



**INTERNATIONAL  
COFFEE  
ORGANIZATION**

**ED 2487/25 Rev. 2**

20 August 2025  
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**E**

**Convocation for the 140<sup>th</sup> Session of the  
International Coffee Council and related  
meetings  
13 – 17 October 2025  
San Pedro Sula, Honduras**

The Chair of the International Coffee Council and the Executive Director of the International Coffee Organization have the honour to invite Members of the Organization to the 140<sup>th</sup> Session of the International Coffee Council and related meetings, to be held in San Pedro Sula, Honduras, from 13 to 17 October 2025.

The draft agenda and relevant information to participate in the events and meetings are attached hereto. We will be honoured to welcome your designated representatives and to benefit from your valuable and constructive contributions to discussions for the betterment of the global coffee sector.

We take this opportunity to express the assurances of our most distinguished consideration.

A handwritten signature in black ink, appearing to read 'Tom Fabozzi'.

Tom Fabozzi  
Chair  
International Coffee Council

A handwritten signature in black ink, appearing to read 'Vanúsia Nogueira'.

Vanúsia Nogueira  
Executive Director  
International Coffee Organization

## INFORMATION FOR PARTICIPANTS\*

- 140<sup>th</sup> Session of the International Coffee Council
- 7<sup>th</sup> CEOs and Global Leaders Forum

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\*The present document contains information concerning the 140<sup>th</sup> Session of the International Coffee Council and associated meetings that was available at the time of drafting. While every effort has been made to check the information provided, the ICO Secretariat cannot accept responsibility for inaccuracies.

## I. VENUE

1. The 140<sup>th</sup> Session of the International Coffee Council and the 7<sup>th</sup> CEOs and Global Leaders Forum (CGLF) will be held at Chamber of Commerce and Industry of Cortés (Cámara de Comercio e Industrias de Cortés – Colonia Las Brisas , 22 y 24 calle) in San Pedro Sula, Honduras.

## II. OPENING CEREMONY

2. **The opening ceremony – reserved for Members, observers and invited guests – will be held on Monday 13 October 2025 and hosted by the President of Honduras, H.E. Xiomara Castro Sarmiento.**

3. For the whole duration of the Council Session, delegations will be seated in English alphabetical order. Each government's delegation will be assigned a seat for the Head of Delegation and seats for alternates and advisers in the row behind. Specifically identified seating will be available for other participants.

## III. PROVISIONAL PROGRAMME

4. Kindly note that while the 140<sup>th</sup> Session of the International Coffee Council, 7<sup>th</sup> CEOs and Global Leaders Forum (CGLF) and other events will take place in San Pedro Sula from 13 to 17 October, some related meetings will be held online in September. For further information, please refer to the provisional programme of meetings and events, attached to this document as **Annex V**.

### International Coffee Council

5. The draft agenda for the 140<sup>th</sup> Session of the International Coffee Council is contained in **Annex I**. Members wishing to submit documents for circulation, suggest matters for consideration, or make presentations during the meetings are requested to advise the Executive Director in writing **no later than 8 September 2025**.

### 7<sup>th</sup> CEOs and Global Leaders Forum (CGLF)

6. The 7<sup>th</sup> CGLF, part of the ICO-led structured sector-wide dialogue, will be opened on **Wednesday 15** and closed on **Friday 17 October**. This high-profile forum brings together top executives from the coffee value chain, producers, traders, roasters, retailers and policy leaders, together with development partners and civil society. Stakeholders will consider the outcomes of the work of the Coffee Public-Private Task Force (CPPTF) and seek to converge towards measurable commitments and actions for the sustainable future of coffee growers and the whole coffee sector in line with the UN SDGs. A closed session of the CPPTF private sector representatives will also be held on **Wednesday 15 October**.

### Working Group for the Entry into Force of the ICA 2022 (WGEF)

7. The Working Group for the Entry into Force of the ICA 2022 (WGEF), established in March 2023 by the International Coffee Council and chaired by Mr Michael Wheeler of Papua New Guinea, will convene on **Tuesday 14 October**. The meeting will be open to all ICO Members.

