



Organización Internacional del Café  
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Organisation Internationale du Café

WP Finance No. 33/06

13 June 2006  
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## Finance Committee

7 July 2006 (09.00)

London, England

## Draft Agenda

Item	Document
<b>1. Draft Agenda – to adopt</b>	WP-Finance No. 33/06
<b>2. Financial situation – to note</b>  The Head of Finance and Administration will report on the financial situation, including outstanding contributions to the Administrative Budget.	to follow
<b>3. Draft Administrative Budget for the financial year 2005/06 – to consider and to submit a recommendation to the Board and Council</b>  The Finance Committee will consider the Draft Administrative Budget for the financial year 2006/07 introduced at the meeting of the Executive Board in May 2006, together with a budget based on no increase in contributions, as requested by the Executive Board.	WP-Board No. 997/06 to follow
<b>4. Outstanding contributions</b>	
<b>4.1 Payment of arrears– to note</b>  The Executive Director will report on progress in recovering arrears.	to follow
<b>4.2 Policy on arrears – to consider and to submit a recommendation to the Board and Council</b>  The Finance Committee will develop a policy including options for action to recover outstanding arrears, for consideration by the Executive Board and Council in September 2006.	to follow

**5. Appointment of registered auditors – *to consider*** verbal

Under the provisions of Rule 62 of the *Rules of the Organization*, the Executive Director is required to appoint a registered auditor annually in consultation with the Executive Board. The Finance Committee will consider whether the present auditors, MRI Moores Rowland, who were first appointed in 1999, should be re-appointed.

**6. Finance Committee for 2006/07 – 2007/08 – *to note*** verbal

As provided for in the terms of reference for the Finance Committee (document WP-Finance No. 2/04), the Board will appoint the representatives of the Committee for 2006/07 and 2007/08 at its meeting in September 2006.

**7. Other business – *to consider*** verbal

**8. Date of next meeting – *to note*** verbal

It is proposed that, if a further meeting is required, the next meeting should take place in early September 2006.