



INTERNATIONAL COFFEE ORGANIZATION
ORGANIZACIÓN INTERNACIONAL DEL CAFÉ
ORGANIZAÇÃO INTERNACIONAL DO CAFÉ
ORGANISATION INTERNATIONALE DU CAFÉ

ICC 103-0

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International Coffee Council
103rd Session
23 – 25 September 2009
London, England

Draft Agenda

Item	Document
1. Draft Agenda and schedule of meetings – to adopt	ICC-103-0 Guide to meetings
2. Admission of observers – to consider The Council will consider requests for observer status at this Session.	verbal
3. Votes and credentials	
3.1 Votes in the Council for coffee year 2008/09 – to approve The Secretary will report.	to follow
3.2 Initial distribution of votes in the Council for coffee year 2009/10 – to approve Documents containing the statistical basis for the proposed distribution of votes for exporting and importing Members will be circulated, together with the initial distribution of votes for coffee year 2009/10.	to follow
3.3 Credentials – to approve The Chairman will examine the credentials with the assistance of the Secretariat.	verbal

4. Membership

4.1 Membership of the International Coffee Agreement (ICA) 2007 – to consider to follow

The deadline for signature of the 2007 Agreement and the deposit of instruments is **25 September 2009**. The Council will consider a report on the status of the ICA 2007 and draft Resolutions extending the time-limit for the deposit of instruments of ratification, acceptance or approval, and establishing procedures for accession to the 2007 Agreement.

4.2 Membership of the ICA 2001 – to consider to follow

Under the provisions of Resolution 438, the ICA 2001 will expire on 30 September 2009. The Council will consider a draft Resolution extending the 2001 Agreement in the light of progress on the ICA 2007.

5. Coffee market situation – to note to follow

The Executive Director will introduce an analysis of the market situation and an update on the impact of the world economic crisis on the coffee sector. The latest official estimate for the Brazilian coffee crop for 2009/10 will be circulated.

6. World Coffee Conference – to consider ICC-103-1 to follow

A report on preparations for the World Coffee Conference in Guatemala from 26 to 28 February 2010 will be circulated.

7. Consultative Forum on Coffee Sector Finance – to consider verbal

A preparatory workshop on the Forum will take place during the week of the 103rd Council Session. The Executive Director will report.

8. Preparations for the ICA 2007

8.1 Strategic action plan – to consider/approve to follow

A revised strategic action plan for the ICA 2007 incorporating the comments of the task force established by the Council in March 2009 will be circulated.

8.2 Development strategy for coffee – to consider/approve to follow

A revised development strategy for coffee incorporating the comments of the task force established by the Council in March 2009 will be circulated.

9. Programme of activities for 2009/10 – *to consider/approve* to follow

A revised programme of activities for 2009/10 incorporating the comments and suggestions of the task force established by the Council in March 2009 will be circulated.

10. Coffee development projects to follow

10.1 Projects for approval by the Council – *to consider and, if appropriate, to approve* to follow

The Chairman of the Executive Board will report on projects considered by the Board in September 2009.

10.2 Projects already approved by the Common Fund for Commodities (CFC) – *to note* to follow

A progress report on the implementation of projects approved by the CFC will be circulated. The Head of Operations will report.

10.3 Impact assessment of the coffee berry borer project – *to consider* to follow

The representative of the CFC will report on the outcome of an impact assessment of the coffee berry borer project.

11. Report by the Chairperson of the Private Sector Consultative Board (PSCB) – *to note* to follow

The Chairperson of the PSCB will report on the meeting of 21 September 2009.

12. Statistics Committee

12.1 Report by the Chairman of the Statistics Committee – *to note/approve* to follow

The Chairman of the Statistics Committee will report on the meeting of 21 September 2009. A revised document containing information on registered ports of export and ICO Certifying Agents will be circulated.

12.2 Rules on Indicator Prices – *to approve* WP-Statistics 122/08

The Council will consider the recommendation of the Committee on proposals to revise the Rules on Indicator Prices.

