



Projects Committee

5th Meeting

7 March 2013 (09:30)

London, United Kingdom

Draft Agenda

Item	Document
1. Draft Agenda – to adopt	PJ-41/12 Rev. 1
2. Chairperson and Vice-Chairperson for 2012/13 – to appoint The Committee will appoint a Chairperson and a Vice-Chairperson for 2012/13, who shall be from different categories of Members in accordance with the terms of reference. Precedent indicates that the Chairperson should be from an exporting Member, and the Vice-Chairperson from an importing Member.	verbal
3. Coffee development projects	
3.1 Projects under consideration by the ICO – to consider New and revised project proposals for consideration in March or September 2013 should reach the ICO by 14 December 2012 and 28 June 2013 , respectively. The Projects Officer will introduce the report of the Virtual Screening Subcommittee (VSS) on one revised and four new project proposals including:	PJ-47/13
<ul style="list-style-type: none">Promoting coffee sustainability through productivity increases and youth and gender participation in Cameroon and the Central African Republic – revised proposal submitted by the InterAfrican Coffee Organisation (IACO)	PJ-36/12 Rev. 1
<ul style="list-style-type: none">Promoting a sustainable coffee sector in Burundi – new proposal submitted by the Kahawatu Foundation, Burundi	PJ-43/13

- **Quality, sustainability and networking to improve the competitiveness of the Veracruz coffee sector in Mexico** – new proposal submitted by the Institute of Ecology, Mexico [PJ-44/13](#)
- **Empowering women in Brazilian coffee cooperatives to improve coffee quality** – new proposal submitted by the Brazilian Chapter of the International Women’s Coffee Alliance (IWCA) [PJ-45/13](#)
- **Valorization of Ethiopian coffee origins through the European Protected Geographical Identification label (PGI label)** – new proposal submitted by the United Nations Industrial Development Organization (UNIDO) and illycaffè PJ-46/13

3.2 Projects under consideration by the Common Fund for Commodities (CFC) – to note PJ-42/13

The Head of Operations will report on projects under consideration by the CFC, including projects considered by the CFC Project Appraisal Committee and Consultative Committee in January 2013.

3.3 Projects already approved by the CFC – to note PJ-48/13

Document PJ- 48/13 contains a progress report on the implementation of projects approved by the CFC.

4. Project activities under the International Coffee Agreement (ICA) 2007 – to consider [EB-3573/96 Rev. 4](#)
[EB-3854/03](#)

Common Fund for Commodities (CFC): The representative of the CFC will report on the future role and mandate of the CFC. Document EB-3573/96 Rev. 4 containing basic information on the submission of applications to the CFC for financial support for activities related to coffee was approved by the Council in May 2004. Document EB-3854/03 contains information on monitoring by the ICO of coffee projects financed by the CFC.

4.1 Challenges for ICO projects – to consider verbal

The Committee will discuss the challenges in the current process of ICO review/recommendation/CFC award of projects and possible solutions.

4.2 Fundraising and communication strategies – to consider verbal

The Head of Operations will report on progress on developing a fundraising strategy to identify alternative sources of finance for projects and a communication strategy to explore cooperation on coffee matters with international development bodies and other organizations, including the private sector, as provided for in the Programme of Activities for 2012/13 (see document ICC-109-12).

5. Gender analysis – to consider PJ-17/11 Rev. 2
[PJ-35/12](#)

The Committee will consider a proposal to revise the assessment document for projects to include new wording on gender, and will continue discussions on the issue of gender analysis in project proposals.

6. Cooperation with other agencies – to note verbal

Brazilian Agency for Cooperation (ABC): The representative of Brazil will report on the implementation of the Memorandum of Understanding with Brazil to promote triangular technical cooperation in coffee producing countries.

7. Other business – to note verbal

8. Date of next meeting – to note verbal

The next meeting will take place in Belo Horizonte, Brazil at the time of the 111th Council Session from 9 to 13 September 2013.