



INTERNATIONAL COFFEE ORGANIZATION
ORGANIZACIÓN INTERNACIONAL DEL CAFÉ
ORGANIZAÇÃO INTERNACIONAL DO CAFÉ
ORGANISATION INTERNATIONALE DU CAFÉ

ICC 105-0

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International Coffee Council
105th Session
22 – 24 September 2010
London, England

Draft Agenda

Item	Document
1. Draft Agenda and schedule of meetings – to adopt	ICC-105-0 Guide to meetings
2. Admission of observers – to consider The Council will consider requests for observer status at this Session.	verbal
3. Votes and credentials	
3.1 Votes in the Council for coffee year 2009/10 – to approve The Secretary will report.	to follow
3.2 Initial distribution of votes in the Council for coffee year 2010/11 – to approve Documents containing the statistical basis for the proposed distribution of votes for exporting and importing Members will be circulated, together with the initial distribution of votes for coffee year 2010/11.	to follow
3.3 Credentials – to approve The Chairman will examine the credentials with the assistance of the Secretariat.	verbal

4. Membership

4.1 Membership of the ICA 2007 – to consider to follow

The deadline for signature of the 2007 Agreement and the deposit of instruments is **25 September 2010**. The Council will consider a report on the status of membership under the ICA 2007 and draft Resolutions extending the time-limits for signature and the deposit of instruments of ratification, acceptance or approval.

4.2 Membership of the International Coffee Agreement (ICA) 2001 – to note to follow

In the light of progress of the ICA 2007, the Council may consider a draft Resolution extending the 2001 Agreement.

5. Coffee market situation – to note to follow

The Executive Director will introduce an analysis of the market situation. The latest official estimate for the Brazilian coffee crop for 2009/10 and 2010/11 will be circulated.

6. World Coffee Conference – to consider to follow

The Executive Director will report on the Conference which took place in Guatemala from 26 to 28 February 2010. A CD-Rom with the Conference proceedings and a report on the Conference themes and recommendations will be circulated. The Council will consider proposals for actions arising from the event and how to incorporate these into the work of the Organization.

7. Preparations for the ICA 2007

7.1 Strategic action plan – to consider to follow

At the 104th Session of the Council, all Members were requested to send their comments on the draft strategic action plan in writing to the Executive Director. A revised draft plan will be circulated incorporating proposals received from Members.

7.2 Development strategy for coffee – to consider WP-Council 191/09 Rev. 1

The Council will consider the development strategy for coffee.

7.3 Terms of reference for the Consultative Forum on Coffee Sector Finance – to consider ICC-102-11 Rev. 2

Document ICC-102-11 Rev. 2 contains revised draft terms of reference for the Consultative Forum on Coffee Sector Finance.

- 7.4 Conversion factors – to approve** ED-2062/09
- As recommended by the Statistics Committee, the Council will approve a proposal to change the conversion factor for green decaffeinated coffee (Article 2 of the Agreement).
- 8. Expert Panel on Coffee Sector Finance – to consider** to follow
- A meeting of an Expert Panel on Coffee Sector Finance will take place on the afternoon of Tuesday 21 September 2010 (the draft terms of reference are contained in document ED-2088/10). The Chairman of the Panel will report to the Council.
- 9. Consultative Forum on Coffee Sector Finance – to consider** WP-Forum 1/09
PSCB-117/09
ICC-103-15
to follow
- The Council will consider the following matters with a view to preparing for the implementation of the Forum under the ICA 2007:
- Chairman and Vice-Chairman
 - Composition and functions of core group
 - Date of Forum
 - Agenda of the Forum
 - Proposals for organizations to be invited to participate in the Forum
 - Financing of the Forum
- 10. Programme of activities for 2010/11 – to approve** to follow
- A revised programme of activities for 2010/11 will be circulated. The Chairperson of the Executive Board will report.
- 11. Coffee development projects** to follow
- 11.1 Projects for approval by the Council – to consider and if appropriate, to approve** to follow
- The Chairperson of the Executive Board will report on new and revised projects considered by the Board in September 2010.
- 11.2 Projects already approved by the Common Fund for Commodities (CFC) – to note** to follow
- A progress report on the implementation of projects approved by the CFC will be circulated. The Head of Operations will report.

11.3 International Coffee Genome Network (ICGN) – *to consider* verbal

A meeting will take place on 22 September 2010 with Members and representatives of research institutions in exporting countries interested in cooperating with the ICGN on the development of a project or programme of work for the coffee genome with long-term benefits for the coffee industry (see also ED-2086/10). The Executive Director will report.

12. Studies and reports

12.1 Studies – *to consider* to follow

The Executive Director circulated ED-2087/10 requesting Members to send information on the costs of production and employment generated by the coffee sector by 1 June 2010. As provided for in the programme of activities for 2009/10 or requested by the Council in March 2010, the following studies will be circulated:

- **Cyclical patterns of coffee production**
- **Coffee stocks (including their location, ownership, type, quality, origin and effects on prices)**
- **Comparative analysis of retail prices of coffee**
- **Shares in global coffee value chain**
- **Indicator prices and economic variables (inflation, exchange rates, prices of inputs)**
- **Employment generated by the coffee sector**
- **Supply and demand projections (2011 – 2015)**
- **Production costs (2000/01 – 2009/10)**

12.2 Obstacles to consumption – *to consider* to follow

A report on obstacles to consumption will be circulated.

