



INTERNATIONAL COFFEE ORGANIZATION
ORGANIZACIÓN INTERNACIONAL DEL CAFÉ
ORGANIZAÇÃO INTERNACIONAL DO CAFÉ
ORGANISATION INTERNATIONALE DU CAFÉ

ICC 102-0 Rev. 1

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International Coffee Council
102nd Session
18 – 20 March 2009
London, England

Draft Agenda

Item	Document
1. Draft Agenda and schedule of meetings – to adopt	ICC-102-0 Rev. 1 Guide to meetings
2. Admission of observers – to consider	verbal
The Council will consider requests for observer status at this Session.	
3. Votes and credentials	
3.1 Votes in the Council for coffee year 2008/09 – to approve	EB-3952/08 Rev. 1
The Secretary will report.	
3.2 Credentials – to approve	verbal
The Chairman will examine the credentials with the assistance of the Secretariat.	
4. Membership	
4.1 Membership of the International Coffee Agreement (ICA) 2001 – to note	verbal
The Executive Director will report.	
4.2 Membership of the ICA 2007 – to consider	ICC-102-4
The deadline for signature of the 2007 Agreement and the deposit of instruments is 25 September 2009 . Document ICC-102-4 contains a report on the status of the ICA 2007.	

- 4.3 InterAfrican Coffee Organisation – to consider** verbal
- The Council will consider the participation of the InterAfrican Coffee Organisation under the provisions of Article 5 of the ICA 2007. The Executive Director will report on issues to be taken into account in considering applications for group membership.
- 5. Coffee market situation – to note** ED-Letter February 2009
ED-2059/09
WP-Council 190/09
- The Executive Director will introduce an analysis of the market situation. Document ED-2059/09 contains an evaluation of the impact of the world economic crisis on the coffee sector and document WP-Council 190/09 contains the latest official estimate for the Brazilian coffee crop for 2008/09.
- 6. Annual Review 2007/08 – to note** Annual Review
- The Executive Director will introduce the Annual Review for 2007/08.
- 7. World Coffee Conference – to consider/appoint** WP-Council 193/09
- Guatemala will host the next World Coffee Conference which will take place in Guatemala City from 26 to 28 February 2010. In accordance with Article 21 of the ICA 2001, the Council will appoint the Chairman of the Conference, and decide on the form, title, subject matter and timing of the Conference, in consultation with the Private Sector Consultative Board. Document WP-Council 193/09 contains a report on proposals and preparations for the Conference.
- 8. Preparations for the ICA 2007 – to consider** WP-Council 166/08
WP-Council 177/08
WP-Council 181/08
WP-Council 188/08
- Documents WP-Council 166/08, WP-Council 177/08, WP-Council 181/08 and WP-Council 188/08, respectively, contain communications received from Indonesia, the USA, the African Group and Jamaica.
- 8.1 Revisions to the Rules of the Organization – to consider**
- Revised documents have been circulated for the following Rules:
- Rules of the Organization WP-Council 165/08 Rev. 2
 - Financial Regulations and Financial Rules of the Organization (to be reviewed by the Finance Committee at its meeting on 16 March 2009) WP-Council 172/08 Rev. 2
- 8.2 Rules on Statistics – to consider** WP-Council 179/08 Rev. 2
- Document WP-Council 179/08 Rev. 2 containing proposals for revisions to the Rules on Statistics – Certificates of Origin will be reviewed by the Statistics Committee on 16 March 2009.

8.3 Terms of reference – *to consider*

Revised draft terms of reference incorporating proposals made by Members have been circulated for the following bodies:

- Consultative Forum on Coffee Sector Finance WP-Council 167/08 Rev. 2
- Private Sector Consultative Board PSCB-107/08 Rev. 2
- Promotion and Market Development Committee WP-Council 168/08 Rev. 1
- Projects Committee WP-Council 169/08 Rev. 1
- Finance and Administration Committee WP-Council 170/08 Rev. 1
- Statistics Committee WP-Council 171/08 Rev. 1

8.4 Strategic action plan – *to consider*

ICC-101-1
WP-Council 173/08 Rev. 2

A report on progress on implementing the outline plan of action for the 2001 Agreement and a revised draft strategic action plan for the ICA 2007 have been circulated.