## Coordination meetings

8. For the 140<sup>th</sup> Session of the Council, coordination meetings of Members may be held on **Monday 13 October**.

## IV. PARTICIPATION AND COSTS

### International Coffee Council

9. Participating governments, observers, intergovernmental organizations and non-governmental organizations are responsible for the costs of participation of their delegates at the 140<sup>th</sup> Session of the International Coffee Council.

10. For the purposes of identification and security, all participants attending the meetings are required to present an identification document with a photo to be able to collect their badge on arrival at the location where the Council will take place.

## V. CREDENTIALS

11. In accordance with Rule 3 of the Rules of the Organization, the credentials of Member delegations shall be issued in writing to the Executive Director. Each Member shall appoint one representative and one or more alternates. A Member may also designate one or more advisers to its delegation.

12. The credentials of the representatives, alternates and advisers of a Member group should be communicated to the Executive Director in writing on the headed paper of the competent authorities designated by the Member (i.e. the relevant Ministry or government agency of the Member country or by a representative of the Diplomatic Mission of the Member concerned, either in the country where the seat of the Organization is located or where the Session is taking place). Members are requested to coordinate with their authorities to avoid issuing duplicate credentials.

13. Members are requested to ensure that their complete list of credentials reaches the Organization **by no later than 1 September 2025**. A model letter is enclosed in **Annex II**. Scanned copies of credentials may be sent by email to the Secretariat ([credentials@ico.org](mailto:credentials@ico.org)). Delegations are advised that the timely submission of credentials will greatly facilitate the work of the ICO Secretariat.

14. Members are also reminded that, if they are unable to attend, paragraph (2) of Article 13 of the 2007 Agreement provides that “any exporting Member may authorize in writing any other exporting Member, and any importing Member may authorize in writing any other importing Member, to represent its interests and to exercise its right to vote at any meeting or meetings of the Council”.

15. A model authorization is enclosed in **Annex III**. Letters of authorization should be sent **no later than 1 September 2025**. Scanned copies may be sent by email to the Secretariat ([credentials@ico.org](mailto:credentials@ico.org)).

## **VI. ADMISSION OF OBSERVERS**

16. As per the provision of Article 11 of the International Coffee Agreement 2007 (ICA 2007), non-member countries and organizations referred to in Articles 15 and 16 of said Agreement may be invited by the Council to attend any of its sessions as an observer.

17. According to Rule 5 of the Rules of the Organization ([ICC-102-7](#)), representatives of non-governmental organizations and private sector associations and bodies wishing to attend the Council Session are invited to submit a request in writing to the Executive Director, indicating the agenda items of interest, at least 45 days prior to the session. A Registration Form for observers is enclosed in **Annex IV** and should be sent to [credentials@ico.org](mailto:credentials@ico.org) no later than **28 August 2025**.

18. The Council shall decide on acceptance of observers at the start of each Session.

## **VII. LANGUAGES AND DOCUMENTATION**

19. The official languages of the Organization are English, French, Portuguese and Spanish.

20. Simultaneous interpretation will be available during the Council Session and the CEOs and Global Leaders Forum in the plenary hall.

21. To reduce expenditure and minimize environmental impact through the digitization of meeting materials, delegates are strongly encouraged to bring their tablets or notebooks to the meetings they are involved in, rather than using hard copies of documents.

22. Once published, agendas and documents can be downloaded from the ICO website.

## **VIII. SPEAKERS**

23. To facilitate the work of the interpreters and Secretariat staff, speakers are requested to submit in advance and as early as possible copies of their statements and/or presentations to the ICO Secretariat.

## **IX. REQUESTS FOR MEETINGS**

24. Within the limits of space and services available, every effort will be made to accommodate groups of delegations wishing to meet. Requests for such meetings should be made to the Secretariat & External Relations Officer, Ms Veronica Ottelli, via email [ottelli@ico.org](mailto:ottelli@ico.org).