12.3 Conversion factors – *to approve* to follow

The Council will consider the recommendation of the Committee on a proposal to change the conversion factor for green decaffeinated coffee (Article 2 of the ICA 2007).

12.4 ICO group and composite indicator prices – to approve to follow

The Council will consider the recommendation of the Statistics Committee on the market share of each group and their weightings in the calculation of ICO group and composite indicator prices from 1 October 2009.

13. Report by the Chairman of the Promotion Committee – to note verbal

Article 34 of the 2001 Agreement provides that the Promotion Committee shall report regularly to the Council.

14. Studies and reports to follow

14.1 Obstacles to consumption – to consider

A report on obstacles to consumption will be circulated.

14.2 Effects of climate change on producing countries – to note

A report on the effects of climate change on producing countries will be circulated to assist Members with preparations for the United Nations Framework Convention on Climate Change Conference to be held in Copenhagen from 7 to 18 December 2009.

14.3 Coffee price volatility – to consider

A study on coffee price volatility will be circulated.

15. Phytosanitary matters – to consider verbal

The Head of Operations will report on phytosanitary matters.

16. Cooperation with other agencies – to note to follow

The Secretariat is reviewing Memoranda of Understanding and future cooperation with other organizations in the light of the 2007 Agreement. The representative of the United Nations Environment Programme will report on proposals for cooperation with the ICO under the ICA 2007.

The Executive Director will report on the meeting with the CFC and International Commodity Bodies on 30 and 31 March 2009.

17. National coffee policies – to note verbal

Member countries are invited to report on changes in coffee policies in their countries and to provide copies of statements and other information for circulation to Members.

18. Financial and administrative matters

- 18.1 Draft Administrative Budget for the financial year 2009/10 – to approve** to follow

The Chairman of the Executive Board will report.

- 18.2 Other financial and administrative matters – to consider** to follow

The Chairman of the Executive Board will report on other financial and administrative matters considered by the Board including: payment of arrears, the appointment of registered auditors, proposals for revisions to the basis for contributions to the Provident Fund for staff in the Professional and higher categories and the appointment of the Finance Committee.

19. Office-holders

- 19.1 Chairman and Vice-Chairmen of the Council – to elect** verbal

According to Article 11 of the 2001 Agreement the Chairman and first Vice-Chairman this year should be elected from among the representatives of exporting Members. The second and third Vice-Chairmen should be elected from among the representatives of importing Members. Previous Chairmen from exporting Members were from India (2007/08) and Côte d'Ivoire (2005/06).

- 19.2 Executive Board – to elect** verbal

Voting procedures are outlined in Article 18 of the 2001 Agreement and Rule 46 of the Rules of the Organization.

- 19.3 Chairman and Vice-Chairman of the Executive Board – to elect** verbal

Article 17 of the 2001 Agreement provides that the Chairman and Vice-Chairman should both be from the same category of membership. For 2009/10, precedent indicates that this should be from the category of importing Members. Previous Chairmen from importing Members were from the USA (2007/08) and Italy (2005/06).

- 19.4 Private Sector Consultative Board (2009/10 and 2010/11) – to approve** to follow

The term of office for members of the PSCB will expire in September 2009. A document requesting Members to inform the Executive Director of nominations for representatives and alternates for 2009/10 and 2010/11 will be circulated.

19.5 Statistics Committee – to approve

The terms of reference for the Statistics Committee under the ICA 2001 provide that the Council shall approve the names of representatives or experts designated by exporting and importing Members and by the Executive Director (two in each category) for a two-year term of office. The Council may wish to consider appointing the current representatives of the Committee for a further year, pending the entry into force of the ICA 2007.

20. Other business – to consider

verbal

ICO website

21. Future meetings – to consider/note

The next Session of the Council will take place in Guatemala City, Guatemala from 1 to 4 March 2010.

Members are invited to suggest topics for presentations during the next Session, for inclusion on the Agenda, and improvements to future meeting arrangements.