



International Coffee Organization
Organización Internacional del Café
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Organisation Internationale du Café

EB 3950/08

27 June 2008
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Executive Board

268th Meeting
22 and 25 September 2008
London, England

Draft Agenda

Item	Document
1. Draft Agenda and schedule of meetings – to adopt	EB-3950/08 Guide to meetings
2. Votes and contributions	
2.1 Votes in the Council and Executive Board for coffee year 2007/08 – to approve	to follow
The Secretary will report.	
2.2 Initial distribution of votes in the Council for coffee year 2008/09 – to note	to follow
Paragraph (5) of Article 13 of the 2001 Agreement provides that the distribution of votes shall be determined by the Council at the beginning of each coffee year. Under the provisions of Article 13, the votes of exporting Members and of importing Members are based on their exports and imports respectively in the preceding four calendar years. Documents showing the statistical basis for the proposed distribution of votes, and the initial distribution of votes for coffee year 2008/09 will be circulated.	
3. Programme of activities for 2008/09 – to consider	EB-3945/08
Document EB-3945/08 containing a programme of proposed activities in coffee year 2008/09 will be revised to reflect comments received from Members by 31 July 2008. The Board will consider this prior to submitting a recommendation to the Council in September 2008.	

- 4. Coffee development projects**
- 4.1 Projects under consideration by the ICO – *to consider*** to follow
- The Head of Operations will report on new project proposals and the recommendations of the Virtual Screening Committee (VSC) on projects submitted for consideration by the deadline of 27 June 2008.
- 4.2 Projects under consideration by the Common Fund for Commodities (CFC) – *to note*** to follow
- The Head of Operations will report on projects under consideration by the CFC, including projects considered by the CFC Consultative Committee in July 2008.
- 5. Implementation of the Coffee Quality-Improvement Programme (CQP) – *to consider*** to follow
- The Executive Director will introduce a report on the CQP and will also report on contacts regarding the possible harmonization of Resolution 420 with ISO Standard 10470:2004 Green coffee – Defect reference chart.
- 6. Phytosanitary matters – *to consider*** verbal
- The Head of Operations will report on phytosanitary matters including ochratoxin A (OTA), acrylamide and an EU review of Maximum Residue Levels of Pesticides.
- 7. Financial and administrative matters**
- 7.1 Report of the Finance Committee – *to consider*** to follow
- The Chairman of the Finance Committee will report on the meeting of the Finance Committee on 22 September 2008, including the financial situation.
- 7.2 Draft Administrative Budget for the financial year 2008/09 – *to note*** to follow
- Article 19 of the 2001 Agreement provides that the Executive Board shall examine the draft Administrative Budget presented by the Executive Director and submit it to the Council with its recommendation for approval. The Board will consider the recommendation of the Finance Committee.

7.3 Appointment of registered auditors – *to consider* verbal

Under the provisions of Rule 62 of the Rules of the Organization, the Executive Director is required to appoint registered auditors annually in consultation with the Executive Board. The Board will consider the recommendation of the Finance Committee.

7.4 Payment of arrears – *to consider* verbal

Under the provisions of Resolutions 429 (Uganda), 430 (Democratic Republic of Congo) and 437 (Nicaragua), the Executive Director was requested to inform the Executive Board of compliance with the terms of these Resolutions. The Executive Director will report.

7.5 Finance Committee 2008/09 – *to appoint* verbal

The terms of reference of the Finance Committee (document WP-Finance 2/04) provide that the Executive Board shall appoint the representatives of the Finance Committee at its September meeting. It is suggested that the Board should appoint the representatives of the Committee for a further year, pending the entry into force of the ICA 2007. The current composition of the Committee is:

Exporting Members: Brazil, Colombia, Côte d'Ivoire, Papua New Guinea
Importing Members: EC – Spain, Japan, Switzerland, USA

7.6 Other financial and administrative matters – *to consider* verbal

The Executive Director will report.

8. Other business – *to consider* verbal

9. Future meetings – *to note* verbal

The date of the next meeting will be confirmed by the Secretariat.