are templates needed for Members to recommend/endorse an application (d) and for the application (e)?

Procedure to apply

An Evaluation Committee shall be established. Proposals shall be considered by the Council upon the recommendation of the Evaluation Committee. Following approval by the Council, the new Affiliate Member shall be subject to the following terms and conditions:

- (a) Membership shall be renewed every year upon positive evaluation of the implementation plan.
- (b) Membership shall expire after three years.
- (c) There shall be no conflict(s) of interest between the activities of an Affiliate Member and the objectives of the ICO.

- (d) An ICO Member may request that any Affiliate Member be suspended in case of a valid reason. The decision to suspend the Affiliate Member shall be made by the Council.

Contributions system

Private Sector	
Farmers, farmers' organizations and cooperatives, and other producers	X
Micro-, Small- and medium-sized enterprises (MSMEs)	2X
Social enterprise	2X
Large national and multinational companies	50X
Financial institution	5X
Industry and trade associations	10X
Civil Society	2X