



International Coffee Organization
Organización Internacional del Café
Organização Internacional do Café
Organisation Internationale du Café

ICC 101-0

27 June 2008
Original: English

E

International Coffee Council
101st Session
22 – 26 September 2008
London, England

Draft Agenda

Item	Document
1. Draft Agenda and schedule of meetings – to adopt	ICC-101-0 Guide to meetings
2. Admission of observers – to consider The Council will consider the admission of observers to its meeting.	verbal
3. Votes and credentials	
3.1 Votes in the Council for coffee year 2007/08 – to approve The Secretary will report.	to follow
3.2 Initial distribution of votes in the Council for coffee year 2008/09 – to approve Paragraph (5) of Article 13 of the 2001 Agreement provides that the distribution of votes shall be determined by the Council at the beginning of each coffee year. Under the provisions of Article 13, the votes of exporting Members and of importing Members are based on their exports and imports respectively in the preceding four calendar years. Documents containing the statistical basis for the proposed distribution of votes and the initial distribution of votes for coffee year 2008/09 will be circulated.	to follow
3.3 Credentials – to approve The Chairman will examine the credentials with the assistance of the Secretariat.	verbal

4. Membership

4.1 Membership of the International Coffee Agreement (ICA) 2001 – to note

to follow

As at 26 June 2008, there were 77 Members of the Organization, comprising 45 exporting and 32 importing countries. The Executive Director will report.

The Council will consider draft Resolutions extending the 2001 Agreement; extending the time limit for the deposit of instruments of ratification, acceptance, approval or accession; the deposit of instruments by Governments which are provisionally applying the Agreement; and extending the time limit for accession by Timor-Leste.

4.2. Membership of the ICA 2007 – to note

ED-2033/08
to follow

The Executive Director will report on membership of the 2007 Agreement and on contacts with non-member countries. The deadlines for signature and deposit of instruments for the 2007 Agreement are **31 August and 30 September 2008**, respectively. Procedures for membership of the 2007 Agreement are contained in document ED-2033/08.

The Council will consider draft Resolutions extending the time-limit for the deposit of instruments of ratification, acceptance or approval, and establishing conditions for accession to the 2007 Agreement.

The Council will also consider a request for membership received from the InterAfrican Coffee Organisation.

5. Coffee market situation – to note

to follow

The Executive Director will introduce an analysis of the market situation.

6. Preparations for the ICA 2007 – to consider

WP-Council 166/08
WP-Council 177/08

Documents WP-Council 166/08 and WP-Council 177/08, respectively, contain communications received from Indonesia and the USA.

6.1 Revisions to the Rules of the Organization – to consider

to follow

Revised documents will be circulated for the following Rules:

- Rules of the Organization
- Financial Regulations and Financial Rules of the Organization
- Rules on Statistics – Statistical Reports
- Rules on Statistics – Certificates of Origin

6.2 Terms of reference – *to consider*

to follow

Revised draft terms of reference incorporating proposals made by Members will be circulated for the following bodies:

- Consultative Forum on Coffee Sector Finance
- Private Sector Consultative Board
- Promotion and Market Development Committee
- Projects Committee
- Finance and Administration Committee
- Statistics Committee

6.3 Strategic action plan – *to consider*

to follow

A report on progress on implementing the outline plan of action for the 2001 Agreement and a revised draft strategic action plan for the ICA 2007 will be circulated, incorporating proposals received from Members by 30 June 2008.

6.4 Development strategy for coffee – *to consider*

EB-3768/01 Rev. 3
CFC/ICO 8/06

The Manual for the Common Fund for Commodities (CFC) (Annex VIII) requires a clear development strategy for each International Commodity Body, subject to review every four years and updated if required by changing circumstances. The current Development strategy for coffee (document EB-3768/01 Rev. 3) was revised and approved by the Council in May 2004. It will be revised as appropriate, taking into account the conclusions of the CFC/ICO workshop on future coffee development priorities held in September 2006. Members will be invited to give suggestions for updating the strategy at this Session.

7. Coffee development projects

7.1 Projects for approval by the Council – *to consider and if appropriate, to approve*

to follow

The Chairman of the Executive Board will report on projects which will be considered by the Board in September 2008.

7.2 Projects already approved by the CFC – *to note*

to follow

The Head of Operations will report on the implementation of projects approved by the CFC. Progress reports on the implementation of the following projects will be circulated:

- Short-and medium-term finance for small-scale coffee farmers in Kenya
- Pilot rehabilitation of the coffee sectors in Honduras and Nicaragua

- Pilot rehabilitation of neglected coffee plantations into small family production units in Angola
- Diversification of production in marginal areas in the State of Veracruz, Mexico
- Enhancing the potential of gourmet coffee production in Central American countries
- Reconversion of small coffee farms into self-sustainable agricultural family units
- Increase in added value by developing the potential of Gourmet Robusta coffee
- Access to finance for the development of diversification crops in coffee producing areas