## **X. VISAS, ACCOMMODATION AND TOURS**

### **Visas**

25. All travellers, without exception, must complete an immigration and customs form online before travelling to Honduras. Further information can be found in **Annex VI**.

26. The Honduran Government will provide assistance to all delegates from countries normally needing a visa to enter Honduras.

27. A resolution granting a **visa exemption** will be sent to delegates upon the submission of the following information to [ottelli@ico.org](mailto:ottelli@ico.org) by **5 September 2025**:

- Full name
- Nationality
- Itinerary
- Copy of passport

28. Delegates entering the country with an exemption document will need to **pay a fee of USD 30.00** upon arrival in Honduras. The list of countries whose nationals typically require a visa is available in **Annex VI**.

29. Please note that the exemption document can be presented to airlines when traveling to Honduras, but it will only be valid for entry into Honduran territory and not for transit through any other country.

30. Failure to submit the request by the specified deadline will make the applicant ineligible for the exemption due to the mandatory processing time required to issue the document.

### **Accommodation and logistics**

31. Delegates are responsible for making their own arrangements for accommodation. Details of nearby hotels, special corporate rates and logistics-related arrangements kindly made available by the Host Country can be found in **Annex VII**. The ICO does not accept responsibility for any matters related to accommodation and transport.

### **Tours**

32. In collaboration with its Ministry of Tourism, the Host Country has organized several tours and excursions for delegates who wish to explore Honduras' cultural and natural attractions. The full list of tours can be accessed by clicking [here](#) and [here](#).

33. Delegates wishing to take part in coffee tours only can consult the list of tours available [here](#).

## **XI. LIABILITY DISCLAIMER**

34. Delegates are responsible for their own safety at all times.

35. Delegates are advised not to leave briefcases and other personal items unattended.

36. The ICO does not accept responsibility and expressly excludes liability for:

- Any costs related to travel, insurance, medical bills, and hospitalization fees;
- Costs incurred prior to and while travelling (passports, visa, etc.);
- Loss or damage to valuables or personal belongings lost/left in the meeting venue, hotel and social event venues;
- Death, disability, illness or personal injury suffered in connection with attending the ICC and/or related meetings and activities.

37. In the unlikely occurrence that the 140<sup>th</sup> Session of the International Coffee Council must be cancelled or postponed due to circumstances beyond the control of the ICO, the ICO shall not be liable for any costs incurred by the event attendee.

**International Coffee Council**  
140<sup>th</sup> Session  
13-17 October 2025  
San Pedro Sula, Honduras

**Draft Agenda**

Item	Document
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### Opening of the 140<sup>th</sup> Session of the Council

The President of Honduras will deliver an opening speech.  
The Chair of the Council will deliver an opening speech.  
The Executive Director will deliver welcoming remarks.

<b>1. Draft Agenda – to adopt</b>	ICC-140-0 Rev. 1
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<b>2. Admission of observers – to consider</b>	to follow
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The Council will decide on acceptance of observers and designate the items on the Agenda open to them.

### 3. Votes

<b>3.1 Redistribution of votes for the 140<sup>th</sup> Session of the Council for coffee year 2024/25 - to consider and, if appropriate, to approve</b>	to follow
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The Head of Operations will report.

<b>4. National coffee policies – to note</b>	verbal
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Members are invited to report on progress and changes in the coffee sector and related policies in their countries.

### 5. Financial and administrative matters

<b>5.1 Finance and Administration Committee – to note</b>	to follow
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The Chair of the Finance and Administration Committee will report on the meeting of the Committee, including the Financial Situation.

<b>5.2 Report on collection of contributions from Members in arrears– to note</b>	to follow
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The Chair of the Finance and Administration Committee will report.

<b>5.3 Draft Administrative Budget for coffee year 2025/26 – to consider and, if appropriate, to approve</b>	to follow
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The Chair of the Finance and Administration Committee will report.

