



INTERNATIONAL COFFEE ORGANIZATION  
ORGANIZACIÓN INTERNACIONAL DEL CAFÉ  
ORGANIZAÇÃO INTERNACIONAL DO CAFÉ  
ORGANISATION INTERNATIONALE DU CAFÉ

**ICC 108-0 Rev. 1**

6 February 2012  
Original: English

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**International Coffee Council**  
108<sup>th</sup> Session  
5 – 8 March 2012  
London, United Kingdom

**Draft Agenda**

<b>Item</b>	<b>Document</b>
<b>1. Draft Agenda and schedule of meetings – <i>to adopt</i></b>	ICC-108-0 Rev. 1 <a href="#">Guide to meetings</a>
<b>2. Admission of observers – <i>to consider</i></b>  The Council will decide on the acceptance of observers and designate the items on the Agenda open to accepted observers.	ICC-108-6
<b>3. Votes and credentials</b>	
<b>3.1 Votes in the Council for coffee year 2011/12 – <i>to approve</i></b>  The Secretary will report. The Council will consider whether the votes of Liberia and Sierra Leone, two new Members with outstanding contributions, should continue to be restored.	ICC-108-4
<b>3.2 Credentials – <i>to approve</i></b>  The Chairman will examine the credentials with the assistance of the Secretariat and report to the Council.	verbal
<b>4. Membership of the International Coffee Agreement (ICA) 2007 – <i>to consider/approve</i></b>  The deadline for the deposit of instruments of ratification, acceptance, approval or accession is 30 September 2012. The Council will consider a report on the status of membership.	<a href="#">ICC-108-5</a>

- 5. Annual Review 2010/11 – to note** Annual Review
- The Executive Director will introduce the Annual Review for 2010/11.
- 6. Coffee market situation – to note** [WP-Council 221/12](#)  
Monthly Coffee Market Report
- The Executive Director will introduce an analysis of the market situation and the latest official estimates for the Brazilian coffee crop.
- 7. Studies, reports and seminars**
- 7.1 Studies – to consider**
- As provided for in the programme of activities for 2011/12, the Council will consider the following studies:
- Coffee drinking patterns in selected importing countries [ICC-108-1](#)
  - Comparative analysis of re-exports ICC-108-2
- 7.2 Seminar topic for September 2012 – to consider** verbal
- The Council will consider the following proposal for a topic for a seminar or workshop in September 2012 received by the deadline of 1 January 2012: The impact of certification on the whole supply chain from an economic, social and environmental perspective.
- 8. Consultative Forum on Coffee Sector Finance – to consider** [ED-2129/12](#)
- The Chairman of the Consultative Forum will report to the Council. The Council will consider the following matters:
- 2<sup>nd</sup> Consultative Forum held on 6 March 2012
  - Advisors for the core group for 2011/12
  - Date and topic of next Forum
- 9. Programme of Activities for 2012/13 – to consider** [WP-Council 223/12](#)
- The Council will consider a draft programme of proposed activities in coffee year 2012/13.

**10. Report by Chairmen of ICO bodies** verbal

**10.1 Private Sector Consultative Board (PSCB) – to consider**

**10.2 Statistics Committee – to consider**

**10.3 Promotion and Market Development Committee – to consider**

**10.4 Projects Committee – to consider**

**10.4.1 Projects for approval by the Council – to consider and if appropriate, to approve** [PJ-20/12](#)  
[PJ-21/12](#)

The report of the Virtual Screening Subcommittee (VSS) will be circulated. The Council will consider the recommendations of the Projects Committee on the following new or revised project proposals:

- Sustainable input credit for financing the production end of the coffee value chains in Kenya, Tanzania and Uganda [PJ-22/12](#)
- Financial mechanisms for sustainable coffee in Colombia and Honduras [PJ-23/12](#)
- Enhancing competitiveness of African coffee through a value chain strengthening [PJ-24/12](#)
- Improving coffee productivity in Yemen (concept note) [PJ-25/12](#)
- Economic incentives for coffee agroforestry systems in Costa Rica [PJ-26/12](#)
- Building a Financial Literacy Toolbox to enhance access to commodity finance for sustainable SMEs in emerging economies (Fast Track) [PJ-27/12](#)
- Promoting the intensification of coffee and food crops production using animal manure in areas covered by the project CFC/ICO/30 in Burundi (Fast Track) [PJ-28/12](#)

**10.4.2 Projects being implemented and concluded projects – to note** [PJ-29/12](#)  
[ICC-108-3](#)  
Guide

The Council will consider the following reports and presentations:

- Reconversion of small coffee farms into self-sustainable agricultural family units in Ecuador

- ‘Enhancing the potential of gourmet coffee production in Central American countries’ – the representative of the IAO will introduce a guide resulting from the project experience.

**11. Cooperation with other agencies – to note** verbal

The Executive Director will report on cooperation with other agencies, including the development of a Memorandum of Understanding with Brazil to promote triangular technical cooperation in coffee producing countries.

The representative of the Sustainable Commodity Initiative will make a presentation on the work of the Sustainable Commodity Assistance Network, a technical assistance programme.

**12. 50<sup>th</sup> anniversary of the ICO – to consider** verbal

Members are invited to contribute suggestions to mark the 50<sup>th</sup> anniversary of the ICO in 2013.

**13. National coffee policies – to note** verbal

Members are invited to report on changes in coffee policies in their countries and to provide copies of statements and other information for circulation.

**14. Financial and administrative matters**

**14.1 Finance and Administration Committee – to consider/note** FA-9/11  
FA-16/11  
FA-15/11 Rev. 1  
FA-31/12  
FA-27/12  
FA-28/12  
FA-29/12  
FA-30/12

The Chairman of the Finance and Administration Committee will report on the meeting of 5 March 2012 and the financial situation. The Council will consider the recommendations of the Committee on the following matters:

- Research into remuneration systems
- Bank ratings
- Payment of arrears (including compliance with the provisions of Resolutions 430 (Democratic Republic of Congo) and 437 (Nicaragua))
- Proposals for the salary scales and the basis for contributions to the Provident Fund
- Draft Administrative Budget

- 14.2 Administrative Accounts of the Organization for the financial year 2010/11 and Report of the Auditors – to approve** FA-24/12  
FA-25/12  
FA-26/12

The Council will consider the Administrative Accounts of the Organization for the financial year 2010/11 and Report of the Auditors (document FA-24/12). The Accounts of the Special Fund and Report of the Auditors (document FA-26/12) will be presented for the approval of exporting Members. The Accounts of the Promotion Fund (document FA-25/12) have been circulated for information.

- 14.3 Premises – to consider** FA-23/11  
FA-23/11 Add. 1

The Chairman of the Finance and Administration Committee will report.

- 15. Other business – to consider** verbal

- 16. Future meetings** [WP-Council 222/12](#)

Document WP-Council 222/12 contains dates of meetings in 2012/13 and 2013/14 – **to consider**

The next Session of the Council will take place in London from 24 to 28 September 2012 – **to note**

Members are invited to suggest topics for presentations during the next Session, for inclusion on the Agenda, and improvements to future meeting arrangements – **to consider**