



Organización Internacional del Café
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Organisation Internationale du Café

WP Finance 63/08

14 November 2008
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Finance Committee
16 March 2009 (13:15)
London, England

Draft Agenda

Item	Document
1. Draft Agenda – to adopt	WP-Finance 63/08
2. Chairman for 2008/09 – to elect The Finance Committee will appoint a Chairman for 2008/09.	verbal
3. Financial situation – to note The Head of Finance and Administration will report on the financial situation.	to follow
4. Administrative Accounts of the Organization for the financial year 2007/08 and Report of the Auditors – to recommend for approval Rule 62 of the Rules of the Organization provides that the Executive Director shall submit to the Council through the Executive Board the Accounts of the Organization and the Report of the Auditors thereon in accordance with the provisions of Article 27 of the Agreement.	to follow
5. Draft Administrative Budget for the financial year 2009/10 – to consider and to submit a recommendation to the Board and Council The Committee will consider the Draft Administrative Budget for the financial year 2009/10, together with a cost analysis Budget.	to follow

6. **Financial Regulations and Financial Rules of the ICO –** WP-Council 172/08
to consider Rev. 2

The Committee will consider proposals for revisions to the Financial Regulations and Financial Rules of the ICO in the light of the ICA 2007.

7. **Salary scales and basis for contributions to the Provident Fund –** to follow
to consider and to recommend for approval by the Executive Board

A document containing proposals for revisions to salary scales and the basis for contributions to the Provident Fund for staff in the General Service category will be circulated.

8. **Education grant and dependency allowances for staff in the Professional and higher categories –** to follow
to consider and to recommend for approval by the Executive Board

The Finance Committee will consider a document containing proposals for the revision of education grant and dependency allowances for staff in the Professional and higher categories.

9. **Outstanding contributions –** verbal
to consider

The Executive Director will report on progress in recovering arrears.

10. **Other business** verbal

11. **Date of next meeting –** verbal
to consider

The Committee will consider the date of its next meeting.