



INTERNATIONAL COFFEE ORGANIZATION
ORGANIZACIÓN INTERNACIONAL DEL CAFÉ
ORGANIZAÇÃO INTERNACIONAL DO CAFÉ
ORGANISATION INTERNATIONALE DU CAFÉ

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International Coffee Council
104th Session
2 – 4 March 2010
Guatemala City, Guatemala

Draft Agenda

Item	Document
1. Draft Agenda and schedule of meetings – to adopt	ICC-104-0 Guide to meetings
2. Admission of observers – to consider The Council will consider requests for observer status at this Session.	verbal
3. Votes and credentials	
3.1 Votes in the Council for coffee year 2009/10 – to approve The Secretary will report.	to follow
3.2 Credentials – to approve The Chairman will examine the credentials with the assistance of the Secretariat.	verbal
4. Membership	
4.1 Membership of the International Coffee Agreement (ICA) 2001 – to note The Executive Director will report.	verbal
4.2 Membership of the ICA 2007 – to consider The deadline for signature of the 2007 Agreement and the deposit of instruments is 25 September 2010 . A report on the status of the ICA 2007 will be circulated.	to follow

- 5. World Coffee Conference – *to consider*** verbal
- The Chairman of the World Coffee Conference 2010 will report on the Conference which will take place from 26 to 28 February 2010. The Council will be invited to consider ideas for actions arising from the event.
- 6. Coffee market situation – *to note*** to follow
- The Executive Director will introduce an analysis of the market situation. The latest official estimate for the Brazilian coffee crop for 2009/10 will be circulated.
- 7. Annual Review 2008/09 – *to note*** to follow
- The Executive Director will introduce the Annual Review for 2008/09.
- 8. Preparations for the ICA 2007 – *to consider***
- 8.1 Strategic action plan – *to consider*** to follow
- As decided by the Council in September 2009, Members are invited to send any further suggestions on the draft strategic action plan 2009 – 2014 (WP-Council 173/08 Rev. 3) in writing to the Executive Director by **15 December 2009**. The Council will consider a revised draft plan in March 2010.
- 8.2 Development strategy for coffee – *to consider*** to follow
- As decided by the Council in September 2009, Members are invited to send any further suggestions on the draft development strategy for coffee (WP-Council 191/09 Rev. 1) in writing to the Executive Director by **15 December 2009**. The Council will consider a revised draft strategy in March 2010.
- 8.3 Terms of reference for the Consultative Forum on Coffee Sector Finance – *to consider*** ICC-102-11
- As decided by the Council in September 2009, Members are invited to send any further suggestions on the terms of reference for the Consultative Forum on Coffee Sector Finance (ICC-102-11) in writing to the Executive Director by **15 December 2009**. The Council will consider the terms of reference in March 2010.
- 8.4 Conversion factors – *to consider*** ED-2062/09
- The Council will consider the recommendation of the Statistics Committee on a proposal to change the conversion factor for green decaffeinated coffee (Article 2 of the ICA 2007).

8.5 Rules on Indicator Prices – *to consider*

verbal

In the event that the 2007 Agreement enters into force before September 2010, the Council is requested to extend the application of the current Rules on Indicator Prices (document EB-3776/01 Rev. 1) until the Statistics Committee submits its recommendation on the new Rules for the collection, transmission, calculation and publication of group and composite prices.

9. Consultative Forum on Coffee Sector Finance – *to consider*

WP-Forum 1/09

WP-Forum 2/09

WP-Forum 3/09

PSCB-117/09

to follow

The Council will consider the following matters with a view to preparing for the implementation of the Forum under the ICA 2007:

- Chairman and Vice-Chairman
- Composition and terms of reference of Steering Committee
- Date of Forum
- Agenda of the Forum
- Proposals for organizations to be invited to participate in the Forum
- Financing of the Forum

10. Coffee development projects

10.1 Projects for approval by the Council – *to consider and if appropriate, to approve*

to follow

The Chairperson of the Executive Board will report on projects considered by the Board in March 2010.

10.2 Projects already approved by the CFC – *to note*

to follow

A progress report on the implementation of projects approved by the CFC will be circulated. The Head of Operations will report.

11. Studies, reports and seminars

11.1 Coffee consumption patterns in selected importing countries – *to consider*

to follow

A study on coffee consumption patterns in selected importing countries will be circulated (as provided for in the programme of activities for 2009/10).

11.2 Cyclical patterns of coffee production – *to consider*

to follow

A study on cyclical patterns of coffee production will be circulated (as provided for in the programme of activities for 2009/10).

11.3 Climate change – *to consider* verbal

The Executive Director will give an update on the effects of climate change in producing countries in the light of the United Nations Framework Convention on Climate Change in Copenhagen in December 2009.

11.4 Seminar topic for September 2010 – *to consider* verbal

As suggested at the last Session, a programme of future seminars or workshops will be prepared. This will be included in the revised draft strategic action plan. The Council will consider proposals for a topic for a Seminar or workshop at the time of the Council Session in September 2010.

12. Report by the Chairperson of the Private Sector Consultative Board (PSCB) – *to note/to approve* verbal

The Chairperson of the PSCB will report on the meeting of 1 March 2010.

13. Promotion Committee – *to note* verbal

Article 34 of the 2001 Agreement provides that the Promotion Committee shall report regularly to the Council.

14. Phytosanitary matters – *to consider* verbal

The Head of Operations will report on phytosanitary matters including Ochratoxin A (OTA), acrylamide and legislation on Maximum Residue Levels of pesticides.

The Executive Director has circulated ED-2078/09 (concerning the Environmental Protection Agency of the US and notice of availability of petition to revoke tolerances for certain pesticides relevant to coffee) and ED-2079/09 (inviting exporting Members to provide updated information to the US Department of Labor on efforts to eliminate child labour).

15. Cooperation with other agencies – *to note* verbal

The Secretariat is reviewing Memoranda of Understanding and future cooperation with other organizations in the light of the 2007 Agreement. The Executive Director will report.

16. National coffee policies – *to note* verbal

Member countries are invited to report on changes in coffee policies in their countries and to provide copies of statements and other information for circulation to Members.

17. Financial and administrative matters

17.1 Administrative Accounts of the Organization for the financial year 2008/09 and Report of the Auditors – *to approve* to follow

The Council will consider the recommendation of the Executive Board on the Administrative Accounts of the Organization for the financial year 2008/09 and Report of the Auditors.

17.2 Other financial and administrative matters – *to consider* to follow

The Chairman of the Finance Committee will report on other financial and administrative matters considered by the Committee including: outstanding contributions, the draft Administrative Budget for 2010/11 and proposals for revisions to salary scales, language allowance and the basis for contributions to the Provident Fund for staff in the General Service category.

18. Other business – *to consider* verbal

19. Future meetings to follow

A document containing dates of meetings in 2010/11 and 2011/12 will be circulated – *to consider*

The next Session of the Council will take place from 20 to 24 September 2010 – *to note*

Members are invited to suggest topics for presentations during the next Session, for inclusion on the Agenda, and improvements to future meeting arrangements – *to consider*