



INTERNATIONAL COFFEE ORGANIZATION
ORGANIZACIÓN INTERNACIONAL DEL CAFÉ
ORGANIZAÇÃO INTERNACIONAL DO CAFÉ
ORGANISATION INTERNATIONALE DU CAFÉ

ICC 104-0 Rev. 1

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International Coffee Council
104th Session
2 – 4 March 2010
Guatemala City, Guatemala

Draft Agenda

Item	Document
1. Draft Agenda and schedule of meetings – to adopt	ICC-104-0 Rev. 1
2. Admission of observers – to consider	verbal
The Council will consider requests for observer status at this Session.	
3. Votes and credentials	
3.1 Votes in the Council for coffee year 2009/10 – to approve	EB-3966/09 Rev. 1
The Secretary will report.	
3.2 Credentials – to approve	verbal
The Chairman will examine the credentials with the assistance of the Secretariat.	
4. Membership	
4.1 Membership of the International Coffee Agreement (ICA) 2001 – to note	verbal
The Executive Director will report.	
4.2 Membership of the ICA 2007 – to consider	ICC-104-3
The deadline for signature of the 2007 Agreement and the deposit of instruments is 25 September 2010 . Document ICC-104-3 contains a report on the status of membership of the Organization under the ICA 2007.	

- 5. World Coffee Conference – *to consider*** verbal
- The Chairman of the World Coffee Conference 2010 will report on the conclusions of the Conference. The Council will consider ideas for actions arising from the event.
- 6. Coffee market situation – *to note*** ED-Letter January 2010
WP-Council 199/10
- The Executive Director will introduce an analysis of the market situation. Document WP-Council 199/10 contains the latest official estimate for the Brazilian coffee crop for 2009/10 and 2010/11.
- 7. Annual Review 2008/09 – *to note*** Annual Review
- The Executive Director will introduce the Annual Review for 2008/09.
- 8. Preparations for the ICA 2007 – *to consider***
- 8.1 Strategic action plan – *to consider*** WP-Council 173/08 Rev. 4
- Document WP-Council 173/08 Rev. 4 contains a revised draft strategic action plan incorporating comments received from Members by the deadline of 15 December 2009.
- 8.2 Development strategy for coffee – *to consider*** WP-Council 191/09 Rev. 1
- As decided by the Council, Members were invited to send further suggestions on the draft development strategy for coffee to the Executive Director by 15 December 2009. No comments were received by this date.
- 8.3 Terms of reference for the Consultative Forum on Coffee Sector Finance – *to consider*** ICC-102-11
- As decided by the Council, Members were invited to send further suggestions on the terms of reference for the Consultative Forum on Coffee Sector Finance to the Executive Director by 15 December 2009. No comments were received by this date.
- 8.4 Conversion factors – *to consider*** ED-2062/09
- The Council will consider the recommendation of the Statistics Committee on a proposal to change the conversion factor for green decaffeinated coffee (Article 2 of the Agreement).

- 9. Consultative Forum on Coffee Sector Finance – *to consider*** WP-Forum 1/09
WP-Forum 2/09
WP-Forum 3/09
PSCB-117/09
ICC-103-15
- The Council will consider the following matters with a view to preparing for the implementation of the Forum under the ICA 2007:
- Chairman and Vice-Chairman
 - Composition and terms of reference of Steering Committee
 - Date of Forum
 - Agenda of the Forum
 - Proposals for organizations to be invited to participate in the Forum
 - Financing of the Forum
- 10. Coffee development projects** EB-3972/10
- 10.1 Projects for approval by the Council – *to consider and if appropriate, to approve*** EB-3973/10
- The Chairperson of the Executive Board will report on the following projects considered by the Board in March 2010:
- Enhancing the potential of Robusta gourmet coffee production in Uganda and Tanzania (revised) WP-Board 1059/09 Rev. 1
 - Smallholder coffee expansion in Malawi (new) WP-Board 1060/10
 - Promotion of domestic coffee marketing and consumption in the Central African Republic (new) WP-Board 1061/10
- 10.2 Projects already approved by the CFC – *to note*** ICC-104-4
ICC-103-4 Rev. 1
- Document ICC-104-4 contains a progress report on the implementation of projects approved by the CFC. Document ICC-103-4 Rev. 1 contains the Executive Summary of the final report on the Impact evaluation of the Integrated Management of the Coffee Berry Borer project. The Head of Operations will report.
- 11. Studies, reports and seminars**
- 11.1 Coffee consumption patterns in selected importing countries – *to consider*** ICC-104-1
- Document ICC-104-1 contains a study on coffee consumption patterns in selected importing countries (as provided for in the programme of activities for 2009/10).

11.2 Sources and methods of finance for agricultural commodities, especially in the coffee sector ICC-104-5

Document ICC-104-5 contains a report on sources and methods of finance for agricultural commodities to improve producers' ability to finance their coffee activities, including managing their stocks in origin countries.

11.3 Climate change – *to consider* verbal

The Executive Director will give an update on the effects of climate change in producing countries in the light of the United Nations Framework Convention on Climate Change in Copenhagen in December 2009.

11.4 Seminar topic for September 2010 – *to consider* verbal

The Council will consider proposals for a topic for a Seminar or workshop at the time of the Council Session in September 2010.

12. Report by the Chairman of the Private Sector Consultative Board (PSCB) – *to note/to approve* verbal

The Chairman of the PSCB will report on the meeting of 1 March 2010.

13. Promotion Committee – *to note* verbal

Article 34 of the 2001 Agreement provides that the Promotion Committee shall report regularly to the Council.

14. Phytosanitary matters – *to consider* ED-2078/09
ED-2079/09

The Head of Operations will report on phytosanitary matters including Ochratoxin A (OTA), acrylamide and legislation on Maximum Residue Levels of pesticides.

The Executive Director has circulated ED-2078/09 (concerning the Environmental Protection Agency of the US and notice of availability of petition to revoke tolerances for certain pesticides relevant to coffee) and ED-2079/09 (inviting exporting Members to provide updated information to the US Department of Labor on efforts to eliminate child labour).

15. Cooperation with other agencies – *to note* verbal

The Secretariat is reviewing Memoranda of Understanding and future cooperation with other organizations in the light of the 2007 Agreement. The Executive Director will report.

16. National coffee policies – to note

verbal

Member countries are invited to report on changes in coffee policies in their countries and to provide copies of statements and other information for circulation to Members.

The representative of Kenya will make a presentation.

17. Financial and administrative matters

17.1 Administrative Accounts of the Organization for the financial year 2008/09 and Report of the Auditors – to approve

EB-3971/10

The Council will consider the Administrative Accounts of the Organization for the financial year 2008/09 and Report of the Auditors.

17.2 Other financial and administrative matters – to consider

WP-Finance 76/09
WP-Finance 78/10
WP-Finance 79/10

The Chairman of the Finance Committee will report on other financial and administrative matters considered by the Committee including: outstanding contributions, the draft Administrative Budget for 2010/11 and proposals for revisions to salary scales, language allowance and the basis for contributions to the Provident Fund for staff in the General Service and Professional and higher categories.

18. Other business – to consider

verbal

19. Future meetings

WP-Council 201/10

Document WP-Council 201/10 contains dates of meetings in 2010/11 and 2011/12 – *to consider*

The next Session of the Council will take place from 20 to 24 September 2010 – *to note*

Members are invited to suggest topics for presentations during the next Session, for inclusion on the Agenda, and improvements to future meeting arrangements – *to consider*