

**OUTLINE SCHEDULE OF ACTIONS FOR
THE IMPLEMENTATION OF THE ICA 2007**

January 2008	<ul style="list-style-type: none"> • Council decides whether to designate the ICO as Depositary • If so designated, ICO prepares the original Agreement for signature, circulates certified true copies, depositary notifications, information on membership procedures to Members and non-member countries, and undertakes other actions as appropriate • Revised draft procedures for observers are reviewed by the Council
February 2008	<ul style="list-style-type: none"> • ICA 2007 opens for signature on 1 February • Deadline for Members to send comments on documents relating to implementation of ICA 2007 (29 February)
May 2008	<ul style="list-style-type: none"> • Opportunity for signing ICA 2007/deposit of instruments before Council session • Report on membership submitted to Council • Draft strategic action plan presented to Executive Board/Council • Draft terms of reference submitted to Executive Board/Council for: <ul style="list-style-type: none"> ○ Consultative Forum on Coffee Sector Finance ○ Promotion and Market Development Committee ○ Projects Committee ○ Finance and Administration Committee • Rules on Statistics reviewed by the Statistics Committee • Rules of the Organization presented to the Executive Board/Council • Financial Regulations and Financial Rules reviewed by the Finance Committee • PSCB and Statistics Committee review their TOR (if wished)
June – July 2008	<ul style="list-style-type: none"> • ICO reviews Memoranda of Understanding in the light of the strategic action plan • ICO reviews requirements for dates for ICO meetings in 2008/09 and subsequent years • Preparation of strategy for contacts with non-member countries
August 2008	<ul style="list-style-type: none"> • ICA 2007 closes for signature on 31 August 2008
September 2008	<ul style="list-style-type: none"> • Opportunity for deposit of instruments before September Council Report on membership submitted to Council (deadline for deposit of instruments is 30 September) • Council reviews need for further extension of ICA 2001/extensions of deadlines for deposit of instruments for ICA 2007 • Coffee Development Strategy reviewed by Executive Board/Council • Executive Board/Council review revised draft documents presented in May, including strategic action plan, terms of reference for new bodies, Rules of the Organization, Financial Regulations and Financial Rules, Rules on Statistics etc. • Nomination of representatives on new bodies (Consultative Forum, Promotion and Market Development Committee etc.) – if appropriate
After entry into force of ICA 2007	<ul style="list-style-type: none"> • Strategy for promotion and market development prepared • Voting system updated to reflect changes in Article 12 (Votes) • Staff Regulations and Staff Rules reviewed by the Finance and Administration Committee • Conversion factors reviewed by Statistics Committee and recommendations submitted to the Council • Current project procedures and mechanisms may be reviewed by the Projects Committee as appropriate