



## Projects Committee

1<sup>st</sup> Meeting

30 March 2011 (09:30)

London, United Kingdom

## Draft Agenda

### Item

### Document

**1. Draft Agenda – to adopt**

PJ-1/11

**2. Chairman and Vice-Chairman – to appoint**

verbal

The Committee will appoint a Chairman and Vice-Chairman for 2010/11, who shall be from different categories of Members in accordance with the terms of reference.

**3. Coffee development projects**

to follow

**3.1 Projects under consideration by the ICO – to consider**

New and revised project proposals for consideration in September 2011 should reach the ICO by **24 June 2011**. The Executive Director a.i. will introduce the report of the Virtual Screening Committee (VSC) on the following new project proposals:

- Adaptation to climate change in the PROMECAFE region (Central America and the Caribbean) – submitted by PROMECAFE PJ-3/11
- Sustainability of the coffee supply chain versus climate change adaptation and mitigation using the life-cycle assessment (study) PJ-4/11

**3.2 Projects under consideration by the Common Fund for Commodities (CFC) – to note**

to follow

The Executive Director a.i. will report on projects under consideration by the CFC, including projects considered by the CFC Project Appraisal Committee and Consultative Committee in January 2011.

**3.3 Projects already approved by the CFC – to note** to follow

A progress report on the implementation of projects approved by the CFC will be circulated. The Executive Director a.i. will report.

**4. Procedures for submitting and reviewing projects – to consider** PJ-2/11

The Projects Officer will report on current procedures for submitting and reviewing projects.

It is proposed that the VSC could operate until such time as the Projects Committee has considered procedures for screening projects under the 2007 Agreement. The Committee will consider a document containing a draft decision and proposals for revisions to the terms of reference for the VSC and submit its recommendation to the Council.

**5. Project activities under the ICA 2007 – to consider** verbal

The Committee will have a preliminary discussion on the following activities provided for in the terms of reference:

- Establishment of priority thematic areas for support through projects, taking into account the strategic action plan
- Monitoring and evaluation of projects
- Identification of sources of funding for project and cooperation with other agencies

**6. Other business – to consider** verbal

**7. Date of next meeting – to note** verbal

The next meeting will take place at the time of the 107<sup>th</sup> Session of the Council in London from 26 to 30 September 2011.