8.5 Development strategy for coffee – *to consider*

WP-Council 191/09

The Manual for the Common Fund for Commodities (CFC) (Annex VIII) requires a clear development strategy for each International Commodity Body, subject to review every five years and updated if required by changing circumstances. Document WP-Council 191/09 contains a revised draft strategy for consideration by Members.

9. Coffee development projects

EB-3959/09

9.1 Projects for approval by the Council – *to consider and if appropriate, to approve*

EB-3960/09

The Chairman of the Executive Board will report on the following projects considered by the Board in March 2009:

- Qualitative and quantitative rehabilitation of coffee with the aims of improving living conditions of coffee farmers afflicted and displaced by war and their restoration to their areas of origin as well as the protection of their biophysical environment in the Democratic Republic of Congo. WP-Board 1055/08
- ‘Improving coffee quality in Eastern and Central Africa: Scaling up of enhanced processing practices in Ethiopia and Rwanda’ and ‘Sustainable coffee production by smallholder farmers in Ethiopia: An integrated approach for quality improvement, poverty reduction and biodiversity conservation’. WP-Board 1052/08
WP-Board 1053/08

- 9.2 Projects already approved by the CFC – to note** ICC-102-3
- Document ICC-102-3 contains a progress report on the implementation of projects approved by the CFC. The Head of Operations will report.
- 10. Seminar on the Coffee Berry Borer (CBB) – to consider** verbal
- The Chairman of the Seminar will report.
- 11. Studies and reports**
- 11.1 Study on fertilizer prices – to consider** ICC-102-2
- Document ICC-102-2 contains a study on fertilizer prices.
- 11.2 Study on consumption in non-member countries – to consider** ICC-102-1
- Document ICC-102-1 contains a study on consumption in non-member countries.
- 12. Report by the Chairperson of the Private Sector Consultative Board (PSCB) – to note/to approve** WP-Council 159/07 Rev. 4
- The Chairperson of the PSCB will report on the meeting of 16 March 2009. The Council is requested to take note of this report and approve some amendments to the composition of the PSCB for 2007/08 and 2008/09.
- 13. Report by the Chairman of the Statistics Committee – to note** verbal
- The Chairman of the Statistics Committee will report on the meeting of 16 March 2009.
- 14. Promotion Committee – to note** verbal
- Article 34 of the 2001 Agreement provides that the Promotion Committee shall report regularly to the Council.
- 15. Phytosanitary matters – to consider** verbal
- The Head of Operations will report on phytosanitary matters including ochratoxin A (OTA), acrylamide and legislation on Maximum Residue Levels of pesticides.
- 16. Cooperation with other agencies – to note** verbal
- The Secretariat is reviewing Memoranda of Understanding and future cooperation with other organizations in the light of the 2007 Agreement. The Executive Director will report.

17. National coffee policies – *to note*

verbal

Member countries are invited to report on changes in coffee policies in their countries and to provide copies of statements and other information for circulation to Members.

18. Financial and administrative matters

18.1 Administrative Accounts of the Organization for the financial year 2007/08 and Report of the Auditors – *to approve* EB-3957/09

The Council will consider the recommendation of the Executive Board on the Administrative Accounts of the Organization for the financial year 2007/08 and Report of the Auditors.

18.2 Other financial and administrative matters – *to consider*

WP-Finance 64/09

WP-Finance 65/09

WP-Finance 66/09

WP-Finance 68/09

The Chairman of the Executive Board will report on other financial and administrative matters considered by the Board including: payment of arrears, the draft Administrative Budget for 2009/10, proposals for revisions to salary scales and the basis for contributions to the Provident Fund for staff in the General Service category, and proposals for revisions to salary scales, education grant and dependency allowances for staff in the Professional and higher categories.

19. Other business – *to consider*

verbal

20. Future meetings

WP-Council 189/09

Document WP-Council 189/09 contains dates of meetings in 2009/10 and 2010/11 – *to consider*

The next Session of the Council will take place from 21 to 25 September 2009. The Council will consider an invitation by the Government of Côte d'Ivoire to hold a Session in Côte d'Ivoire in September 2009 – *to consider*

Members are invited to suggest topics for presentations during the next Session, for inclusion on the Agenda, and improvements to future meeting arrangements – *to consider*