



International Coffee Organization
Organización Internacional del Café
Organização Internacional do Café
Organisation Internationale du Café

ED 1995/06

17 July 2006
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**Invitation to attend a CFC/ICO workshop
on coffee development priorities
27 September 2006 (14.00)**

1. The Executive Director presents his compliments and wishes to inform ICO Members and observers about a CFC/ICO workshop on coffee development priorities which will take place at the ICO on 27 September 2006 at 14.00.
2. A copy of the letter of invitation to Members and observers is attached to this document together with the preliminary programme, Annex I containing a form for contributing suggestions for future priority areas for the next CFC Five-Year Action Plan 2008-2012, and an attendance form.

Dear Members and observers,

Invitation to attend a CFC/ICO workshop on coffee development priorities

The Managing Director of the Common Fund for Commodities (CFC) and the Executive Director of the International Coffee Organization (ICO) have the pleasure of inviting Members and observers to attend a workshop to discuss coffee development priorities for the next five years to enable the CFC to develop a Five-Year Action Plan for the period 2008 – 2012. The Action Plan will guide both bodies on the types of projects to be submitted to the CFC by identifying priority areas for assistance. The workshop is being organized by the CFC and the ICO and will take place from 14.00 – 17.00 on Wednesday, 27 September 2006 at the headquarters of the ICO at 22 Berners Street, London W1T 3DD, during the week of the 96th Session of the International Coffee Council. The workshop will be preceded by a light lunch from 13.00 – 14.00 in the Council lounge. Simultaneous interpretation will be provided in English, French, Portuguese and Spanish. A copy of the preliminary programme is attached.

ICO Members are invited to consult all stakeholders in their countries, including the private sector and relevant agencies, in preparing their contribution to the discussions on future priorities for projects. It is proposed that contributions could be made on a region by region basis at the meeting. To assist with the preparations for this event, Members are invited to send the Executive Director by **30 August 2006** suggestions for future priorities for projects and comments on the ICO Development strategy for coffee (document EB-3768/01 Rev. 3) as well as suggestions to enhance project procedures. Annex I contains a form which Members may wish to use as a basis for their responses.

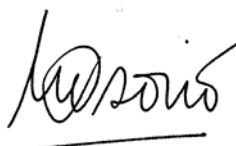
The workshop is free of charge and is open to all interested participants. If you would like to attend the meeting, please complete and return the attached form to the ICO by **8 September 2006**, either by email: info@ico.org, or by fax: +44 (0) 20 7612 0630. Members who are sending their credentials do not need to complete the attendance form.

This workshop will enable ICO Members to evaluate previous project activities and projects which have been jointly developed with the CFC. In addition, it will provide an opportunity to look at the future needs of the coffee industry and how these can be served by continuing cooperation between our two organizations.

Yours sincerely,



Amb. Ali Said Mchumo
Managing Director
Common Fund for Commodities



Néstor Osorio
Executive Director
International Coffee Organization



PRELIMINARY PROGRAMME

CFC/ICO workshop on coffee development priorities

Council Chamber, International Coffee Organization

22 Berners Street, London

Wednesday, 27 September 2006 (14.00 – 17.00)

Open to all interested ICO delegates and observers

Chairman: To be confirmed

14.00 – 14.05 **Opening remarks**

14.05 – 14.15 **Overview of proposed CFC Five-Year Action Plan 2008 – 2012 and possible future priorities for coffee and other commodities**

Common Fund for Commodities – representative to be confirmed

14.15 – 14.25 **Presentation by the ICO on possible future priorities for projects:**

Mr. Pablo Dubois, Head of Operations

14.25 – 16.25 **Contributions by Members on future priorities and discussions:**

(approximately 20 - 25 minutes per region)

- Africa
- Asia and Oceania
- Central America
- South America
- Consumers

16.25 – 16.50 **Suggestions for improving project procedures**

16.50 – 17.00 **Concluding remarks / Next steps**

Rapporteur: To be confirmed

**SUGGESTIONS FOR FUTURE PRIORITY AREAS FOR THE NEXT
COMMON FUND FIVE YEAR PLAN 2008 - 2012**

1. The purpose of this questionnaire is to flag problems and to invite Members to suggest solutions that fall under the mandate of the Common Fund. You are requested to suggest future priorities/themes for project activities, covering the whole of the supply chain. A number of possible themes are given below and you are invited to list these in order of priority (1st denotes highest).

1.1 **Production Constraints** – please elaborate and give priority ranking.

- Monitoring and controlling coffee diseases.
- Development and dissemination of disease resistant and high coffee yielding varieties.
- Alleviating labour shortages by introducing new technologies on a pilot basis
- Environmentally friendly solutions to environmental problems and soil fertility
- Financial products to support input credit schemes

Additional comments/suggestions:
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1.2 **Diversification** – please elaborate and give priority ranking (documents relating to the workshop on the potential for diversification of coffee exporting countries can be consulted on the ICO website).

- Vertical
- Horizontal
- Diversification out of coffee
- Speciality coffee development (including gourmet coffee)

Additional comments/suggestions:
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1.3 Value-addition – please indicate order of priority:

- Roasting and Processing technologies
- Product development in the context of the value chain
- Packaging and presentation
- Promotion of domestic consumption

Additional comments/suggestions:

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1.4 Post-harvest handling and quality assurance – please elaborate and give priority ranking

- Drying
- Mechanisation
- Processing
- Storage

Additional comments/suggestions:

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1.5 Market Access and Market Development – please elaborate and give priority ranking

- Development of trade finance instruments
- Quality control and quality standards
- Certification
- Market Access
- Market Development
- Warehouse Receipts Systems
- Commodity Exchanges
- Price risk management

Additional comments/suggestions:

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1.5 Other future priorities/themes

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2. Comments on the ICO Development strategy for coffee (document EB-3768/01 Rev. 3) (including whether it is in line with national strategic plans for coffee).

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3. Suggestions for improving CFC procedures for projects (for example steps for appraising projects such as consideration by the Project Appraisal Committee, timing of Consultative Committee meetings etc.; loan policy and procedures adopted by the CFC; co-financing requirements).

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4. Suggestions for improving ICO internal procedures for reviewing projects (for example should proponents of proposals obtain letters of support from participating Governments prior to submission to the ICO)

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5. Any other comments on projects

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ICO/CFC CFC/ICO workshop on coffee development priorities

International Coffee Organization, 22 Berners Street, London
Wednesday, 27 September 2006 (14.00 – 17.00)

ATTENDANCE FORM

I will/will not* attend the CFC/ICO workshop on coffee development priorities to be held at the International Coffee Organization in London on 27 September 2006.

** Please delete as applicable.*

Name of ICO Member country/observer:

Name:

Position:

Organization/company:

Phone:

Fax:

Email:

Please return to:

The Executive Director
International Coffee Organization
22 Berners Street
London W1T 3DD
England

Tel: +44 (0) 20 7612 0600

Fax: +44 (0) 20 7612 0630

Email: info@ico.org