<b>5.4 Distribution of votes for the calculation of contributions for coffee year 2025/26 – to consider and, if appropriate, to approve</b>	to follow
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Documents containing the statistical basis for the proposed distribution of votes for exporting and importing Members and the distribution of votes for coffee year 2025/26 will be considered by the Council.

### 6. Report of meetings of committees and other bodies

<b>6.1 Joint Committee – to note</b>	verbal
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The Chair of the Joint Committee will report.

- 6.2 Proposed initiatives and reports 2024/25 - to consider and, if appropriate, to approve** to follow  
The Chair of the Joint Committee will report.

## **7. International Coffee Agreement (ICA) 2022**

- 7.1 Membership of the ICA 2022 – to note** [ED-2409/22 Rev. 3](#)  
The Executive Director will report on progress with reference to signatures and the deposit of instruments of ratification, acceptance and approval of the ICA 2022.
- 7.2 Working Group for the Entry into Force of the ICA 2022 (WGEF) – to note** verbal  
The Chair of the Working Group for the Entry into Force of the ICA 2022 will report on the progress made.

## **8. Report on the work of the ICO and market situation – to note**

The Executive Director will present a report on the work of the Organization, highlighting progress, achievements, challenges, opportunities and constraints, with a focus on the execution of the Programme of Activities, including on the regulatory framework, partnerships and voluntary contributions. verbal

## **9. Sustainability and partnerships**

- 9.1 Coffee Public-Private Task Force (CPPTF) and CEOs & Global Leaders Forum (CGLF) – to note** verbal  
The Executive Director will present.
- 9.2 Coffee sector regulatory framework – to note** verbal  
The Head of Operations will report.
- 9.3 Evaluation of the implementation of ICO's Memoranda of Understanding – to note** to follow  
The Head of Operations will report.

## **10. Office holders and committees**

- 10.1 Chair and Vice-Chair and composition of committees – to consider and, if appropriate, to approve** to follow  
The spokespersons of the Exporting and Importing Members will submit their nominations for Chairs, Vice-Chairs and members of Committees
- 10.2 Chair and Vice-Chair of the Council – to elect** verbal  
According to Article 10 of the 2007 Agreement, the Chair and the Vice-Chair for coffee year 2025/26 should be elected from among the representatives of exporting and importing Members, respectively.

## **11. Credentials – to consider and, if appropriate, to approve** verbal

The Chair will examine the credentials with the assistance of the Secretariat and report to the Council.

## **12. Future meetings – to consider**

Members are invited to suggest topics for presentations during the next Session, for inclusion on the agenda, and improvements to future meeting arrangements. ED-2491/25

## **13. Other business – to consider** verbal

## **Closing session** verbal

### REFERENCE DOCUMENTS

[International Coffee Agreement 2007](#)

[Five-Year Action plan for the International Coffee Organization](#)

[Rules of the International Coffee Organization](#)

**MODEL CREDENTIAL LETTER**

**Instructions: Please send your credential letter on headed paper as an attachment to [credentials@ico.org](mailto:credentials@ico.org) by 1 September 2025**

[Date]

Ms Vanússia Nogueira  
Executive Director  
International Coffee Organization  
222 Gray's Inn Road  
London WC1X 8HB

**140<sup>th</sup> Session of the International Coffee Council  
San Pedro Sula, 13-17 October 2025**

Dear Ms Nogueira,

I am pleased to inform you that [country] will be represented by the following delegates at the 140<sup>th</sup> Session of the International Coffee Council taking place in San Pedro Sula, on 13-17 October 2025:

[Name] Representative (one person only please) (speaking delegate)

[Title]

[Organization]

[email address]

[Name] Alternate (speaking delegate)

[Title]

[Organization]

[email address]

[Name] Adviser(s) (silent observers)

[Title]

[Organization]

[email address]

Yours sincerely,

[Signature]\*

[Name]

[Title]

*\* To be signed by a representative of the competent authorities of the Member country (i.e. the relevant Ministry or government agency of the Member country or by a representative of the Diplomatic Mission of the Member concerned, either in the country where the seat of the Organization is located or where a session takes place).*

