



INTERNATIONAL COFFEE ORGANIZATION  
ORGANIZACIÓN INTERNACIONAL DEL CAFÉ  
ORGANIZAÇÃO INTERNACIONAL DO CAFÉ  
ORGANISATION INTERNATIONALE DU CAFÉ

ICC 107-0

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**International Coffee Council**  
107<sup>th</sup> Session  
26 – 30 September 2011  
London, United Kingdom

**Draft Agenda**

Item	Document
<b>1. Draft Agenda and schedule of meetings – to adopt</b>	ICC-107-0 <a href="#">Guide to meetings</a>
<b>2. Admission of observers – to consider</b>  The Council will decide on the acceptance of observers and designate the items on the Agenda open to accepted observers.	to follow
<b>3. Votes and credentials</b>	
<b>3.1 Votes in the Council for coffee year 2010/11 – to approve</b>  The Secretary will report.	to follow
<b>3.2 Initial distribution of votes in the Council for coffee year 2011/12 – to approve</b>  Documents containing the statistical basis for the proposed distribution of votes for exporting and importing Members and the initial distribution of votes for coffee year 2011/12 will be circulated.	to follow
<b>3.3 Credentials – to approve</b>  The Chairman will examine the credentials with the assistance of the Secretariat and report to the Council.	verbal

**4. International Coffee Agreement (ICA) 2007**

**4.1 Membership of the ICA 2007 – to consider/approve**

to follow

The deadline for signature of the 2007 Agreement and the deposit of instruments of ratification, acceptance or approval is 28 September 2011. The deadline for the deposit of instruments of accession is 30 September 2012. The Council will consider a report on the status of membership under the ICA 2007 and a draft Resolution extending the deadline for deposit of instruments of ratification, acceptance or approval.

**5. Post of Executive Director – to consider and appoint**

[ICC-106-9](#)  
[ICC-106-10](#)  
[ICC-106-13](#)  
[ICC-106-14](#)  
[ICC-106-15 Rev. 1](#)  
to follow

The Council will consider presentations by candidates for the post of Executive Director in accordance with the procedures established in document ICC-106-15 Rev. 1.

**6. Coffee market situation – to note**

to follow

The Executive Director a.i. will introduce an analysis of the market situation and the latest official estimates for the Brazilian coffee crop.

**7. Studies and reports – to consider**

to follow

As provided for in the programme of activities for 2010/11, the following studies and reports will be circulated:

- Coffee drinking patterns
- Relationships between prices of coffee on the physical and futures markets
- Volatility of prices paid to coffee farmers
- Tariffs and non-tariff barriers
- Mixtures and substitutes
- Obstacles to trade and consumption

- 8. Consultative Forum on Coffee Sector Finance – to consider** [WP-Forum 1/09](#)  
[WP-Forum 2/09 Rev. 1](#)  
[WP-Forum 3/09](#)  
[PSCB-117/09](#)  
[ICC-103-15](#)  
[ICC-105-25](#)  
to follow
- The Chairman of the ad hoc working group established in March 2011 will report to the Council. Experts identified by the group will be invited to address the topic of ‘Managing the risk of green coffee price volatility’ during the 107<sup>th</sup> Session. The Council will consider the following matters:
- Composition and terms of reference of core group
  - Chairman and Vice-Chairman
  - Structure and means of conducting the Forum
  - Financing of the Forum
- 9. Programme of activities for 2011/12 – to consider** [WP-Council 210/11](#)
- The Council will consider a revised draft programme of proposed activities in coffee year 2011/12.
- 10. Report by Chairmen of ICO bodies** verbal
- 10.1 Private Sector Consultative Board (PSCB) – to consider**
- 10.2 Statistics Committee – to consider**
- 10.3 Promotion and Market Development Committee – to consider**
- 10.4 Projects Committee – to consider**
- 10.4.1 Projects for approval by the Council – to consider and if appropriate, to approve** to follow
- The report of the Virtual Screening Subcommittee (VSS) will be circulated. The Council will consider the recommendations of the Projects Committee on new and revised project proposals. New and revised project proposals for consideration in March 2012 should reach the ICO by **16 December 2011**.
- 11. Cooperation with other agencies – to note** verbal
- The Secretariat is reviewing Memoranda of Understanding and future cooperation with other organizations in the light of the 2007 Agreement. The Executive Director a.i. will report to the Council on the outcome of the Special Event on the Impact of Economic and Financial Crises on Commodity Dependent LDCs held in Turkey on 8 May 2011.
- The representative of the United Nations Development Programme (UNDP) Green Commodities Facility will make a presentation on sustainable coffee projects.

- 12. 50<sup>th</sup> anniversary of the ICO – to consider** verbal
- Members are invited to contribute suggestions to mark the 50<sup>th</sup> anniversary of the ICO in 2013.
- 13. National coffee policies – to note** verbal
- Members are invited to report on changes in coffee policies in their countries and to provide copies of statements and other information for circulation.
- 14. Financial and administrative matters**
- 14.1 Finance and Administration Committee – to consider/note** to follow
- The Chairman of the Finance and Administration Committee will report on the meeting of 27 September 2011 and the financial situation. The Council will consider the recommendations of the Committee on the following matters:
- Appointment of registered auditors
  - Payment of arrears (including compliance with the provisions of Resolutions 430 (Democratic Republic of Congo) and 437 (Nicaragua))
  - Research into salary systems
- 14.2 Draft Administrative Budget for the financial year 2011/12 – to approve** to follow
- The Chairman of the Finance and Administration Committee will report.
- 14.3 Premises – to consider** to follow
- The Chairman of the Finance and Administration Committee will report.
- 15. Office-holders and committees**
- 15.1 Chairman and Vice-Chairman of the Council – to elect** verbal
- According to Article 10 of the 2007 Agreement, the Chairman and the Vice-Chairman for coffee year 2011/12 should be elected from among the representatives of exporting and importing Members respectively.

**15.2 Composition of Committees – *to consider and approve*** to follow

The Council will consider the composition of the following Committees for 2011/12:

- Private Sector Consultative Board (8 exporting, 8 importing associations)
- Promotion and Market Development Committee (8 exporting, 3 importing Members)
- Projects Committee (8 exporting, 3 importing Members)
- Finance and Administration Committee (6 exporting, 4 importing Members)
- Statistics Committee (8 exporting, 3 importing Members)

**16. Other business – *to consider*** verbal

**17. Future meetings** verbal

The next Session of the Council will take place in London from 19 to 23 March 2011 – ***to note***

Members are invited to suggest topics for presentations during the next Session, for inclusion on the Agenda, and improvements to future meeting arrangements – ***to consider***