12.3 Mixtures and substitutes – *to consider* to follow

Article 36 of the 2001 Agreement states that the Executive Director shall submit to the Council a periodic report on compliance with the provisions of this Article. In April 2010, the Executive Director circulated document ED-2087/10 requesting Members to inform him of compliance with Article 36 by 1 June.

12.4 Sources and methods of finance for agricultural commodities, especially in the coffee sector – to consider to follow

The Executive Director circulated ED-2088/10 in April 2010 requesting Members to send him details of sources of coffee sector finance in their countries by 30 June, together with information about specific projects for which finance has been provided. A revised report will be circulated on sources and methods of finance for agricultural commodities to improve producers' ability to finance their coffee activities, including managing their stocks in origin countries.

12.5 Climate change – to consider to follow

At the 104th Session of the Council, Members were invited to send contributions to assist with the preparation of a document on the effects of climate change for the United Nations Framework Convention on Climate Change (UNFCCC) meetings in Mexico in November 2010. A draft document will be circulated.

13. Report by the Chairman of the Private Sector Consultative Board (PSCB) – to note/to approve verbal

The Chairman of the PSCB will report on the meeting of 20 September 2010.

14. Report by the Chairman of the Statistics Committee – to note/approve verbal

The Chairman of the Statistics Committee will report on the meeting of 20 September 2010.

15. Report by the Chairman of the Promotion Committee – to note verbal

Article 34 of the 2001 Agreement provides that the Promotion Committee shall report regularly to the Council.

16. Phytosanitary matters – to consider verbal

The Executive Director circulated ED-2087/10 requesting Members to send him details of Maximum Residue Levels (MRLs) for pesticides used in the coffee production process and details of the methodology used for calculating MRLs, together with copies of relevant studies.

The Head of Operations will report on phytosanitary matters including Ochratoxin A (OTA), acrylamide and legislation on MRLs for pesticides.

- 17. Cooperation with other agencies – *to note*** verbal
- The Secretariat is reviewing Memoranda of Understanding and future cooperation with other organizations in the light of the 2007 Agreement. The Executive Director will report.
- 18. National coffee policies – *to note*** verbal
- Member countries are invited to report on changes in coffee policies in their countries and to provide copies of statements and other information for circulation to Members.
- 19. Financial and administrative matters**
- 19.1 Draft Administrative Budget for the financial year 2010/11 – *to approve*** to follow
- The Chairperson of the Executive Board will report.
- 19.2 Other financial and administrative matters – *to consider*** to follow
- The Chairperson of the Executive Board will report on other financial and administrative matters considered by the Board including: payment of arrears, the appointment of registered auditors and the appointment of the Finance Committee.
- 20. Office-holders**
- 20.1 Chairman and Vice-Chairmen of the Council – *to elect*** verbal
- According to Article 11 of the 2001 Agreement the Chairman and first Vice-Chairman this year should be elected from among the representatives of importing Members. The second and third Vice-Chairmen should be elected from among the representatives of exporting Members. Previous Chairmen from importing Members were from the USA (2008/09) and Italy (2006/07).
- 20.2 Executive Board – *to elect*** verbal
- Voting procedures are outlined in Article 18 of the 2001 Agreement and Rule 46 of the Rules of the Organization.
- 20.3 Chairman and Vice-Chairman of the Executive Board – *to elect*** verbal
- Article 17 of the 2001 Agreement provides that the Chairman and Vice-Chairman should both be from the same category of membership. For 2010/11, precedent indicates that this should be from the category of exporting Members. Previous Chairmen from exporting Members were from India (2008/09) and Guatemala (2006/07).

20.4 Statistics Committee – *to approve*

verbal

The terms of reference for the Statistics Committee under the ICA 2001 provide that the Council shall approve the names of representatives or experts designated by exporting and importing Members and by the Executive Director (two in each category) for a two-year term of office. The Council may wish to consider appointing the current representatives of the Committee for a further year, pending the entry into force of the ICA 2007:

Exporting Members: Mr Thiago Siqueira Masson (Brazil),
Ms Marcela Urueña Gómez (Colombia)

Importing Members: Mr Rob Simmons (United Kingdom),
Mr Neil Rosser (Germany)

Executive Director: Mr Corneille Tabalo (Democratic Republic of Congo),
Mr David Brooks (United States of America)

21. Other business – *to consider*

verbal

22. Future meetings

verbal

The next Session of the Council will take place in Côte d'Ivoire from 28 to 31 March 2011 – *to note*

Members are invited to suggest topics for presentations during the next Session, for inclusion on the Agenda, and improvements to future meeting arrangements – *to consider*