



International Coffee Organization
Organización Internacional del Café
Organização Internacional do Café
Organisation Internationale du Café

EB 3950/08 Rev. 1

8 September 2008
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Executive Board

268th Meeting

22 and 25 September 2008

London, England

Draft Agenda

Item

Document

1. Draft Agenda and schedule of meetings – to adopt

EB-3950/08 Rev. 1
Guide to meetings

2. Votes and contributions

**2.1 Votes in the Council and Executive Board
for coffee year 2007/08 – to approve**

EB-3934/07 Rev. 4

The Secretary will report.

**2.2 Initial distribution of votes in the Council
for coffee year 2008/09 – to note**

ED-2041/08
ED-2042/08
EB-3952/08 (to follow)

Paragraph (5) of Article 13 of the 2001 Agreement provides that the distribution of votes shall be determined by the Council at the beginning of each coffee year. Under the provisions of Article 13, the votes of exporting Members and of importing Members are based on their exports and imports respectively in the preceding four calendar years. Documents ED-2041/08 and ED-2042/08 contain the statistical basis for the proposed distribution of votes for exporting and importing Members, respectively. The initial distribution of votes for coffee year 2008/09 will be circulated.

3. Programme of activities for 2008/09 – to consider

EB-3945/08 Rev. 1

Document EB-3945/08 Rev. 1 contains a revised programme of proposed activities in coffee year 2008/09. The Board will consider this prior to submitting a recommendation to the Council.

4. Coffee development projects

4.1 Projects under consideration by the ICO – *to consider* EB-3951/08

Document EB-3951/08 contains the report of the Virtual Screening Committee (VSC) on proposals to be considered by Members:

- Qualitative and quantitative rehabilitation of coffee with the aims of improving living conditions of coffee farmers afflicted and displaced by war and their restoration to their areas of origin as well as the protection of their biophysical environment in the Democratic Republic of Congo (new) WP-Board 1055/08
- Sustainable coffee production by smallholder farmers in Ethiopia: An integrated approach for quality improvement, poverty reduction and biodiversity conservation (new) WP-Board 1052/08
- Improving coffee quality in East and Central Africa: Scaling up of enhanced processing practices in Ethiopia and Rwanda (new) WP-Board 1053/08
- Characterization, enhanced utilization and conservation of *Coffea* germplasm diversity (new) WP-Board 1054/08
- Raising income security of smallholder coffee farmers in Malawi and Tanzania through sustainable commodity diversification (new) WP-Board 1056/08
- Enhancing resource use efficiency in coffee production and processing by Farmer 2 Farmer learning (revised) WP-Board 1049/08

4.2 Projects under consideration by the Common Fund for Commodities (CFC) – *to note* EB-3942/08 Rev. 4

The Head of Operations will report on projects under consideration by the CFC, including projects considered by the CFC Consultative Committee in July 2008.

5. Implementation of the Coffee Quality-Improvement Programme (CQP) – *to consider* EB-3953/08

The Executive Director will introduce a report on the CQP and will also report on contacts regarding the possible harmonization of Resolution 420 with ISO Standard 10470:2004 Green coffee – Defect reference chart.

6. Phytosanitary matters – *to consider* verbal

The Head of Operations will report on phytosanitary matters including ochratoxin A (OTA), acrylamide and an EU review of Maximum Residue Levels of Pesticides.

7. Financial and administrative matters

7.1 Report of the Finance Committee – to consider

WP-Finance 61/08

The Chairman of the Finance Committee will report on the meeting of the Finance Committee on 22 September 2008, including the financial situation.

7.2 Draft Administrative Budget for the financial year 2008/09 – to consider

WP-Finance 54/08 Rev. 1
WP-Finance 59/08

Article 19 of the 2001 Agreement provides that the Executive Board shall examine the draft Administrative Budget presented by the Executive Director and submit it to the Council with its recommendation for approval. The Board will consider the recommendation of the Finance Committee.

7.3 Appointment of registered auditors – to consider

verbal

Under the provisions of Rule 62 of the Rules of the Organization, the Executive Director is required to appoint registered auditors annually in consultation with the Executive Board. The Board will consider the recommendation of the Finance Committee.

7.4 Payment of arrears – to consider

verbal

Under the provisions of Resolutions 429 (Uganda), 430 (Democratic Republic of Congo) and 437 (Nicaragua), the Executive Director was requested to inform the Executive Board of compliance with the terms of these Resolutions. The Executive Director will report.

7.5 Finance Committee 2008/09 – to appoint

verbal

The terms of reference of the Finance Committee (document WP-Finance 2/04) provide that the Executive Board shall appoint the representatives of the Finance Committee at its September meeting. The Board may wish to consider appointing the representatives of the Committee for a further year, pending the entry into force of the ICA 2007. The current composition of the Committee is:

Exporting Members: Brazil, Colombia, Côte d'Ivoire, Papua New Guinea
Importing Members: EC – Spain, Japan, Switzerland, USA

7.6 Other financial and administrative matters – to consider

WP-Board 1057/08
WP-Finance 60/08

Documents WP-1057/08 and WP-Finance 60/08, respectively, contain a proposed change to Regulation 9.4 of the Staff Regulations and Staff Rules of the Organization and proposals for the basis for contributions to the Provident Fund for staff in the Professional and higher categories.

8. Other business – *to consider* verbal

9. Future meetings – *to note* verbal

The date of the next meeting will be confirmed by the Secretariat.