**MODEL EXAMPLE OF AUTHORIZATION TO REPRESENT A MEMBER'S INTERESTS AND EXERCISE  
ITS VOTING RIGHTS**

**Please send your authorization on headed paper as an attachment to  
[credentials@ico.org](mailto:credentials@ico.org) by 1 September 2025**

[Date]

Ms Vanússia Nogueira  
Executive Director  
International Coffee Organization  
222 Gray's Inn Road  
London WC1X 8HB

**140<sup>th</sup> Session of the International Coffee Council  
San Pedro Sula, 13-17 October 2025**

Dear Ms Nogueira,

I regret to inform you that the Government of *[insert Member country]* will not be represented in San Pedro Sula, Honduras, but has authorized *[insert name of another Member country]* to represent its interests and to exercise its right to vote at the 140<sup>th</sup> Session of the International Coffee Council from 13 to 17 October 2025.

Yours sincerely,

[Signature]\*

[Name]

[Title]

[Member country]

*\* To be signed by a representative of the competent authorities of the Member country (i.e. the relevant Ministry or government agency of the Member country or by a representative of the Diplomatic Mission of the Member concerned, either in the country where the seat of the Organization is located or where a session takes place).*

**REGISTRATION FORM FOR OBSERVERS**  
**140<sup>th</sup> Session of the International Coffee Council**  
**13-17 October 2025, San Pedro Sula, Honduras**

Please return this form to [credentials@ico.org](mailto:credentials@ico.org) by 28 August 2025

<b>Category of observer</b> (please tick as appropriate)	
<ul style="list-style-type: none"> <li>• Non-member country <span style="float: right;"><input type="checkbox"/></span></li> <li>• International Organization <span style="float: right;"><input type="checkbox"/></span></li> </ul>	<ul style="list-style-type: none"> <li>• PSCB association <span style="float: right;"><input type="checkbox"/></span></li> <li>• Other (please specify) <span style="float: right;"><input type="checkbox"/></span></li> </ul> <p style="text-align: center;">-----</p>

Dr / Mr / Mrs / Ms: ..... First name:.....

Surname: .....

Name to be entered on registration badge: .....

Title or official position: .....

Organization / Company: .....

Address: .....

Country: .....

Email: .....

**PROVISIONAL PROGRAMME OF MEETINGS AND EVENTS**  
**140<sup>th</sup> Session of the International Coffee Council, 7th CGLF and related events**  
**13-17 October 2025, San Pedro Sula, Honduras: as of 19 August 2025\***

<b>Mon 13 October</b>		<b>Open to</b>	<b>Notes</b>
09:00 – 10:00	ICO Members Coordination meetings – Exporting and Importing	ICO Members	
<i>10:00 – 11:30</i>	<i>Finance and Administration Committee</i>	<i>ICO Members</i>	<i>Time set aside for a possible FAC meeting (if needed)</i>
11:30 – 13:00	ICC Briefing meeting		
14:00 – 15:00	Opening ceremony with the President of Honduras	ICO Members and observers	
15:00 – 19:00	International Coffee Council	ICO Members and observers	
19:00 – onwards	Meetings and events to be confirmed		
<b>Tue 14 October</b>		<b>Open to</b>	<b>Notes</b>
09:00 – 11:00	Living & Prosperous Income Session	ICO Exporting Members	
11:00 – 13:00	Working Group for the Entry into Force of the ICA 2022	ICO Members	
11:00 – 13:00	ICO Statistical Workshop	ICO Members' statistical focal points	
11:00 – 13:00	Private Sector Consultative Board	PSCB Members	
14:30 – 18:30	International Coffee Council	ICO Members and observers	
19:00 – onwards	Meetings and events to be confirmed		
<b>Weds 15 October</b>		<b>Open to</b>	<b>Notes</b>
09:00 – 12:00	CPPTF	CPPTF Public and Private Sherpas	
13:30 – 15:30	International Coffee Council	ICO Members and observers	
16:30 – 19:30	CEOs and Global Leaders Forum (CGLF) opening and closed session	CEOs and GLs	
17:30 – 19:30	ICO Statistical Workshop	ICO Members' statistical focal points	
20:00 - onwards	Meetings and events to be confirmed	ICO Members and invited participants	
<b>Thu 16 October</b>		<b>Open to</b>	<b>Notes</b>
09:00 – 18:00	CEOs and Global Leaders Forum (CGLF)		
14:00 – 18:00	ICO Statistical Workshop	ICO Members' statistical focal points	
19:30 – onwards	Meetings and events to be confirmed		

