



INTERNATIONAL COFFEE ORGANIZATION
ORGANIZACIÓN INTERNACIONAL DEL CAFÉ
ORGANIZAÇÃO INTERNACIONAL DO CAFÉ
ORGANISATION INTERNATIONALE DU CAFÉ

WP Finance 71/09

15 May 2009
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Finance Committee

14th Meeting

21 September 2009 (13:15)

London, England

Draft Agenda

Item	Document
1. Draft Agenda – to adopt	WP-Finance 71/09
2. Report on the meeting of 16 March 2009 – to approve	WP-Finance 70/09
3. Financial situation – to note The Head of Finance and Administration will report on the financial situation.	to follow
4. Draft Administrative Budget for the financial year 2009/10 – to consider and to submit a recommendation to the Board and Council The Committee will consider the revised draft Administrative Budget for the financial year 2009/10.	WP-Finance 67/09 Rev. 1
5. Pensionable remuneration for staff in the Professional and higher categories – to consider A document containing proposals for the revision of the basis for contributions to the Provident Fund for staff in the Professional and higher categories will be circulated.	to follow
6. Outstanding contributions – to consider The Executive Director will report on progress in recovering arrears.	verbal

7. Appointment of registered auditors – *to consider* verbal

Under the provisions of Rule 62 of the Rules of the Organization, the Executive Director is required to appoint registered auditors annually in consultation with the Executive Board. The Finance Committee will consider whether the current auditors, Smith Williamson, who were appointed in 2008, should be re-appointed.

8. Other business verbal

9. Date of next meeting – *to consider* verbal

The Committee will consider the date of its next meeting.