



Projects Committee

5th Meeting

7 March 2013 (09:30)

London, United Kingdom

Draft Agenda

Item	Document
1. Draft Agenda – to adopt	PJ-41/12
2. Chairperson and Vice-Chairperson for 2012/13 – to appoint	verbal
The Committee will appoint a Chairperson and a Vice-Chairperson for 2012/13, who shall be from different categories of Members in accordance with the terms of reference. Precedent indicates that the Chairperson should be from an exporting Member, and the Vice-Chairperson from an importing Member.	
3. Coffee development projects	
3.1 Projects under consideration by the ICO – to consider	to follow
New and revised project proposals for consideration in March or September 2013 should reach the ICO by 14 December 2012 and 28 June 2013 , respectively. The Projects Officer will introduce the report of the Virtual Screening Subcommittee (VSS) on new and revised project proposals including:	
<ul style="list-style-type: none">Better Coffee Production through Pollination and BioControl of Pests: Planning Workshops and Site Inspections (Canada and Mexico)	to follow
<ul style="list-style-type: none">Kawahatu-People's Coffee: Promoting a sustainable coffee sector in Burundi (Sucafina S.A., Burundi)	to follow
<ul style="list-style-type: none">Quality and sustainability in the coffee sector of Veracruz, Mexico	to follow
<ul style="list-style-type: none">Promoting coffee sustainability through productivity increases and youth gender participation in Cameroon and the Central African Republic	to follow

3.2 Projects under consideration by the Common Fund for Commodities (CFC) – to note to follow

The Executive Director will report on projects under consideration by the CFC, including projects considered by the CFC Project Appraisal Committee and Consultative Committee in January 2013.

3.3 Projects already approved by the CFC – to note to follow

A progress report on the implementation of projects approved by the CFC will be circulated.

4. Project activities under the International Coffee Agreement (ICA) 2007 – to consider verbal

Common Fund for Commodities (CFC): The representative of the CFC will report on the future role and mandate of the CFC. The Committee will consider updated procedures for submitting projects in the light of new CFC submission guidelines for projects. Document EB-3573/96. Rev. 4 containing basic information on the submission of applications to the CFC for financial support for activities related to coffee was approved by the Council in May 2004. Document EB-3854/03 contains information on monitoring by the ICO of coffee projects financed by the CFC.

Fundraising and communication strategies: The Projects Officer will report on progress on developing a fundraising strategy to identify alternative sources of finance for projects and a communication strategy to explore cooperation on coffee matters with international development bodies and other organizations, including the private sector, as provided for in the programme of activities for 2012/13 (see document ICC-109-12)

5. Gender analysis – to consider to follow [PJ-35/12](#)

The Committee will consider a proposal to revise the assessment document for projects to include new wording on gender, and will continue discussions on the issue of gender analysis in project proposals.

6. Cooperation with other agencies – to note verbal

Brazilian Agency for Cooperation (ABC): The Projects Officer will report on the implementation of the Memorandum of Understanding with Brazil to promote triangular technical cooperation in coffee producing countries.

7. **Other business – *to note*** verbal
8. **Date of next meeting – *to note*** verbal

The next meeting will take place in Belo Horizonte, Brazil at the time of the 111th Council Session from 9 to 13 September 2013.