



**Finance and Administration Committee**

65<sup>th</sup> Meeting

24 September 2025

London, United Kingdom

**Draft Agenda**

**Item**

**Document**

**1. Draft Agenda – to adopt**

FA-398/25

**2. Draft Administrative Budget for financial year 2025/26 – to consider and, if appropriate, to recommend for approval**

[Draft budget \(FA-388/25 Rev. 5\)](#)

The Committee will consider the draft Administrative Budget for financial year 2025/26.

[Comments of Brazil – Rev. 4 \(FA-400/25\)](#)

[ICO responses to comments of Brazil – Rev. 3 \(FA-399/25\)](#)

[Comments of Brazil – Rev. 3 \(FA-397/25\)](#)

**3. Other business – to consider**

verbal

**4. Next meeting – to note**

verbal

Members are invited to suggest matters for consideration at the next meeting. The next meeting will take place at a date to be determined by the Committee.

**REFERENCE DOCUMENTS**

[Financial Rules and Financial Regulations of the International Coffee Organization](#)

[Rules of the International Coffee Organization](#)

[Terms of reference for the Finance and Administration Committee](#)

[International Coffee Agreement 2007 \(ICA 2007\)](#)