Fri 17 October	Open to	Notes
09:00 – 15:00	CEOs and Global Leaders Forum (CGLF)	
14:00 – 15:30	ICO Statistical Workshop	ICO Members' statistical focal points
15:30 – 17:30	International Coffee Council and closing session with the President of Honduras	ICO Members and observers

**\* Please note that the provisional programme will be updated as necessary without the re-circulation of this document.**

## ENTRY REQUIREMENTS FOR ALL TRAVELLERS AND LIST OF ICO MEMBER COUNTRIES REQUIRING A VISA TO ENTER HONDURAS

### General information for all travellers

Passports must be valid for a minimum of six months and have at least two blank pages remaining. Before travelling, please consider the following:

#### Pre-check Immigration and Customs Form (“Traveller’s Declaration”):

All travellers, without exception, must complete an immigration and customs form online. This must be filled out between 72 and 3 hours before your trip. The form is available at the following link in Spanish and English only: [https://sisglobal.aduanas.gob.hn/Pech/#/plataforma/otra\\_gestiones/formularioDJRV](https://sisglobal.aduanas.gob.hn/Pech/#/plataforma/otra_gestiones/formularioDJRV)

#### Yellow Fever Vaccination:

Yellow fever vaccination is mandatory for all travellers coming from countries considered high-risk by the [World Health Organization \(WHO\)](#). The vaccination certificate must be presented upon entry to the country and must have been administered at least 10 days prior to travel.

### Exemption for countries normally requiring a visa and for diplomatic/official passports and holders of consular visas for Canada, the European Union or the United States of America

As per the information contained in paragraphs from 25 to 30 of this Convocation, the Government of Honduras will provide an exemption document to all delegates from countries which normally require a visa to enter Honduras.

Delegates requesting a visa exemption are requested to submit the following information to [ottelli@ico.org](mailto:ottelli@ico.org) by **5 September 2025**:

- Full name
- Nationality
- Itinerary
- Copy of passport

Delegates entering the country with an exemption document will need to **pay a fee of USD 30.00** upon arrival in Honduras. The list of countries whose nationals typically require a visa is available below. Please note that the exemption document can be presented to airlines when traveling to Honduras, but it will only be valid for entry into Honduran territory and not for transit through any other country.

Delegates normally needing to apply for a visa are marked with an “X” in the table below. However, nationals from the countries marked with an asterisk (\*) who hold a valid visa for Canada, the United States of America or any country within the Schengen Area are also exempt from the requirement to obtain a Honduran visa.

Country	Ordinary passport holders	Diplomatic/service passport holders
Angola	X	X
Burundi*	X	X
Cameroon**	X	X
Central African Republic*	X	X
Congo DR	X	X
Côte d'Ivoire*	X	X

Country	Ordinary passport holders	Diplomatic/service passport holders
Cuba	X	-
Ethiopia	X	X
Gabon*	X	X
Ghana	X	X
India*	X	-
Indonesia**	X	X
Kenya	X	-
Liberia	X	X
Malawi*	X	X
Nepal	X	X
Nigeria	X	X
Papua New Guinea*	X	-
Philippines*	X	-
Rwanda*	X	X
Sierra Leone	X	X
Tanzania*	X	X
Thailand*	X	-
Timor-Leste	X	X
Togo*	X	X
Tunisia*	X	X
United Kingdom	X	-
Venezuela	X	-
Vietnam	X	X
Yemen	X	X
Zambia*	X	X
Zimbabwe*	X	X

\* No Honduran visa is required if delegates from these countries hold a valid visa for Canada, the United States of America or any country within the Schengen Area.

