



International Coffee Council
109th Session
24 – 28 September 2012
London, United Kingdom

Draft Agenda

Item	Document
1. Draft Agenda and schedule of meetings – to adopt	ICC-109-0 Guide to meetings
2. Admission of observers – to consider The Council will decide on the acceptance of observers and designate the items on the Agenda open to accepted observers.	to follow
3. Votes and credentials	
3.1 Votes for coffee year 2011/12 – to approve The Secretary will report. The Council will consider whether the votes of Liberia and Sierra Leone, two new Members with outstanding contributions, should continue to be restored.	to follow
3.2 Initial distribution of votes for coffee year 2012/13 – to approve Documents containing the statistical basis for the proposed distribution of votes for exporting and importing Members and the initial distribution of votes for coffee year 2012/13 will be circulated.	to follow
3.3 Credentials – to approve The Chairman will examine the credentials with the assistance of the Secretariat and report to the Council.	verbal

4. Membership of the International Coffee Agreement (ICA) 2007 – to consider/approve to follow

The deadline for the deposit of instruments of ratification, acceptance, approval or accession is 30 September 2012. The Council will consider a report on the status of membership under the ICA 2007 and a draft Resolution extending the deadline for deposit of instruments.

5. Coffee market situation – to note to follow

The Executive Director will introduce an analysis of the market situation and the latest official estimates for the Brazilian coffee crop.

6. Studies, reports and seminars

6.1 Studies and reports – to consider to follow

As provided for in the Programme of Activities for 2011/12, the Council will consider the following studies:

- Comparative analysis of coffee re-exports
- Relationships between prices of coffee on physical and futures markets
- Drinking patterns in selected importing countries
- Obstacles to consumption
- Mixtures and substitutes

6.2 Seminar on the economic, social and environmental impact of certification on the coffee supply chain – to consider verbal

The Chairperson of the Seminar will report on the Seminar held on 25 September 2012.

7. Consultative Forum on Coffee Sector Finance – to consider verbal

The Chairperson of the Core Group will report to the Council on the meeting of the Core Group held on 25 September 2012. The Council will consider the following matters:

- Advisors for the Core Group for 2011/12 and 2012/13
- Date and topic of 3rd Consultative Forum and other arrangements

- Chairperson and Vice-Chairperson of the Forum and Core Group for 2012/13 – the Chairperson and Vice-Chairperson of the Forum and Core Group were appointed for a period of one year in September 2011. Their term may be extended for a further year.

8. Programme of Activities for 2012/13 – to consider to follow

The Council will consider a revised draft programme of proposed activities in coffee year 2012/13.

9. Report by Chairmen of ICO bodies verbal

9.1 Private Sector Consultative Board (PSCB) – to consider

9.2 Statistics Committee – to consider

9.3 Promotion and Market Development Committee – to consider

9.4 Projects Committee – to consider

9.4.1 Projects for approval by the Council – to consider and if appropriate, to approve to follow

The report of the Virtual Screening Subcommittee (VSS) will be circulated. The Council will consider the recommendations of the Projects Committee on new or revised project proposals, and will also consider the Committee's recommendation on establishing the VSS as a permanent body.

9.4.2 Projects being implemented and concluded projects – to note to follow

The Council will consider reports and presentations on projects being implemented and concluded projects.

10. Cooperation with other agencies – to note verbal

The Executive Director will report on cooperation with other agencies, including the ICO's participation in the United Nations Forum on Sustainability Standards and UNCTAD XIII. The representative of the International Women's Coffee Alliance (IWCA) will make a presentation on the work of the IWCA and progress on establishing IWCA chapters in ICO Members. The Director for International Public Affairs of the Sustainable Trade Initiative (IDH) will make a presentation.

- 11. 50th anniversary of the ICO – *to consider*** verbal
- Members are invited to contribute suggestions to mark the 50th anniversary of the ICO in 2013.
- 12. National coffee policies – *to note*** verbal
- Members are invited to report on changes in coffee policies in their countries and to provide copies of statements and other information for circulation.
- 13. Financial and administrative matters**
- 13.1 Finance and Administration Committee – *to consider/note*** to follow
- The Chairman of the Finance and Administration Committee will report on the meeting of the Committee and the financial situation. The Council will consider the recommendations of the Committee on the following matters:
- System of salary scales and post adjustments
 - Appointment of registered auditors
 - Payment of arrears
- 13.2 Draft Administrative Budget for the financial year 2012/13 – *to approve*** to follow
- The Chairman of the Finance and Administration Committee will report.
- 13.3 Premises – *to consider*** to follow
- The Chairman of the Finance and Administration Committee will report.
- 14. Office-holders and committees**
- 14.1 Chairperson and Vice-Chairperson of the Council – *to elect*** verbal
- According to Article 10 of the 2007 Agreement, the Chairperson and the Vice-Chairperson for coffee year 2012/13 should be elected from among the representatives of importing and exporting Members, respectively.

14.2 Composition of Committees – *to consider and approve* to follow

The Council will consider the composition of the following Committees for 2012/13:

- Promotion and Market Development Committee (8 exporting, 3 importing Members)
- Projects Committee (8 exporting, 3 importing Members)
- Finance and Administration Committee (6 exporting, 4 importing Members)
- Statistics Committee (8 exporting, 3 importing Members)

15. Other business – *to consider* verbal

16. Future meetings verbal

The next Session of the Council will take place in London from 4 to 8 March 2013 – ***to note***

Members are invited to suggest topics for presentations during the next Session, for inclusion on the Agenda, and improvements to future meeting arrangements – ***to consider***