



International Coffee Council
132nd Session
Virtual Session
31 March and 1 April 2022
London, United Kingdom

Draft Agenda

Item	Document
-------------	-----------------

Opening of the 132nd Session of the Council

1. Draft Agenda – <i>to adopt</i>	ICC-132-0
--	-----------

2. Votes – <i>to consider and, if appropriate, to approve</i>	
--	--

2.1 Redistribution of votes for coffee year 2021/22	to follow
--	-----------

The Head of Operations will report.

3. Report on the work of the ICO and market situation – <i>to note</i>	verbal
---	--------

The Executive Director will present an interim report (October 2021 to March 2022) on the work of the Organization, highlighting the progress, achievements, challenges, opportunities and constraints with a focus on the impact of the pandemic on the work of the ICO and the execution of the Programme of Activities with emphasis on partnerships and voluntary contributions.

3.1 Coffee Development Report 2021 (overview)	verbal
--	--------

The Head of Operations will report on the Coffee Development Report 2021.

3.2 Coffee Development Report 2022 verbal

The Head of Operations will report on the actions taken and plans to address the theme for coffee year 2021/22 “Towards a circular economy for coffee: new investment, income and job opportunities”.

3.3 New ICO website verbal

The Head of Operations will report.

**4. Draft of the new International Coffee Agreement (ICA) –
*to consider and, if appropriate, to approve*** to follow

The Chair of the Working Group on the Future of the International Coffee Agreement will report.

**5. Report of meetings of committees and other bodies –
*to consider and, if appropriate, to approve***

The Head of Operations will provide a summary of the recommendations of the ICO advisory bodies: Statistics Committee, Projects Committee, Promotion and Market Development Committee. verbal

5.1. Layout change to the Rules on Statistics: Certificates of Origin to follow

5.2 Special Fund verbal

5.3 Private Sector Consultative Board (PSCB) verbal

The Chair of the PSCB will report.

6. Coffee Public-Private Task Force – *to note* verbal

The Executive Director will report on the progress of the Coffee Public-Private Task Force (CPPTF) and associated workstreams.

6.1 Operational budget 2022 – *to note* to follow

6.2 Funding proposal for 2022-26 – *to approve* to follow

**6.3 Proposal TW3 Sector Transformation –
*Importing Members to approve*** to follow

7. National coffee policies and promotion of origins – to note verbal

Members are invited to report on changes in coffee policies in their countries.

7.1 Promotional tool of origins

The Head of Operations will report on the promotional tool of origins to be hosted on the new ICO website.

8. World Coffee Conference – to note verbal

The representative of India will report on the situation concerning the 5th World Coffee Conference scheduled to take place in 2023.

9. Financial and administrative matters

9.1 Finance and Administration Committee – to consider

The Chair of the Finance and Administration Committee will report on the meeting of the Committee, including the financial situation of the Organization and the draft Administrative Budget for the financial year 2022/23. to follow

9.2 Report on collection of contributions from Members in arrears – to note to follow

9.3 Administrative Accounts of the Organization for the financial year 2020/21 and Report of the Auditors – to consider and, if appropriate, to approve to follow

9.4 Accounts of the Special Fund for the financial year 2020/21 and Report of the Auditors – to consider and, if appropriate, to approve to follow

The Accounts of the Special Fund and Report of the Auditors will be presented for the approval of exporting Members.

9.5 Accounts of the Coffee Sustainability Projects Trust Fund for the financial year 2020/21 and Report of the Auditors – to consider and, if appropriate, to approve to follow

9.6 Promotion Fund – to note to follow

As decided in September 2010, the Accounts of the Promotion Fund are not audited, but are circulated for the information of exporting Members.

9.7 Salary scales and the basis for contributions to the Provident Fund for staff in the Professional and higher categories – to consider and, if appropriate to approve to follow

9.8 Education Grant – to consider and, if appropriate to approve to follow

10. Credentials verbal

The Chair will examine the credentials with the assistance of the Secretariat and report to the Council.

11. Future meetings – to note to follow

Members are invited to suggest topics for presentations during the next Session, for inclusion on the Agenda, and improvements to future meeting arrangements.

11.1 133rd Session of the International Coffee Council – to note verbal

12. Other business – to consider verbal

13. Closing session verbal

The Chair of the Council will deliver the closing remarks.

REFERENCE DOCUMENTS
International Coffee Agreement 2007
Five-Year Action plan for the International Coffee Organization
Rules of the International Coffee Organization
Terms of reference for Committees and advisory bodies
Office Holders for coffee year 2020/21