\*\* The exemption for delegates with a valid visa for Canada, the United States of America or any country within the Schengen Area applies only to holders of a diplomatic/service passport. Ordinary passport holders will still need to apply for a Honduran visa.

**SUBDIRECTORATE OF CONSULAR SERVICES**

**DIRECTORY OF CONSULATES IN HONDURAS**

<b>No.</b>	<b>CONSULAR OFFICE</b>	<b>NAME AND POSITION</b>	<b>TELEPHONE NO.</b>	<b>EMAIL</b>	<b>ADDRESS</b>
1	Seoul, South Korea	<b>Alejandro Velásquez Consular Affairs</b>	mob.: +504-3344-1065	<b>consulate@hondurasembassykr.com</b>	<b>Cheongye Hangoon Building, 9th floor , Cheongyechon-ro II (Sorin-dong) Jondro-gu , Seoul, Republic of Korea P.C. 03187</b>
2	Beijing China	<b>Jhoiner Onasis Fernandez Garcia Vice Consul</b>	mob. :+34 643495115 +86 130 2126 4101	<b>consulado@embahonduraschina.com</b>	<b>Liangmaquiao Diplomatic Office Building, No. 19, Dongfang Donglu, Chaoyang District, Beijing.</b>
3	Jerusalem, Israel	<b>Tesla Rebeca Flores Abadie Consular Affairs</b>	mob.: +972-50-938-6303	<b>abadie36062000@yahoo.com hondurasisrael@gmail.com</b>	<b>Agudat Sport HaPoel 2 Malha Tecnology Park, Main Building, 4th Floor 9695102 Jerusalem, Israel</b>
4	Tokyo, Japan	<b>Anibal Aroldo Ardon Silva Consular Affairs</b>	mob.: +504 9985-0969	<b>anibalardon@hnembassyjp.com</b>	<b>Higashiazabu Abe Bldg. 5F, 1-10-11, Higashi-Azabu. Minato-ku T 106-0044. Tel: 03-4361-8142, Fax: 03-4361-4279</b>
5	Kuwait, Kuwait	<b>Angel Alberto Sevilla Foeller Minister Counsellor</b>	mob.: +504 9954-4000	<b>angel.sevilla@sreci.gob.hn angel.sevilla@gmail.com hondemb@gmail.com</b>	<b>Surrah, Block 5 , Street 1, House No.517, Kuwait, Kuwait.</b>
6	Belmopan, Belize	<b>Nelson Merari Ambassador</b>	mob.: +501 6119265	<b>embahn.asuntosconsulares@gmail.com</b>	<b>6 A St. King´s Park #2 st. John Street, Belize City, Belize.</b>
7	San José, Costa Rica	<b>Eduardo Enrique Urbina Ayala Consular Affairs</b>	mob.: (506) 7099-9625	<b>eduardo_urb1na2@hotmail.com embajada.costarica@sreci.gob.hn</b>	<b>Barrio Pitahaya, de la esquina este del Parque República de el Salvador, 50 sur, Cantón San José, distrito Merced, CP 10102</b>
8	San Salvador, El Salvador	<b>Claudia María Henríquez Guevara Minister Counsellor Consular Affairs</b>	mob.: +504 3388-8905	<b>conhnes2010@yahoo.com</b>	<b>89 avenida Norte # 561 entre 7a y 9a Calle Poniente, Colonia Escalón, San Salvador , El Salvador C.P. 1101</b>

