



International Coffee Organization
Organización Internacional del Café
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ICC 100-0

4 March 2008
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International Coffee Council
100th Session
19 – 23 May 2008
London, England

Draft Agenda

Item	Document
1. Draft Agenda and schedule of meetings – to adopt	ICC-100-0 Guide to meetings
2. Votes and credentials	
2.1 Votes in the Council for coffee year 2007/08 – to approve	to follow
The Secretary will report.	
2.2 Credentials – to approve	verbal
The Chairman will examine the credentials with the assistance of the Secretariat.	
3. Membership	verbal
3.1 Membership of the International Coffee Agreement (ICA) 2001 – to note	verbal
As at 4 March 2008, there were 77 Members of the Organization, comprising 45 exporting and 32 importing countries. The Executive Director will report.	
3.2. Membership of the ICA 2007 – to note	verbal
The Executive Director will report on membership of the 2007 Agreement and on contacts with non-member countries. The deadlines for signature and deposit of instruments for the 2007 Agreement are 31 August 2008 and 30 September 2008, respectively. Procedures for membership of the 2007 Agreement are contained in document ED-2033/08.	

4. Coffee market situation – *to note* to follow

The Executive Director will introduce an analysis of the market situation.

5. Preparations for the ICA 2007 – *to consider*

In January 2008, the Council noted that Members were invited to send to the Executive Director, by 29 February 2008, suggestions and contributions to assist in the preparation of draft documents outlined in document WP-Council 162/08.

5.1 Strategic action plan – *to consider* to follow

A draft strategic action plan for the ICA 2007 will be circulated.

5.2 Terms of reference – *to consider* to follow

Draft terms of reference will be circulated for the following new bodies established under the ICA 2007:

- Consultative Forum on Coffee Sector Finance
- Promotion and Market Development Committee
- Projects Committee
- Finance and Administration Committee

5.3 Revisions to the Rules of the Organization – *to consider* to follow

Proposals for revisions to ICO Rules will be circulated as follows:

- **Rules of the Organization** – proposals for revisions will be considered by the Council.
- **Financial Regulations and Financial Rules of the Organization** – proposals for revisions will be considered by the Finance Committee in May 2008.
- **Rules on Statistics** – proposals for revisions to Rules on Statistical Reports, Indicator prices and Certificates of Origin will be considered by the Statistics Committee in May 2008.

6. Coffee development projects

6.1 Projects for approval by the Council – *to consider and if appropriate, to approve* to follow

The Chairman of the Executive Board will report on the following projects which will be considered by the Board in May 2008:

- Enhancing resource use efficiency in coffee production and processing in Vietnam by Farmer 2 Farmer learning
- Trifinio sustainable coffee project
- Integrated agriculture diversification development programme

- Study of the potential for commodity exchanges and other forms of market places in West Africa
- Coffee berry borer projects

6.2 Projects already approved by the

to follow

Common Fund for Commodities (CFC) – *to note*

The Head of Operations will report on the implementation of projects approved by the CFC. Progress reports on the following projects will be circulated:

- Robusta quality and marketing improvement by optimal use of coffee terroirs
- Pilot rehabilitation of the coffee sectors in Honduras and Nicaragua
- Pilot rehabilitation of neglected coffee plantations into small family production units in Angola
- Diversification of production in marginal areas in the State of Veracruz, Mexico
- Short- and medium-term finance for small-scale coffee farmers in Kenya (presentation)
- Enhancing the potential of gourmet coffee production in Central American countries
- Reconversion of small coffee farms into self-sustainable agricultural family units
- Increase in added value by developing the potential of Gourmet Robusta coffee

Final reports will be circulated for the following projects:

- Integrated white stem borer management in smallholder coffee farms in India, Malawi and Zimbabwe
- Improvement of coffee production in Africa by the control of coffee wilt disease – tracheomyces
- Improving coffee quality in East and Central Africa through enhanced processing practices
- Coffee market development and trade promotion in Eastern and Southern Africa

7. Report by the Chairman of the

to follow

Private Sector Consultative Board (PSCB) – *to note/to approve*

The Chairman of the PSCB will report on the meeting of 21 May 2008. The Council is requested to take note of this report and to approve some amendments to the composition of the PSCB for 2007/08 and 2008/09.

- 8. Report by the Chairman of the Statistics Committee – *to note*** verbal
- The Chairman of the Statistics Committee will report on the meeting of 21 May 2008, including recommendations on revisions to ICO Rules on Statistics.
- 9. Promotion Committee – *to note*** verbal
- Article 34 of the Agreement provides that the Promotion Committee shall report regularly to the Council.
- 10. 3rd World Coffee Conference – *to consider*** verbal
- Article 21 of the 2001 Agreement provides that the Council shall appoint the Chairman of the World Coffee Conference, and decide on the form, title, subject matter and timing of the Conference, in consultation with the Private Sector Consultative Board. Guatemala has confirmed its interest in hosting the next Conference. The Executive Director will report.
- 11. Seminar on Geographical Indications – *to consider*** verbal
- The Chairman of the Seminar will report.
- 12. Obstacles to consumption – *to consider*** to follow
- A report on obstacles to consumption will be circulated.
- 13. Cooperation with other agencies – *to note*** verbal
- The Executive Director will report.
- 14. National coffee policies – *to consider*** verbal
- Member countries are invited to report on changes in coffee policies in their countries and to provide copies of statements and other information for circulation to Members.
- United States Department of Agriculture Programmes in Coffee*
- A representative of the USA will present information on US Department of Agriculture Programmes in Coffee including the Coffee Research Programme at the Agricultural Research Service (ARS).

15. Financial and administrative matters

15.1 Administrative Accounts of the Organization for the financial year 2006/07 and Report of the Auditors – *to approve*

EB-3940/07 Rev. 1

As decided by the Executive Board in January 2008, the Council will consider the recommendation of the Finance Committee on the Administrative Accounts of the Organization for the financial year 2006/07 and Report of the Auditors.

15.2 Other financial and administrative matters – *to consider*

to follow

The Chairman of the Executive Board will report on other financial and administrative matters considered by the Board, including payment of arrears.

16. Other business – *to consider*

verbal

17. Future meetings

to follow

A document containing dates of meetings in 2008/09 and 2009/10 will be circulated – *to consider and approve*

The next Session of the Council will take place at the headquarters of the Organization in London from 22 to 26 September 2008. Members are invited to suggest topics for presentations during these meetings, for inclusion on the Agenda, and improvements to future meeting arrangements – *to consider*