8. Coffee berry borer (CBB) – to consider

- 8.1 Summary of outcomes of the Integrated Pest Management of the CBB project** – the representative of the CFC or the Project Executing Agency will report. verbal
- 8.2 Current status** – technical experts will be invited to report on the status of CBB in producing countries. verbal
- 8.3 Seminar on CBB in May 2009** – topics, speakers and other requirements will be discussed. verbal
- 9. Programme of activities for 2008/09 – to consider and approve** to follow
- The Chairman of the Executive Board will report.
- 10. Report by the Chairman of the Private Sector Consultative Board (PSCB) – to note/to approve** to follow
- The Chairman of the PSCB will report on the meeting of 24 September 2008. The Council is requested to take note of this report and to approve some amendments to the composition of the PSCB for 2007/08 and 2008/09.
- 11. Statistics Committee** to follow
- 11.1 Report by the Chairman of the Statistics Committee – to note**
- The Chairman of the Statistics Committee will report on the meeting of 24 September.
- 11.2 Statistics Committee under the ICA 2007 – to consider**
- The Council will consider a draft decision establishing the Statistics Committee under the ICA 2007.

11.3 Statistics Committee 2008/09 and 2009/10 – to approve verbal

The terms of reference for the Statistics Committee (document EB-3833/02) require the Council to approve the names of representatives or experts designated by exporting and importing Members and by the Executive Director (two in each category) for a two-year term of office. The current Members of the Statistics Committee are:

Exporting Members: Mr Thiago Siqueira Masson (Brazil),
Ms María del Pilar Fernández (Colombia)

Importing Members: Mr Rob Simmons (LMC International Ltd, UK),
Mr Neil Rosser (Neumann Kaffee Gruppe, Germany)

Executive Director: Mr Corneille Tabalo (Democratic Republic of Congo),
Mr David Brooks (USA)

12. Promotion Committee – to note verbal

Article 34 of the 2001 Agreement provides that the Promotion Committee shall report regularly to the Council.

13. 3rd World Coffee Conference – to consider verbal

Article 21 of the 2001 Agreement provides that the Council shall appoint the Chairman of the World Coffee Conference, and decide on the form, title, subject matter and timing of the Conference, in consultation with the Private Sector Consultative Board. As decided by the Council in May 2008, Guatemala will host the next Conference. The Executive Director will report.

14. Mixtures and substitutes – to consider to follow

Article 36 of the 2001 Agreement states that the Executive Director shall submit to the Council a periodic report on compliance with the provisions of this Article.

15. Cooperation with other agencies – to note verbal

The Secretariat is reviewing Memoranda of Understanding and future cooperation with the International Trade Centre UNCTAD/WTO (ITC) and the Food and Agricultural Organization of the United Nations (FAO) in the light of the 2007 Agreement. The Executive Director will report.

- 16. National coffee policies – *to note*** verbal
- Member countries are invited to report on changes in coffee policies in their countries and to provide copies of statements and other information for circulation to Members.
- Methodology of crop estimates*
- The representative of Brazil will report.
- 17. Financial and administrative matters**
- 17.1 Draft Administrative Budget for the financial year 2008/09 – *to approve*** to follow
- The Chairman of the Executive Board will report.
- 17.2 Other financial and administrative matters – *to consider*** to follow
- The Chairman of the Executive Board will report on other financial and administrative matters considered by the Board, including payment of arrears.
- 18. Elections for coffee year 2008/09**
- 18.1 Chairman and Vice-Chairmen of the Council – *to elect*** verbal
- According to Article 11 of the 2001 Agreement the Chairman and first Vice-Chairman this year should be elected from among the representatives of importing Members. The second and third Vice-Chairmen should be elected from among the representatives of exporting Members. Previous Chairmen from importing Member countries were from Switzerland (2004/05) and Italy (2006/07).
- 18.2 Executive Board – *to elect***
- Voting procedures are outlined in Article 18 of the 2001 Agreement and Rule 46 of the Rules of the Organization.
- 18.3 Chairman and Vice-Chairman of the Executive Board – *to elect***
- Article 17 of the 2001 Agreement provides that the Chairman and Vice-Chairman should both be from the same category of membership. For 2008/09, precedent indicates that this should be from the category of exporting Members. Previous Chairmen from exporting Member countries were from Côte d’Ivoire (2004/05) and Guatemala (2006/07).

19. Other business

Registered ports of export and ICO Certifying Agents – to note to follow

Document WP-Council 174/08 containing information on registered ports of export and ICO Certifying Agents will be revised to include additional information received from Members.

20. Future meetings

WP-Council 175/08

Document WP-Council 175/08 contains dates of meetings in 2008/09 and 2009/10 – *to consider*

The next Session of the Council will take place in either March or May 2009, in the light of the Council's decision on dates of meetings in 2008/09. In May 2008, the Government of Kenya invited the Council to hold its next Session in Kenya – *to consider*

Members are invited to suggest topics for presentations during the next meetings, for inclusion on the Agenda, and improvements to future meeting arrangements – *to consider*