9	Guatemala City, Guatemala	<b>José Israel Ponce García</b> Consular Affairs	mob.: +504 8951-3366	consuladoguatemala@hotmail.com	Avenida Reforma, 6-64, Zona 9, Edificio Plaza Corporativa, Torre II, Oficina 103, Tel : 2332-4549 C.P. 01009
10	Managua, Nicaragua	<b>Jose David Diaz Giron</b> Second Secretary and Consular Affairs	mob. : +505 8548-8323	consuladomga@gmail.com, ddcreativohn@gmail.com	Segunda Entrada las Colinas, de los Bomberos 60 mts al sur casa blanca, portones grises, Managua Nicaragua. C.P. 1000
11	Panama City, Panamá	<b>Maria Jose Segura Figueroa</b> Consular Affairs	mob.: +507 6911 7729	consuladohonduras.panama@sreci.gob.hn	Ciudad de Panamá, Avenida Balboa, Edificio Bay Mall, Piso 1, Oficina 112
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**TRANSPORT AND LIST OF HOTELS**  
**140<sup>th</sup> ICC Session in San Pedro Sula, Honduras**

**TRANSPORT**

The Government of Honduras will provide official delegations from ICO Member countries with adequate transportation for all aspects of their transfers between the airport, hotel, venue, and airport. In order to coordinate transfers in a timely manner, delegations must send their arrival and departure itineraries, along with any other relevant information, to [info.icc@sag.gob.hn](mailto:info.icc@sag.gob.hn) by **Wednesday, 10 September at the latest**.

**LIST OF HOTELS**

Name of Hotel	Classification	Distance from Venue	Rate (in USD)	Contacts/link to book
<b>Hotel Real Intercontinental</b>	★★★★★	5.6 Km	Single: \$201.11 + tax Double: \$213.01 + tax Club Single: \$248.71 + tax Club Double: \$272.51 + tax	<b>Ms Sandra Bonilla</b> Sales and events manager <a href="mailto:sandra.bonilla@r-hr.com">sandra.bonilla@r-hr.com</a> +(504) 9967-4213 <a href="https://www.ihg.com">https://www.ihg.com</a>  Link to book: <a href="https://n9.cl/cu7hz">https://n9.cl/cu7hz</a>
<b>Hotel Copantl</b>	★★★★★	5.7 Km	Standard single: \$160.65 + tax Deluxe Double: \$196.35 + tax	<b>Ms Esther David</b> Events Executive, Hotel Copantl Sula <a href="mailto:eventos@copantlconventioncenter.com">eventos@copantlconventioncenter.com</a>  +(504) 3141-0895
<b>Hotel Aloft</b>	★★★	4.6 Km	Single: \$117.81 + tax Double: \$129.71 + tax Triple: \$141.61 + tax Quadruple: \$153.51 + tax	<b>Mr Carlos Reyes</b> Sales Executive <a href="mailto:carlos.reyescerrato@alofthotels.com">carlos.reyescerrato@alofthotels.com</a> +(504) 3266-8155  Link to book: <a href="http://www.marriott.com/sapal">www.marriott.com/sapal</a>
<b>Hotel Hilton Princess</b>	★★★★★	4.9 km	Single: \$189.21 + tax Double: \$213.01 + tax  Executive	<b>Ms Mirna Barahona</b> Events Executive <a href="mailto:reservas.sanpedrosula@hiltonprincess.com">reservas.sanpedrosula@hiltonprincess.com</a> <a href="mailto:eventasa@hiltonprincess.com">eventasa@hiltonprincess.com</a> +(504) 9953-3954

			single: \$236.81 + tax Executive double: \$260.61 + tax	Link to book: <a href="https://group.hilton.com/8cbny4">https://group.hilton.com/8cbny4</a>
<b>Hotel Hyatt Place</b>	★★★★	20.4 km	Single: \$201.11 Double: \$224.91	<b>Ms Sara Maria Posas</b> Sales Coordinator +(504) 2570-7600; +(504) 3354-1336 sara.posas@hyatt.com www.hyatt.com  Link to book: <a href="https://www.hyatt.com/hyatt-place/en-US/sapzs-hyatt-place-san-pedro-sula?corp_id=G-OIC7">https://www.hyatt.com/hyatt-place/en-US/sapzs-hyatt-place-san-pedro-sula?corp_id=G-OIC7</a>