



International Coffee Organization
Organización Internacional del Café
Organização Internacional do Café
Organisation Internationale du Café

ED 1977/05

30 November 2005
Original: English

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Distribution of documents

1. The Executive Director presents his compliments and wishes to inform Members of a modification to the procedures in respect of the distribution of documents.
2. Documents have been distributed by email to Members over the past 3 years in accordance with the procedures outlined in document ED-1862/02 and WP-Board No. 957/04. Most Members have provided the Organization with their email addresses, and with good Internet access these procedures are working satisfactorily.
3. With effect from October 2005 the Organization has sought to reduce its costs further and has discontinued its previous practise of mailing one hard copy of each document to Members. Instead Members are emailed details of new documents which may be downloaded from the ICO website www.ico.org. Exceptions have been made in a small number of cases where the Organization has been advised of communication difficulties.
4. Any Member experiencing difficulty as a result of these new procedures should contact the Organization.