



International Coffee Organization
Organización Internacional del Café
Organização Internacional do Café
Organisation Internationale du Café

ICC 102-0

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International Coffee Council
102nd Session
18 – 20 March 2009
London, England

Draft Agenda

Item	Document
1. Draft Agenda and schedule of meetings – to adopt	ICC-102-0 Guide to meetings
2. Admission of observers – to consider	verbal
The Council will consider requests for observer status at this Session.	
3. Votes and credentials	
3.1 Votes in the Council for coffee year 2008/09 – to approve	to follow
The Secretary will report.	
3.2 Credentials – to approve	verbal
The Chairman will examine the credentials with the assistance of the Secretariat.	
4. Membership	
4.1 Membership of the International Coffee Agreement (ICA) 2001 – to note	verbal
The Executive Director will report.	
4.2 Membership of the ICA 2007 – to consider	to follow
The deadline for signature of the 2007 Agreement and the deposit of instruments is 25 September 2009 . A report on the status of the ICA 2007 will be circulated. The Council will consider whether the conditions for entry into force of the 2007 Agreement have been met.	

4.3 InterAfrican Coffee Organisation – to consider to follow

The Council will consider the participation of the InterAfrican Coffee Organisation under the provisions of Article 5 of the ICA 2007. The Executive Director will report on issues to be taken into account in considering applications for group membership.

5. Coffee market situation – to note to follow

The Executive Director will introduce an analysis of the market situation.

6. Annual Review 2007/08 – to note to follow

The Executive Director will introduce the Annual Review for 2007/08.

7. World Coffee Conference – to consider/appoint to follow

Guatemala will host the next World Coffee Conference which will take place in Guatemala City from 26 to 28 February 2010. In accordance with Article 21 of the ICA 2001, the Council will appoint the Chairman of the Conference, and decide on the form, title, subject matter and timing of the Conference, in consultation with the Private Sector Consultative Board. A document outlining proposals and preparations for the Conference will be circulated.

8. Preparations for the ICA 2007 – to consider WP-Council 166/08

Documents WP-Council 166/08, WP-Council 177/08, WP-Council 181/08 and WP-Council 188/08, respectively, contain communications received from Indonesia, the USA, the African Group and Jamaica. WP-Council 177/08
WP-Council 181/08
WP-Council 188/08

8.1 Revisions to the Rules of the Organization – to consider

Revised documents have been circulated for the following Rules:

- Rules of the Organization WP-Council 165/08 Rev. 2
- Financial Regulations and Financial Rules of the Organization WP-Council 172/08 Rev. 2
(to be reviewed by the Finance Committee at its meeting on 16 March 2009)

8.2 Rules on Statistics – to consider WP-Council 179/08 Rev. 1

Document WP-Council 179/08 Rev. 1 containing proposals for revisions to the Rules on Statistics – Certificates of Origin will be reviewed by the Statistics Committee at its meeting on 16 March 2009.

8.3 Terms of reference – to consider

Revised draft terms of reference incorporating proposals made by Members have been circulated for the following bodies:

- Consultative Forum on Coffee Sector Finance WP-Council 167/08 Rev. 2
- Private Sector Consultative Board PSCB-107/08 Rev. 2
- Promotion and Market Development Committee WP-Council 168/08 Rev. 1
- Projects Committee WP-Council 169/08 Rev. 1
- Finance and Administration Committee WP-Council 170/08 Rev. 1
- Statistics Committee WP-Council 171/08 Rev. 1

8.4 Strategic action plan – to consider

ICC-101-1
WP-Council 173/08 Rev. 2

A report on progress on implementing the outline plan of action for the 2001 Agreement and a revised draft strategic action plan for the ICA 2007 have been circulated.

8.5 Development strategy for coffee – to consider

to follow

The Manual for the Common Fund for Commodities (CFC) (Annex VIII) requires a clear development strategy for each International Commodity Body, subject to review every five years and updated if required by changing circumstances. The Executive Director circulated document ED-2050/08 inviting Members to send contributions for updating the current Development strategy for coffee by 19 December 2008. A revised strategy will be circulated for consideration by Members.

9. Coffee development projects

to follow

9.1 Projects for approval by the Council – to consider and if appropriate, to approve

to follow

The Chairman of the Executive Board will report on projects considered by the Board in March 2009.

9.2 Projects already approved by the CFC – to note

to follow

A report will be circulated on progress on the implementation of projects approved by the CFC. The Head of Operations will report.

10. Seminar on the coffee berry borer (CBB) – to consider

verbal

The Chairman of the Seminar will report.

- 11. Studies and reports**
- 11.1 Study on fertilizer prices – *to consider*** to follow
A study on fertilizer prices will be circulated.
- 11.2 Study on consumption in non-member countries – *to consider*** to follow
A study on consumption in non-member countries will be circulated.
- 11.3 Obstacles to consumption – *to consider*** to follow
A report on obstacles to consumption will be circulated.
- 12. Report by the Chairman of the Private Sector Consultative Board (PSCB) – *to note/to approve*** to follow
The Chairman of the PSCB will report on the meeting of 16 March 2009. The Council is requested to take note of this report and to approve some amendments to the composition of the PSCB for 2007/08 and 2008/09.
- 13. Report by the Chairman of the Statistics Committee – *to note*** verbal
The Chairman of the Statistics Committee will report on the meeting of 16 March 2009.
- 14. Promotion Committee – *to note*** verbal
Article 34 of the 2001 Agreement provides that the Promotion Committee shall report regularly to the Council.
- 15. Phytosanitary matters – *to consider*** verbal
The Head of Operations will report on phytosanitary matters including ochratoxin A (OTA), acrylamide and legislation on Maximum Residue Levels of pesticides.
- 16. Cooperation with other agencies – *to note*** verbal
The Secretariat is reviewing Memoranda of Understanding and future cooperation with other organizations in the light of the 2007 Agreement. The Executive Director will report.

- 17. National coffee policies – *to note*** verbal
- Member countries are invited to report on changes in coffee policies in their countries and to provide copies of statements and other information for circulation to Members.
- 18. Financial and administrative matters**
- 18.1 Administrative Accounts of the Organization for the financial year 2007/08 and Report of the Auditors – *to approve*** to follow
- The Council will consider the recommendation of the Executive Board on the Administrative Accounts of the Organization for the financial year 2007/08 and Report of the Auditors.
- 18.2 Other financial and administrative matters – *to consider*** to follow
- The Chairman of the Executive Board will report on other financial and administrative matters considered by the Board including: payment of arrears, the draft Administrative Budget for 2009/10, proposals for revisions to salary scales and the basis for contributions to the Provident Fund for staff in the General Service category, and proposals for the revision of education grant and dependency allowances for staff in the Professional and higher categories.
- 19. Other business – *to consider*** verbal
- 20. Future meetings** to follow
- A document with dates of meetings in 2009/10 and 2010/11 will be circulated – *to consider*
- The next Session of the Council will take place from 21 to 25 September 2009. The Council will consider an invitation by the Government of Côte d'Ivoire to hold a Session in Côte d'Ivoire in September 2009 – *to consider*
- Members are invited to suggest topics for presentations during the next Session, for inclusion on the Agenda, and improvements to future meeting arrangements – *to consider*