



INTERNATIONAL COFFEE ORGANIZATION
ORGANIZACIÓN INTERNACIONAL DEL CAFÉ
ORGANIZAÇÃO INTERNACIONAL DO CAFÉ
ORGANISATION INTERNATIONALE DU CAFÉ

FA 38/12

25 April 2012
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Finance and Administration Committee

8th Meeting (Intersessional)

3 May 2012 (14:00)

London, United Kingdom

Draft Agenda

Item	Document
1. Draft Agenda – to adopt	FA-38/12
2. Update on premises	FA-39/12
2a) Discussions with the landlord	
2b) Marketing of premises	
• Update on surveyors' views regarding marketability	
2c) Alternative scenarios	
• International Cocoa Organization	
2d) Update on refurbishment	
• Architects' plans for first floor	
• Estimated cost and timing	
• Plans to vacate first floor	
3. Next steps	